

BERRYVILLE ARCHITECTURAL REVIEW BOARD
Berryville-Clarke County Government Center
MINUTES OF ORGANIZATIONAL MEETING
Wednesday, March 1, 2023

A meeting of the Berryville Architectural Review Board was held on Wednesday, March 1, 2023 at 12:30 p.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

Attendance

The following members of the Board were present: Jon Burge, Satkuna Mathur, Robin McFillen, Mary Serock

Member absent: Susan Godfrey

The following staff member was present: Christy Dunkle, Community Development Director

Others present: Gail Gallagher and Paul Perez

Call to Order

Vice chair McFillen called the meeting to order at 12:31 p.m.

Approval of Agenda

Vice chair McFillen asked for a motion to approve the agenda. Mr. Burge made the motion, seconded by Ms. Serock, to approve the agenda as presented. The motion passed by voice vote. Ms. Dunkle said there was one other review before them for a summer kitchen at 116 South Church Street.

Approval of Minutes

Ms. Serock made the motion to approve the minutes of the February 1, 2023 meeting as presented, seconded by Mr. Burge, the motion passed by voice vote.

Architectural Review

Carter + Burton Architecture, Applicant (Matthew McKenna, Owner), is requesting a Certificate of Appropriateness in order to construct two accessory structures at the property located at 716 East Main Street, identified as Tax Map Parcel number 14A3-((A))-32, zoned DR-2 Detached Residential-2.

Ms. Dunkle described the request to construct two accessory structures on the property located at 716 East Main Street. There was a discussion about the sizes of the structures. Ms. Dunkle said she would confirm the setbacks from the property line. Mr. Burge said the buildings were beautiful and, given the location on the property, would not conflict with the historic nature of the principal structure. He added that the stained wood, metal roof, and stone were appropriate materials in the historic district.

There being no further discussion, Mr. Burge made the motion to approve the accessory structures as presented, seconded by Ms. Mathur, the motion passed by voice vote.

Vice chair McFillen offered to hear the request for Mr. Perez and Ms. Gallagher next as they were in attendance at the meeting.

Architectural Review

Paul Perez and Gail Gallagher, Owners, are requesting a Certificate of Appropriateness in order to restore a summer kitchen located at 116 South Church Street, identified as Tax Map Parcel number 14A5-((A))-69, zoned R-2 Residential.

Vice chair McFillen welcomed the applicants to the meeting. Mr. Perez said they would like to restore the summer kitchen, which is adjacent to the principal structure, as close as possible to what it was originally. He said the façade is board and batten and he would like to replace the existing wood with white pine in the same style. He said he is sourcing the hand-sewn wood from an Amish area of Pennsylvania. He said he would like to replace the detail between the siding and the roof with the same feature and the metal roof with standing seam metal. Mr. Perez said he would like to rebuild the chimney structure to maintain the look but will not be using it as a chimney because it does not draw well adding that in a summer kitchen, there was plenty of oxygen to keep the fire burning with open doors and windows.

Mr. Perez said they discussed the windows with Glenn Skillman and distributed a sample of the grill pattern. He said they would be aluminum clad on the exterior and wood on the interior. He discussed an architectural rendering distributed to ARB members. Mr. Burge confirmed with Mr. Perez that the windows would have white cladding, that the white pine would be stained grey or brown, and confirmed that the chimney would be dismantled and rebuilt to reflect its original design.

Vice chair McFillen applauded their efforts. There being no further discussion, Ms. Serock made the motion, seconded by Mr. Burge, that the architectural review be approved as presented. Mr. Perez agreed with Mr. Burge's statements.

Architectural Review

Tyson Martin and Kris Short, Owners, are requesting a Certificate of Appropriateness in order to construct an accessory structure on the property located at 507 East Main Street, identified as Tax Map Parcel number 14A6-((2))-7, zoned C-1 Commercial.

Ms. Dunkle said the applicant would like to construct a metal building at the rear of the property located at 507 East Main Street. There was a discussion about floodplain and setbacks for the structure. Ms. Dunkle said Mr. Martin had submitted a zoning permit application after the ARB submission was received and will make sure the footprint of the structure is identified outside of the floodplain area.

There being no further discussion, Mr. Burge approved the request as presented, seconded by Ms. Mathur. The motion passed by voice vote.

Other

None.

Adjourn

There being no further discussion, Ms. Serock made the motion, seconded by Ms. Mathur, to adjourn the meeting at 1:16 p.m.

Robin McFillen, Vice Chair

Christy Dunkle, Recording Secretary