

Berryville – Clarke County  
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**BERRYVILLE**  
EST. 1798 *Genuine* VIRGINIA

**Town of Berryville Tree Board  
Organizational Meeting**

**Wednesday, January 3, 2024 – 6:00 p.m.**

Berryville – Clarke County Government Center  
101 Chalmers Court - Meeting Room AB – Second Floor – Berryville, VA

**AGENDA**

1. **Call to Order** – Christy Dunkle, Community Development Director
2. **Election of Officers** – chair and vice chair
3. **Approval of Minutes** – October 4, 2023
4. **Discussion** – Upcoming activities
5. **Other**
6. **Adjourn**

**Harry Lee Arnold, Jr.**  
*Mayor*

**Erecka L. Gibson**  
*Vice Mayor*

**Council Members**

**William Steinmetz**  
*Ward 1*

**Diane Harrison**  
*Ward 2*

**Grant Mazzarino**  
*Ward 3*

**Ryan Tibbens**  
*Ward 4*

**Keith R. Dalton**  
*Town Manager*

**BERRYVILLE TREE BOARD**  
**Berryville-Clarke County Government Center**  
**QUARTERLY MEETING MINUTES**  
**October 4, 2023**

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The quarterly meeting of the Berryville Tree Board was held on Wednesday, October 4, 2023 at 6:00 p.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

**Attendance:**

Members present: Loretta Allison, Ariel Firebaugh, Sharon Strickland, Chair, Kelly Wood-Brondstater, Vice Chair

Member absent: no one

Staff present: Christy Dunkle, Community Development Director

**Call to Order**

Chair Strickland called the meeting to order 6:00 p.m.

**Approval of Minutes**

Ms. Allison made the motion to approve the minutes of July 5, 2023 as presented. They were seconded by Ms. Strickland and approved by consensus.

**Discussion – Upcoming Activities**

Chair Strickland welcomed members to the meeting. She distributed tree board information from the Town’s website. She discussed the continued planting and maintenance of trees on public property.

Chair Strickland asked about the Tree Board’s budget. Ms. Dunkle said there is \$500. She suggested using the money to conduct a pruning workshop. There was a discussion about a member of the Winchester Tree Board who is an arborist who might be interested. Ms. Dunkle suggested asking Bartlett Tree Experts to conduct a pruning workshop. Vice Chair Wood-Brondstater said holding an ivy-removal workshop would be helpful to town residents as she has noticed a number of trees that have this issue. Ms. Allison said that winterberry is also a problem. There was a discussion about holding an invasive species removal workshop.

There was a discussion about more tree planting in Rose Hill Park. Ms. Dunkle said there are safety and maintenance concerns related to additional trees. There was a discussion about the Tree Board’s presence on social media. Ms. Dunkle said the Town does not have staff to maintain a Facebook page and suggested that a flyer or rack card be created in the lobby. Ms. Firebaugh asked what the goals of the rack card are. It was determined that a rack card would be designed which would create

awareness of the Tree Board, identify the importance of trees including property value, and offer general information and contacts for tree maintenance.

It was determined that Board members would send their ideas to staff who would disseminate the information to members.

**Other**

Ms. Firebaugh said she would be representing Blandy at the Winchester Tree Festival that will be held this coming weekend. She said she would gather information for the Town's Board members to discuss in the future.

**Adjourn**

There being no further business, Ms. Allison made the motion to adjourn the meeting at 6:35 p.m.

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Sharon Strickland, Chair

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Christy Dunkle, Recording Secretary

**BERRYVILLE TREE BOARD**

**Agenda Item 4**

**Discussion – Upcoming activities**

**January 3, 2024**

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The annual Berryville Arbor Day celebration is held on opening day of the Clarke County Farmers' Market which will be Saturday, May 4, 2024. Staff will contact Bartlett Tree Experts to see if they would once again be willing to do a tree giveaway with Tree Board members.

Items discussed at the previous meeting include:

- Organize tree pruning and/or ivy/winterberry removal workshop
- Creation of a rack card highlighting the Tree Board's activities and goals
- Information concerning the importance of trees including increased property value
- Any other ideas that Tree Board members have concerning public information about trees

**Recommendation**

Discuss at the meeting.