

BERRYVILLE PLANNING COMMISSION
Berryville-Clarke County Government Center
Meeting Minutes
September 26, 2023

A meeting of the Berryville Planning Commission was held on Tuesday, September 26, 2023 at 7:00 p.m. at the Berryville-Clarke County Government Center in Berryville.

ATTENDANCE: Members of the Planning Commission present: William Steinmetz, Chair, Kim Kemp, Vice Chair, Michael Bell, Gwen Malone, Michelle Marino, Tom Parker, Sheryl Reid

Absent: none

Staff present: Christy Dunkle, Community Development Director, Keith Dalton, Town Manager

Press present: none

1. CALL TO ORDER – William Steinmetz, Chair

Chair Steinmetz called the meeting to order at 7:03 p.m.

2. APPROVAL OF AGENDA

Ms. Malone made the motion to approve the agenda as presented, seconded by Mr. Bell. The motion passed by voice vote.

3. APPROVAL OF MINUTES

Ms. Marino made the motion to approve the minutes of August 22, 2023 as presented, seconded by Ms. Malone. The motion passed by voice vote.

4. CITIZENS' FORUM

There were no speakers.

5. REZONING – TAX MAP PARCELS 14-A-5, 14-A-6, 14A-7-A

Ms. Dunkle said that Mr. Dalton was at the meeting to discuss a land swap between the Town, Clarke County Public Schools, and Mr. Howell who is a resident on West Main Street.

Mr. Dalton described the locations of the proposed boundary line adjustments and rezonings. He said that properties became separated after the development of the high school and the extension of Mosby Boulevard. He added that the schools will not lose any property in the proposed boundary line adjustments which could affect accreditation if property is lost. He described respective property ownership and current zoning districts. Mr. Dalton discussed an easement that will allow Mr. Howell to access Mosby Boulevard and the configuration of future water storage facilities.

There being no further discussion, Vice Chair Kemp made the motion to set a public hearing for the rezoning of three parcels identified Tax Map Parcel numbers **14-A-5, 14-A-6, 14A-7-A** for the October 24, 2023 meeting, seconded by Mr. Bell. The motion passed by voice vote.

6. DISCUSSION – PLANNING UPDATE

There was no further discussion.

7. OTHER

There was no further discussion.

8. ADJOURN

There being no further discussion, Vice Chair Kemp made the motion to adjourn the meeting, seconded by Ms. Reid, with the motion passing by consensus at 7:20 p.m.

William Steinmetz, Chair

Christy Dunkle, Secretary