

MINUTES
BERRYVILLE TOWN COUNCIL
Berryville-Clarke County Government Center
Regular Meeting
June 9, 2015
7:30 p.m.

Present:

Town Council: Wilson Kirby, Mayor; Harry Lee Arnold, Jr., Recorder; Allen Kitselman; David Tollett; Doug Shaffer; Mary Daniel

Staff: Keith Dalton, Town Manager; Christy Dunkle, Assistant Town Manager/Planner; Desiree Moreland, Assistant Town Manager/Treasurer; Neal White, Chief of Police; Ann Phillips, Town Clerk

Press: Val Van Meter, Winchester Star

1. Call to Order

Mayor Kirby called the meeting to order at 7:30 p.m.

2. Pledge of Allegiance

3. Approval of Minutes of the May 12, 2015 Regular Meeting

Upon motion by Recorder Arnold, and seconded by Council member Kitselman, the minutes of the May 12, 2015 meeting were approved by the following vote:

Wilson Kirby	- Aye
Harry Lee Arnold, Jr.	- Aye
Mary Daniel	- Absent
Allen Kitselman	- Aye
Douglas Shaffer	- Aye
David Tollett	- Aye

4. Citizens' Forum

Mayor Kirby recognized Pat Dickinson of 413 Montgomery Court, Berryville. Ms. Dickinson said that she had been in support of the CDBG grant to aid the residents of Josephine Street, but was unhappy when she learned of the details involving some of the monies being loans to residents. She said she feels the Northern Shenandoah Valley Regional Commission misled the residents. Ms. Dickinson asked that the Town officially complain to the Regional Commission about the matter. She added that she hopes the Town moves forward to obtain help for the issues on Josephine Street.

Council member Daniel entered the meeting at 7:36 p.m.

5. Report of Wilson Kirby, Mayor

The Mayor noted that two residents were being recognized for their service to the Town. He asked the Clerk to read the resolution thanking Ken Livingston. **Upon motion by Council member Kitselman, seconded by Council member Daniel, the resolution was adopted on the following vote:**

Wilson Kirby	- Aye
Harry Lee Arnold, Jr.	- Aye
Mary Daniel	- Aye

Allen Kitselman - Aye
Douglas Shaffer - Aye
David Tollett - Aye

COUNCIL OF THE TOWN OF BERRYVILLE
RESOLUTION OF APPRECIATION AND THANKS

WHEREAS, Ken Livingston was first appointed to the Architectural Review Board on July 13, 1999; and was appointed several more times serving on that Board for over sixteen years; and

WHEREAS, During his tenure Mr. Livingston has faithfully served the citizens of the Town of Berryville, utilizing his expertise to enhance the vitality of the downtown area; and

WHEREAS, Mr. Livingston used his professional experience to maintain the integrity of the Berryville Historic District and ensure economic growth and tourism; and

WHEREAS, Without fail, in all of his dealings with the public and other public officials, Mr. Livingston executed the duties of his office in a fair and just manner; and

WHEREAS, Through his work with the Town, Mr. Livingston has served as a shining example of a citizen's concern for his community and has positively affected the lives of Berryville's residents;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Town of Berryville, that Ken Livingston's long and distinguished service to this community is recognized and that he is thanked for his hard work and devotion.

By Order of the Council of the Town of Berryville on this the ninth day of June, 2015.

The Mayor asked the Clerk to read the resolution thanking Isaiah "Mike" Brown. **Upon motion by Council member Shaffer, seconded by Council member Tollett, the resolution was adopted on the following vote:**

Wilson Kirby - Aye
Harry Lee Arnold, Jr. - Aye
Mary Daniel - Aye
Allen Kitselman - Aye
Douglas Shaffer - Aye
David Tollett - Aye

COUNCIL OF THE TOWN OF BERRYVILLE
RESOLUTION OF APPRECIATION AND THANKS

WHEREAS, Isaiah "Mike" Brown was first appointed to the Planning Commission on January 12, 2010; and

WHEREAS, Mr. Brown was appointed for an additional term in January of 2014; and

WHEREAS, During his tenure Mr. Brown has faithfully served the citizens of the Town of Berryville, utilizing his expertise to guide and manage development and lead this important commission through a critical time in our town's history; and

WHEREAS, Without fail, in all of his dealings with the public and other public officials, Mr. Brown executed the duties of his office in a fair and just manner; and

WHEREAS, Through his work with the Town Mr. Brown has served as a shining example of a citizen's concern for his community and has positively affected the lives of Berryville's residents;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Town of Berryville, that Isaiah "Mike" Brown's distinguished service to this community is recognized and that he is thanked for his hard work and devotion.

By Order of the Council of the Town of Berryville on this the ninth day of June, 2015.

6. Report of Christy Dunkle, Asst. Town Manager for Community Development

Ms. Dunkle reported that according to Diana Kincannon, Chair of the Barns, the Berryville-Clarke Visitor Center at Barns of Rose Hill has been certified by the Virginia Tourism Corporation (VTC), becoming part of a network of more than 50 certified centers throughout the Commonwealth. She added that as a certified center, the Visitor Center at the Barns will receive free annual distribution of a Berryville-Clarke County brochure at all eleven Virginia Welcome Centers; bulk quantities of VTC publications such as the Virginia Travel Guide and The Virginia Golf Guide; a prominent listing as a primary visitor resource on VTC's consumer website www.virginia.org; as well as hospitality and customer service training for staff. Ms. Dunkle said the certification of the Berryville-Clarke Visitor Center also permits the location of highway signage on Route 7 and U.S. Route 340 directing travelers to the Center in the Barns at 95 Chalmers Court in Berryville. Ms. Dunkle and Mr. Dalton expressed appreciation to Ms. Kincannon, the staff, and the volunteers at the Barns for their hard work, time, and dedication in achieving this certification.

Ms. Dunkle said that the Appalachian Trail Certified Community Designation Ceremony is scheduled for Monday, July 20, 2015, at 5:30 p.m. She added the Barns is partnering in this endeavor and will be hosting the reception after the ceremony.

Mr. Dalton reviewed a request from developer Alton Echols regarding an extension of the deadline to use bond proceeds to complete public improvements and associated erosion and sediment control in Battlefield Estates. **Council member Tollett moved that the Council of the Town of Berryville extend the original sixty (60) day deadline set at the April 14, 2015 meeting for the completion of McClellan and Chamberlain Streets (\$23,902.50) and Section 4B (\$152,691.00 public improvements; \$16,800.00 erosion and sediment control, respectively) for an additional sixty (60) days. Council member Daniel seconded the motion which carried on the following vote:**

Wilson Kirby	- Aye
Harry Lee Arnold, Jr.	- Aye
Mary Daniel	- Aye
Allen Kitselman	- Aye
Douglas Shaffer	- Aye
David Tollett	- Aye

7. Report of Keith Dalton, Town Manager

Mr. Dalton reported that a VDOT contractor will be coming right after July 4th to pave Buckmarsh Street. He said that in anticipation of that work, Town crews have completed water line work on North Buckmarsh and are nearing completion of similar work on South Buckmarsh. He added the plan is to pave portions of Walnut, Academy, and Treadwell Streets in conjunction with the VDOT work.

Mr. Dalton said that he has forwarded the Council's request for striping on South Buckmarsh to Cliff Balderson of VDOT, and VDOT is comfortable with the plan.

Mr. Dalton noted that the Town's concrete contractor has been working on sidewalks, and mentioned Josephine Street, Jackson Drive, and Moore Drive in particular have been improved.

8. Report of H. Allen Kitselman, III – Berryville Area Development Authority Liaison

Council member Kitselman said that the Authority met on May 27. He said they finished reviewing the update of chapter 3 of the Berryville Area Plan, are about to finish chapter 4, and are still working on chapter 2. He added that the Authority has been working on a vision of how the County meets the Town suggested by new Authority member Wingate McKay-Smith.

9. Report of Harry Lee Arnold, Jr., - Chair, Budget and Finance Committee

Recorder Arnold moved that the Council of the Town of Berryville adopt the proposed Budget for Fiscal Year 2015-2016, an approved copy of which shall be incorporated into and become part of the Official Minutes of this meeting, and further, that all funds as set forth in the approved budget shall hereby be appropriated for Fiscal Year 2015-2016. Council member Daniel seconded the motion which carried as follows:

Wilson Kirby	- Aye
Harry Lee Arnold, Jr.	- Aye
Mary Daniel	- Aye
Allen Kitselman	- Aye
Douglas Shaffer	- Aye
David Tollett	- Nay

The approved budget for fiscal year 2015-2016 begins on the following page.

FY 15-16 APPROVED BUDGET REVENUES

Account Number	Account Description	Prior Year Budget	Current Year Budget	Current Year Actual	REQUEST
GENERAL FUND					
FUND BALANCE					
100-3000000-0000	FUND BALANCE FORWARD	\$ 704,806.00	\$ 386,940.00	\$ -	\$ -
	TOTAL FUND BALANCE	\$ 704,806.00	\$ 386,940.00	\$ -	\$ -
REVENUE FROM LOCAL SOURCES					
100-3110101-0000	CURRENT REAL ESTATE TAXES	\$ 560,000.00	\$ 660,000.00	\$ 633,667.94	\$ 881,500.00
100-3110102-0000	DEL REAL ESTATE TAXES	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 2,500.00
100-3110201-0000	UTILITY REAL ESTATE TAXES	\$ 7,000.00	\$ 7,000.00	\$ -	\$ 7,000.00
100-3110301-0000	CURRENT PERS PROP TAXES	\$ 155,000.00	\$ 170,000.00	\$ 341,365.00	\$ 216,000.00
100-3110302-0000	DEL PERS PROP TAXES	\$ 3,000.00	\$ 3,000.00	\$ (682.00)	\$ 3,000.00
100-3110401-0000	MACHINERY & TOOLS	\$ 155,000.00	\$ 163,000.00	\$ -	\$ 160,000.00
100-3110601-0000	TAX PENALTIES	\$ 3,000.00	\$ 3,000.00	\$ 1,973.00	\$ 3,000.00
100-3110602-0000	TAX INTEREST	\$ 1,500.00	\$ 1,500.00	\$ 1,762.00	\$ 1,500.00
	TOTAL REV FROM LOCAL SOURCES	\$ 887,000.00	\$ 1,010,000.00	\$ 978,085.94	\$ 1,274,500.00
OTHER LOCAL TAXES					
100-3120101-0000	LOCAL SALES TAX	\$ 150,000.00	\$ 160,000.00	\$ 91,259.00	\$ 175,000.00
100-3120201-0000	CONSUMER UTILITY TAX	\$ 90,000.00	\$ 90,000.00	\$ 41,604.00	\$ 90,000.00
100-3120300-0000	BUSINESS LICENSE	\$ 185,000.00	\$ 185,000.00	\$ 2,186.00	\$ 185,000.00
100-3120402-0000	REC FRANCHISE FEES	\$ 28,000.00	\$ 25,000.00	\$ 15,470.00	\$ 27,000.00
100-3120501-0000	AUTO LICENSE	\$ 90,000.00	\$ 90,000.00	\$ 79,993.00	\$ 90,000.00
100-3120601-0000	BANK FRANCHISE TAXES	\$ 110,000.00	\$ 110,000.00	\$ -	\$ 140,000.00
100-3120801-0000	CIGARETTE TAX (10¢)	\$ -	\$ -	\$ -	\$ 1,300.00
100-3121001-0000	LODGING TAX (2%)	\$ -	\$ -	\$ -	\$ 17,500.00
100-3121101-0000	MEALS TAX (4%)	\$ 90,000.00	\$ 192,000.00	\$ 89,233.00	\$ 185,000.00
	TOTAL OTHER LOCAL TAXES	\$ 743,000.00	\$ 852,000.00	\$ 319,745.00	\$ 910,800.00
PERMITS, FEES & LICENSES					
100-3130304-0000	LAND USE APPLICATION FEES	\$ 1,000.00	\$ 1,000.00	\$ 1,245.00	\$ 1,500.00
100-3130307-0000	ZONING & SUBDIVISION FEES	\$ 10,000.00	\$ 10,000.00	\$ 16,050.00	\$ 10,000.00
	TOTAL PERMITS, FEES & LICENSES	\$ 11,000.00	\$ 11,000.00	\$ 17,295.00	\$ 11,500.00
FINES & FORFEITURES					
100-3140101-0000	COURT FINES	\$ 35,000.00	\$ 20,000.00	\$ 22,067.00	\$ 30,000.00
100-3140102-0000	PARKING METER FINES	\$ 2,750.00	\$ 2,750.00	\$ 1,009.00	\$ 2,000.00
	TOTAL FINES & FORFEITURES	\$ 37,750.00	\$ 22,750.00	\$ 23,076.00	\$ 32,000.00
REVENUE FROM MONEY OR PROP					
100-3150101-0000	INTEREST ON DEPOSITS	\$ 15,000.00	\$ 7,000.00	\$ 3,383.00	\$ 6,000.00
100-3150201-0000	RENTAL OF PROPERTY	\$ 12,000.00	\$ 12,000.00	\$ 6,000.00	\$ 12,000.00
100-3150205-0000	WATER TANK SITE LEASE	\$ 29,400.00	\$ 63,600.00	\$ 16,178.00	\$ 64,500.00
	TOTAL FROM MONEY OR PROP	\$ 56,400.00	\$ 82,600.00	\$ 25,561.00	\$ 82,500.00
CHARGES FOR SERVICES					
100-3160703-0000	PARKING METERS	\$ 8,000.00	\$ 8,000.00	\$ 4,079.00	\$ 8,000.00
100-3161502-0000	SALE OF PUBLICATIONS	\$ 100.00	\$ 100.00	\$ -	\$ 100.00
	TOTAL CHARGES FOR SERVICES	\$ 8,100.00	\$ 8,100.00	\$ 4,079.00	\$ 8,100.00
MISCELLANEOUS REVENUES					
100-3189905-0000	SALE OF SURPLUS	\$ 1,000.00	\$ 1,000.00	\$ 7,173.00	\$ 1,000.00
	TOTAL MISC REVENUES	\$ 1,000.00	\$ 1,000.00	\$ 7,173.00	\$ 1,000.00
RECOVERED COSTS					
100-3190203-0000	REIMBURSABLE FEES	\$ 5,000.00	\$ 5,000.00	\$ (14,853.00)	\$ 5,000.00
	TOTAL RECOVERED COSTS	\$ 5,000.00	\$ 5,000.00	\$ (14,853.00)	\$ 5,000.00
TOTAL LOCAL REVENUES		\$ 2,454,056.00	\$ 2,379,390.00	\$ 1,360,161.94	\$ 2,325,400.00

REVENUE FROM THE COMMONWEALTH							
NON-CATEGORICAL AID							
100-3220107-0000	ROLLING STOCK TAX	\$	2,000.00	\$	2,000.00	\$ 2,021.00	\$ 2,000.00
100-3220109-0000	PPTRA	\$	209,917.00	\$	209,917.00	\$ 209,917.00	\$ 209,917.00
100-3220201-0000	COMMUNICATION TAX	\$	100,000.00	\$	90,000.00	\$ 47,119.00	\$ 90,000.00
	TOTAL NON-CATEGORICAL AID	\$	311,917.00	\$	301,917.00	\$ 259,057.00	\$ 301,917.00
CATEGORICAL AID							
100-3240103-0000	599 LAW ENFORCEMENT GRANT	\$	74,052.00	\$	74,052.00	\$ 37,026.00	\$ 74,052.00
100-3240103-0000	LE BLOCK GRANT	\$	-	\$	-	\$ -	\$ -
100-3240201-0000	FIRE FUND PROGRAM	\$	11,187.00	\$	11,187.00	\$ 13,299.00	\$ 14,000.00
100-3240300-0000	VDOT LANE MILE ALLOWANCE	\$	431,812.00	\$	431,812.00	\$ 228,374.00	\$ 431,812.00
100-3240301-0000	VDOT ROAD MAINTENANCE	\$	10,000.00	\$	10,000.00	\$ -	\$ 10,000.00
100-3240302-0000	LITTER CONTROL GRANT	\$	2,000.00	\$	2,000.00	\$ 1,889.00	\$ 2,000.00
100-3240311-0000	ST EMERGENCY R&R	\$	-	\$	-	\$ -	\$ -
100-3240312-0000	VA COMMISSION FOR THE ARTS	\$	5,000.00	\$	5,000.00	\$ 5,000.00	\$ 5,000.00
	TOTAL CATEGORICAL AID	\$	534,051.00	\$	534,051.00	\$ 285,588.00	\$ 536,864.00
TOTAL FROM THE COMMONWEALTH		\$	845,968.00	\$	835,968.00	\$ 544,645.00	\$ 838,781.00

REVENUE FROM THE FEDERAL GOVERNMENT							
CATEGORICAL AID							
100-3340102-0000	FEDERAL FIRE FUND PROGRAM	\$	-	\$	-	\$ -	\$ -
100-3340311-0000	FEDERAL EMERGENCY R&R	\$	-	\$	-	\$ -	\$ -
	TOTAL CATEGORICAL AID	\$	-	\$	-	\$ -	\$ -
TOTAL FROM FEDERAL GOVERNMENT		\$	-	\$	-	\$ -	\$ -

REVENUE FROM OTHER SOURCES							
NON-REVENUE RECEIPTS							
100-3410201-0000	MISCELLANEOUS REVENUES	\$	1,000.00	\$	1,000.00	\$ 27,064.00	\$ 1,000.00
	TOTAL FROM OTHER SOURCES	\$	1,000.00	\$	1,000.00	\$ 27,064.00	\$ 1,000.00
TOTAL FROM OTHER SOURCES		\$	1,000.00	\$	1,000.00	\$ 27,064.00	\$ 1,000.00

TOTAL GENERAL FUND REVENUES		\$	3,301,024.00	\$	3,216,358.00	\$ 1,931,870.94	\$ 3,165,181.00
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WATER FUND							
FUND BALANCE							
501-3000000-0000	FUND BALANCE	\$	33,284.00	\$	-	\$ -	\$ -
	TOTAL FUND BALANCE	\$	33,284.00	\$	-	\$ -	\$ -
REVENUE FROM MONEY OR PROP							
501-3150102-0000	INTEREST ON INVESTMENTS	\$	6,000.00	\$	5,000.00	\$ 2,199.00	\$ 3,000.00
	TOTAL FROM USE OF MONEY OR PROP	\$	6,000.00	\$	5,000.00	\$ 2,199.00	\$ 3,000.00
CHARGES FOR SERVICES							
501-3160110-0000	TREATMENT FEES	\$	674,000.00	\$	754,000.00	\$ 391,514.00	\$ 800,900.00
501-3160111-0000	DELINQUENT ACCT PENALTIES	\$	30,000.00	\$	30,000.00	\$ 14,562.00	\$ 30,000.00
501-3160112-0000	SECURITY DEPOSITS	\$	100.00	\$	100.00	\$ (289.00)	\$ 100.00
501-3160113-0000	AVAILABILITY CHARGES	\$	10,500.00	\$	26,250.00	\$ 26,250.00	\$ 52,500.00
501-3160114-0000	CONNECTION CHARGES	\$	-	\$	-	\$ 130.00	\$ -
501-3160115-0000	METER FEES	\$	650.00	\$	1,625.00	\$ 1,950.00	\$ 3,250.00
	TOTAL CHARGES FOR SERVICES	\$	715,250.00	\$	811,975.00	\$ 434,117.00	\$ 886,750.00
TOTAL WATER FUND		\$	754,534.00	\$	816,975.00	\$ 438,515.00	\$ 889,750.00

SEWER FUND						
FUND BALANCE						
502-3000000-0000	FUND BALANCE	\$	74,407.00	\$	-	\$ -
	TOTAL FUND BALANCE	\$	74,407.00	\$	-	\$ -
REVENUE FROM MONEY OR PROP						
502-3150101-0000	INTEREST INCOME	\$	14,000.00	\$	8,000.00	\$ 4,188.00
	TOTAL REVENUE FROM MONEY OR PROP	\$	14,000.00	\$	8,000.00	\$ 4,188.00
CHARGES FOR SERVICES						
502-3160110-0000	TREATMENT FEES	\$	1,540,000.00	\$	1,486,000.00	\$ 797,989.00
502-3160112-0000	SECURITY DEPOSITS	\$	100.00	\$	100.00	\$ (136.00)
502-3160113-0000	AVAILABILITY CHARGES	\$	45,500.00	\$	113,750.00	\$ 136,500.00
	TOTAL CHARGES FOR SERVICES	\$	1,585,600.00	\$	1,599,850.00	\$ 934,353.00
REVENUE FROM OTHER SOURCES						
NON-REVENUE RECEIPTS						
502-3410401-0000	VRA LOAN	\$	500,000.00	\$	-	\$ -
502-3410402-0000	WQIF Grant	\$	500,000.00	\$	-	\$ -
	TOTAL NON-REVENUE RECEIPTS	\$	1,000,000.00	\$	-	\$ -
	TOTAL FROM OTHER SOURCES	\$	1,000,000.00	\$	-	\$ -
	TOTAL SEWER FUND	\$	2,674,007.00	\$	1,607,850.00	\$ 938,541.00

TOTAL REVENUES ALL FUNDS \$ 6,729,565.00 \$ 5,641,183.00 \$ 3,308,926.94 \$ 5,857,531.00

FY 15-16 APPROVED BUDGET EXPENSES						
Account Number	Account Description		Prior Year Budget	Current Year Budget	Current Year Actual	REQUEST
GENERAL FUND						
TOWN COUNCIL						
100-4011100-1111	EXPENSE COMPENSATION	\$	18,900.00	\$ 18,900.00	\$ 9,450.00	\$ 18,900.00
100-4011100-5540	TRAINING	\$	1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
100-4011100-5699	LOCAL CONTRIBUTIONS	\$	7,500.00	\$ -	\$ -	\$ -
100-4011100-5800	MISCELLANEOUS	\$	1,000.00	\$ 1,500.00	\$ -	\$ 1,000.00
100-4011100-5810	Dues	\$	2,300.00	\$ 2,300.00	\$ 2,302.00	\$ 3,000.00
100-4011100-6017	TOWN CODE SUPPLEMENTS	\$	2,000.00	\$ 2,250.00	\$ 650.00	\$ 2,000.00
100-4011100-6018	STATE CODE SUPPLEMENTS	\$	250.00	\$ -	\$ -	\$ -
	TOTAL TOWN COUNCIL	\$	32,950.00	\$ 25,950.00	\$ 12,402.00	\$ 25,900.00
TOWN CLERK						
100-4011200-1114	SALARIES/WAGES/TNCLK	\$	44,290.00	\$ 44,290.00	\$ 12,413.00	\$ 36,800.00
100-4011200-5540	EDUCATION/TRAINING	\$	750.00	\$ 500.00	\$ -	\$ 1,000.00
100-4011200-5810	DUES	\$	100.00	\$ 200.00	\$ -	\$ 200.00
	TOTAL TOWN CLERK	\$	45,140.00	\$ 44,990.00	\$ 12,413.00	\$ 38,000.00
TOWN MANAGER						
100-4012110-1112	COMPENSATION	\$	124,800.00	\$ 124,800.00	\$ 69,686.00	\$ 129,000.00
100-4012110-5230	TELECOMMUNICATIONS				\$ -	\$ 600.00
100-4012110-5510	MILEAGE	\$	150.00	\$ 150.00	\$ -	\$ 150.00
100-4012110-5540	TRAINING	\$	1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
100-4012110-5810	DUES	\$	350.00	\$ 300.00	\$ 298.00	\$ 300.00
	TOTAL TOWN MANAGER	\$	126,300.00	\$ 126,250.00	\$ 69,984.00	\$ 131,050.00
LEGAL SERVICES						
100-4012210-3150	PROFESSIONAL SERVICES	\$	40,000.00	\$ 30,000.00	\$ 17,814.00	\$ 30,000.00
	TOTAL LEGAL SERVICES	\$	40,000.00	\$ 30,000.00	\$ 17,814.00	\$ 30,000.00

	PERSONNEL					
100-4012220-2100	SOCIAL SECURITY	\$ 72,980.00	\$ 71,300.00	\$ 40,177.00	\$ 69,940.00	
100-4012220-2210	RETIREMENT- LEOS	\$ 88,530.00	\$ 80,210.00	\$ 39,508.00	\$ 102,200.00	
100-4012220-2220	VMLIP - STD	\$ -	\$ 580.00	\$ 654.00	\$ 560.00	
100-4012220-2230	VMLIP - LTD	\$ -	\$ 5,100.00	\$ 2,131.00	\$ 4,905.00	
100-4012220-2250	Line of Duty Act	\$ 2,110.00	\$ 3,000.00	\$ 3,217.00	\$ 3,550.00	
100-4012220-2300	HEALTH INSURANCE	\$ 133,430.00	\$ 133,000.00	\$ 63,772.00	\$ 140,635.00	
100-4012220-2400	LIFE INSURANCE	\$ 11,355.00	\$ 12,300.00	\$ 5,492.00	\$ 10,785.00	
100-4012220-2600	UNEMPLOYMENT INSURANCE	\$ 1,050.00	\$ 800.00	\$ 25.00	\$ 675.00	
100-4012220-2700	WORKER'S COMPENSATION	\$ 26,105.00	\$ 30,000.00	\$ 21,761.00	\$ 24,000.00	
100-4012220-3110	RANDOM DRUG SCREENING	\$ 300.00	\$ 450.00	\$ 45.00	\$ 500.00	
	TOTAL PERSONNEL	\$ 335,860.00	\$ 336,740.00	\$ 176,782.00	\$ 357,750.00	
	INDEPENDENT AUDITOR					
100-4012240-3120	CONTRACTUAL SERVICES	\$ 14,900.00	\$ 15,100.00	\$ -	\$ 15,300.00	
	TOTAL INDEPENDENT AUDITOR	\$ 14,900.00	\$ 15,100.00	\$ -	\$ 15,300.00	
	TOWN TREASURER					
100-4012410-1113	COMPENSATION	\$ 89,600.00	\$ 89,600.00	\$ 48,957.00	\$ 90,800.00	
100-4012410-3130	PROFESSIONAL SER/TAX CONV	\$ -	\$ -	\$ -	\$ 2,000.00	
100-4012410-3150	PROFESSIONAL SER/VEC	\$ 950.00	\$ 950.00	\$ -	\$ 100.00	
100-4012410-5306	SURETY BONDS	\$ 300.00	\$ 300.00	\$ 260.00	\$ 300.00	
100-4012410-5540	TRAINING	\$ 1,000.00	\$ 1,000.00	\$ 1,188.00	\$ 1,500.00	
100-4012410-5810	DUES	\$ 150.00	\$ 150.00	\$ 300.00	\$ 300.00	
	TOTAL TOWN TREASURER	\$ 92,000.00	\$ 92,000.00	\$ 50,705.00	\$ 95,000.00	
	FINANCE/ACCOUNTING					
100-4012430-1113	COMPENSATION	\$ 56,050.00	\$ 56,220.00	\$ 30,329.00	\$ 58,600.00	
100-4012430-5540	TRAINING	\$ 400.00	\$ 400.00	\$ -	\$ 200.00	
	TOTAL FINANCE/ACCOUNTING	\$ 56,450.00	\$ 56,620.00	\$ 30,329.00	\$ 58,800.00	
	CENTRAL ADM/PURCHASING					
100-4012530-3320	MAINTENANCE CONTRACTS	\$ 33,500.00	\$ 34,525.00	\$ 23,596.00	\$ 22,350.00	
100-4012530-3400	WEB SITE	\$ 2,200.00	\$ 2,000.00	\$ 5,806.40	\$ 5,135.00	
100-4012530-3501	NEWSLETTER	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,000.00	
100-4012530-3600	ADVERTISING	\$ 8,500.00	\$ 7,000.00	\$ 5,641.00	\$ 7,000.00	
100-4012530-5210	POSTAGE	\$ 9,000.00	\$ 8,000.00	\$ 3,393.00	\$ 8,000.00	
100-4012530-5230	TELECOMMUNICATIONS	\$ 2,700.00	\$ 2,100.00	\$ 990.00	\$ 1,200.00	
100-4012530-5415	COPIER LEASE	\$ -	\$ -	\$ -	\$ 3,000.00	
100-4012530-5540	TRAINING	\$ 750.00	\$ 750.00	\$ -	\$ 1,500.00	
100-4012530-5810	DUES	\$ 500.00	\$ 500.00	\$ 300.00	\$ 500.00	
100-4012530-6001	OFFICE SUPPLIES	\$ 12,500.00	\$ 11,000.00	\$ 4,984.60	\$ 11,000.00	
	TOTAL CENTRAL ADM/PURCHASING	\$ 71,150.00	\$ 67,375.00	\$ 44,711.00	\$ 60,685.00	
	RISK MANAGEMENT					
100-4012550-5304	BLANKET EXCESS LIABILITY	\$ 15,000.00	\$ 13,500.00	\$ 11,992.00	\$ 13,200.00	
100-4012550-5305	AUTOMOBILE INSURANCE	\$ 9,000.00	\$ 9,000.00	\$ 8,469.00	\$ 9,300.00	
100-4012550-5307	VARISK-2	\$ -	\$ 0	\$ -	\$ -	
100-4012550-5308	SEMI-MULTI PERIL INS	\$ 15,000.00	\$ 11,500.00	\$ 24,011.00	\$ 26,500.00	
100-4012550-5800	INSURANCE DEDUCTIBLES	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 3,000.00	
	TOTAL RISK MANAGEMENT	\$ 42,000.00	\$ 37,000.00	\$ 44,472.00	\$ 52,000.00	
	ENGINEERING SERVICES					
100-4012600-3140	ENGINEERING SERVICES	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00	
	TOTAL ENGINEERING SERVICES	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00	
	ELECTIONS					
100-4013100-1125	ELECTION OFFICIALS	\$ 500.00	\$ 500.00	\$ -	\$ 500.00	
100-4013100-6001	OFFICE SUPPLIES	\$ 1,000.00	\$ 1,000.00	\$ 459.00	\$ 1,000.00	
	TOTAL ELECTIONS	\$ 1,500.00	\$ 1,500.00	\$ 459.00	\$ 1,500.00	
	PUBLIC DEFENDER FEES					
100-4021500-3150	PUBLIC DEFENDER FEES	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00	
	TOTAL PUBLIC DEFENDER FEES	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00	

	POLICE DEPARTMENT					
100-4031100-1139	COMPENSATION	\$ 511,250.00	\$ 500,000.00	\$ 251,328.00	\$ 479,600.00	
100-4031100-3110	MEDICAL EXAMINATIONS	\$ 500.00	\$ 500.00	\$ -	\$ 500.00	
100-4031100-3115	PRE EMPLOYMENT DRUG SCREEN	\$ 1,000.00	\$ 500.00	\$ 400.00	\$ 1,000.00	
100-4031100-3190	INTERPRETER	\$ 400.00	\$ 400.00	\$ -	\$ 400.00	
100-4031100-3310	REPAIR & MAINTENANCE	\$ 10,000.00	\$ 9,875.00	\$ 12,532.00	\$ 12,000.00	
100-4031100-3320	MAINTENANCE CONTRACTS	\$ 5,500.00	\$ 8,088.00	\$ 3,538.00	\$ 7,500.00	
100-4031100-4082	WILDLIFE MANAGEMENT	\$ 6,000.00	\$ 1,000.00	\$ -	\$ 1,000.00	
100-4031100-5210	POSTAGE	\$ -	\$ 275.00	\$ 21.00	\$ 250.00	
100-4031100-5230	TELECOMMUNICATIONS	\$ 1,750.00	\$ 1,550.00	\$ 387.00	\$ 4,044.00	
100-4031100-5415	COPIER LEASE				\$ 3,000.00	
100-4031100-5540	TRAINING	\$ 12,000.00	\$ 8,000.00	\$ 4,793.00	\$ 9,500.00	
100-4031100-5810	DUES	\$ 1,000.00	\$ 3,045.00	\$ 425.00	\$ 2,050.00	
100-4031100-5815	COMMUNITY RELATIONS	\$ 700.00	\$ 700.00	\$ 852.00	\$ 900.00	
100-4031100-6001	OFFICE SUPPLIES	\$ 2,000.00	\$ 1,850.00	\$ 477.00	\$ 1,850.00	
100-4031100-6008	GASOLINE & OIL	\$ 24,288.00	\$ 24,288.00	\$ 8,418.00	\$ 20,000.00	
100-4031100-6010	POLICE SUPPLIES	\$ 10,000.00	\$ 8,000.00	\$ 12,589.00	\$ 12,300.00	
100-4031100-6011	UNIFORMS	\$ 4,000.00	\$ 3,000.00	\$ 2,771.00	\$ 4,000.00	
	TOTAL POLICE DEPARTMENT	\$ 590,388.00	\$ 571,071.00	\$ 298,531.00	\$ 559,894.00	
	TRAFFIC CONTROL					
100-4031300-5699	COUNTY CONT/CROSSING GD	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 2,500.00	
	TOTAL TRAFFIC CONTROL	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 2,500.00	
	EMERGENCY SERVICES					
100-4031400-5699	CONTRIBUTION/CC CENT ALRM	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00	
	TOTAL EMERGENCY SERVICES	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00	
	VOLUNTEER FIRE DEPARTMENT					
100-4032200-5699	CONTRIBUTION/JHEVFD	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00	
100-4032200-5707	FIRE FUND PROGRAM	\$ 11,187.00	\$ 11,187.00	\$ 13,299.00	\$ 14,000.00	
	TOTAL VOLUNTEER FIRE DEPT	\$ 36,187.00	\$ 36,187.00	\$ 13,299.00	\$ 39,000.00	
	RESCUE SERVICES					
100-4032300-5699	PROFESSIONAL SER EMT***	\$ 67,380.00	\$ 67,920.00	\$ -	\$ 67,920.00	
	TOTAL RESCUE SERVICES	\$ 67,380.00	\$ 67,920.00	\$ -	\$ 67,920.00	
	CORRECTION & DETENTION					
100-4033200-5550	CONFINEMENT OF PRISONERS	\$ 250.00	\$ 250.00	\$ -	\$ 250.00	
	TOTAL CORRECTION & DETENTION	\$ 250.00	\$ 250.00	\$ -	\$ 250.00	
	PUBLIC WORKS ADMINISTRATION					
100-4041100-1140	Compensation	\$ 42,425.00	\$ 42,425.00	\$ 22,391.00	\$ 42,700.00	
100-4041100-3110	MEDICAL EXAMS	\$ 550.00	\$ 525.00	\$ 632.00	\$ 525.00	
100-4041100-3310	VEHICLE REP & MAINTENANCE	\$ 7,000.00	\$ 6,000.00	\$ 6,986.00	\$ 7,000.00	
100-4041100-5120	FUEL OIL/HEAT	\$ 3,500.00	\$ 3,325.00	\$ 73.00	\$ 3,325.00	
100-4041100-5230	TELECOMMUNICATIONS	\$ 4,000.00	\$ 3,800.00	\$ 1,992.00	\$ 4,400.00	
100-4041100-5415	COPIER LEASE				\$ 2,100.00	
100-4041100-5540	TRAINING	\$ 665.00	\$ 500.00	\$ 468.00	\$ 500.00	
100-4041100-6001	OFFICE SUPPLIES	\$ 700.00	\$ 500.00	\$ 1,616.00	\$ 500.00	
	TOTAL PUBLI WKS ADMINISTRATION	\$ 58,840.00	\$ 57,075.00	\$ 34,158.00	\$ 61,050.00	
	HWYS, STS BRIDGES & SDWLKS					
100-4041200-1183	COMPENSATION	\$ 116,525.00	\$ 117,600.00	\$ 61,062.00	\$ 123,855.00	
100-4041200-3310	EQUIPMENT MAINTENANCE	\$ 11,400.00	\$ 10,000.00	\$ 6,918.00	\$ 10,000.00	
100-4041200-3315	SIDEWALK MAINTENANCE	\$ 7,220.00	\$ 6,000.00	\$ -	\$ 6,000.00	
100-4041200-3316	STREET SIGN MAINTENANCE	\$ 600.00	\$ 500.00	\$ -	\$ 500.00	
100-4041200-5425	NORFOLK/SOUTHERN R-O-W'S	\$ 1,000.00	\$ 950.00	\$ -	\$ 950.00	
100-4041200-6007	MATERIALS & SUPPLIES	\$ 4,512.00	\$ 4,000.00	\$ 6,854.00	\$ 4,000.00	
100-4041200-6008	GASOLINE & OIL	\$ 38,990.00	\$ 37,040.00	\$ 16,594.00	\$ 37,400.00	
100-4041200-6011	UNIFORMS	\$ 3,200.00	\$ 3,000.00	\$ 2,627.00	\$ 3,000.00	
100-4041200-6050	ASPHALT	\$ -	\$ -	\$ -	\$ -	
	TOTAL HWYS, STS BRIDGES & SWLKS	\$ 183,447.00	\$ 179,090.00	\$ 94,055.00	\$ 185,705.00	
	VDOT STREET MAINTENANCE					

100-4041250-3300	VDOT STREET MAINTENANCE	\$	431,812.00	\$	431,812.00	\$	414,571.00	\$	384,312.00
100-4041250-3310	EQUIPMENT MAINTENANCE (VDOT)	\$	-	\$	-	\$	556.00	\$	
100-4041250-3316	STREET SIGN MAINTENANCE (VDOT)	\$	-	\$	-	\$	702.00	\$	
100-4041250-6050	ASPHALT (VDOT)	\$	-	\$	-	\$	-	\$	
100-4041250-6130	TREE REMOVAL (VDOT)	\$	-	\$	-	\$	-	\$	
100-4041250-6307	SNOW REMOVAL (VDOT)	\$	-	\$	-	\$	4,623.00	\$	
100-4041250-8801	EQUIPMENT PURCHASE (VDOT)	\$	-	\$	-	\$	-	\$	47,500.00
	TOTAL VDOT STREET MAINTENANCE	\$	431,812.00	\$	431,812.00	\$	420,452.00	\$	431,812.00
	STREET LIGHTS								
100-4041320-5110	ELECTRICITY	\$	81,500.00	\$	79,000.00	\$	37,647.00	\$	79,000.00
	TOTAL STREET LIGHTS	\$	81,500.00	\$	79,000.00	\$	37,647.00	\$	79,000.00
	SNOW REMOVAL								
100-4041330-6007	MATERIALS & SUPPLIES	\$	6,000.00	\$	2,000.00	\$	-	\$	2,000.00
	TOTAL SNOW REMOVAL	\$	6,000.00	\$	2,000.00	\$	-	\$	2,000.00
	PARKING METERS & LOTS								
100-4041340-6007	MATERIALS & SUPPLIES	\$	1,500.00	\$	1,500.00	\$	-	\$	1,500.00
	TOTAL PARKING METERS & LOTS	\$	1,500.00	\$	1,500.00	\$	-	\$	1,500.00
	STREET & ROAD CLEANING								
100-4042200-6007	MATERIALS & SUPPLIES	\$	9,000.00	\$	4,000.00	\$	-	\$	4,000.00
	TOTAL STREET & ROAD CLEANING	\$	9,000.00	\$	4,000.00	\$	-	\$	4,000.00
	REFUSE COLLECTION								
100-4042300-3220	CONTRACTUAL SERVICES	\$	194,000.00	\$	170,200.00	\$	96,270.00	\$	177,000.00
100-4042300-6225	RECYCLING SERVICES	\$	77,500.00	\$	51,000.00	\$	23,883.00	\$	53,000.00
	TOTAL REFUSE COLLECTION	\$	271,500.00	\$	221,200.00	\$	120,153.00	\$	230,000.00
	REFUSE DISPOSAL								
100-4042400-3800	FCO LANDFILL CHARGES	\$	20,000.00	\$	20,000.00	\$	9,529.00	\$	20,000.00
	TOTAL REFUSE DISPOSAL	\$	20,000.00	\$	20,000.00	\$	9,529.00	\$	20,000.00
	GENERAL PROPERTIES								
100-4043200-3310	REPAIR & MAINTENANCE	\$	10,230.00	\$	9,000.00	\$	2,573.00	\$	9,000.00
100-4043200-3325	HERMITAGE SWPOND MAINT	\$	4,400.00	\$	4,180.00	\$	3,300.00	\$	4,100.00
100-4043200-5110	ELECTRICITY	\$	900.00	\$	-	\$	122.00	\$	-
100-4043200-6007	MATERIALS & SUPPLIES	\$	1,344.00	\$	1,000.00	\$	-	\$	1,000.00
100-4043200-6017	CHRISTMAS LIGHTS	\$	1,354.00	\$	1,100.00	\$	1,520.00	\$	1,200.00
	TOTAL GENERAL PROPERTIES	\$	18,228.00	\$	15,280.00	\$	7,515.00	\$	15,300.00
	BUILDING SERVICES								
100-4064200-3150	PROFESSIONAL SERVICES	\$	7,500.00	\$	1,350.00	\$	945.00	\$	1,500.00
100-4064200-3200	CONTRACTUAL SERVICES	\$	25,000.00	\$	15,610.00	\$	7,200.00	\$	16,000.00
100-4064200-5110	ELECTRICITY	\$	15,500.00	\$	13,540.00	\$	10,209.00	\$	14,000.00
100-4064200-5120	NATURAL GAS/HEAT	\$	5,000.00	\$	2,010.00	\$	1,536.00	\$	2,500.00
100-4064200-5130	WATER/SEWER	\$	500.00	\$	880.00	\$	278.00	\$	850.00
100-4064200-5230	TELECOMMUNICATIONS	\$	12,000.00	\$	9,810.00	\$	5,236.00	\$	10,000.00
100-4064200-5304	LIABILITY INSURANCE	\$	2,000.00	\$	1,930.00	\$	850.00	\$	2,000.00
100-4064200-7113	IN KIND COSTS	\$	-	\$	-	\$	5,000.00	\$	15,000.00
100-4064200-7115	SHARED MAINTENANCE	\$	20,000.00	\$	33,850.00	\$	9,594.00	\$	20,000.00
100-4064200-8411	CAPITAL ASSET RESERVES	\$	-	\$	6,520.00	\$	8,523.00	\$	7,000.00
	TOTAL BUILDING SERVICES	\$	87,500.00	\$	85,500.00	\$	49,371.00	\$	88,850.00
	PARKS & RECREATION								
100-4071310-3160	CONTRACTUAL SER/IN BLUE	\$	1,425.00	\$	1,000.00	\$	410.00	\$	1,000.00
100-4071310-5699	CONTRIBUTION/CCP&R	\$	5,000.00	\$	5,000.00	\$	-	\$	5,000.00
100-4071310-6017	CHRISTMAS LIGHTS	\$	500.00	\$	400.00	\$	350.00	\$	400.00
100-4071310-6018	ROSE HILL IMPROVEMENTS	\$	6,000.00	\$	5,000.00	\$	279.00	\$	5,000.00
	TOTAL PARKS & RECREATION	\$	12,925.00	\$	11,400.00	\$	1,039.00	\$	11,400.00
	PLANNING								
100-4081100-1155	COMPENSATION	\$	75,375.00	\$	75,375.00	\$	40,316.00	\$	77,435.00

100-4081100-3190	PROFESSIONAL SERVICES	\$	17,500.00	\$	4,500.00	\$	7,460.00	\$	5,000.00
100-4081100-3500	PRINTING	\$	500.00	\$	200.00	\$	-	\$	200.00
100-4081100-5510	MILEAGE	\$	750.00	\$	750.00	\$	174.00	\$	750.00
100-4081100-5540	TRAINING	\$	750.00	\$	500.00	\$	-	\$	500.00
100-4081100-5810	DUES	\$	1,000.00	\$	600.00	\$	415.00	\$	600.00
100-4081100-6001	OFFICE EQUIPMENT	\$	200.00	\$	100.00	\$	21.00	\$	100.00
100-4081100-6012	PUBLICATIONS	\$	200.00	\$	-	\$	-	\$	-
	TOTAL PLANNING	\$	96,275.00	\$	82,025.00	\$	48,386.00	\$	84,585.00
	BOARD OF ZONING APPEALS								
100-4081400-1110	EXPENSE COMPENSATION	\$	500.00	\$	500.00	\$	160.00	\$	500.00
100-4081400-5540	TRAINING	\$	500.00	\$	500.00	\$	-	\$	-
	TOTAL BOARD OF ZONING APPEALS	\$	1,000.00	\$	1,000.00	\$	160.00	\$	500.00
	ECONOMIC DEVELOPMENT								
100-4081500-5410	TOD SIGNS	\$	2,000.00	\$	2,000.00	\$	-	\$	-
100-4081500-5411	WAYFINDING SIGNS	\$	10,000.00	\$	10,000.00	\$	-	\$	-
100-4081500-5697	IDA GRANT MATCH	\$	10,000.00	\$	30,000.00	\$	30,000.00	\$	54,000.00
100-4081500-5698	GRANT AND MATCHING FUNDS	\$	10,000.00	\$	10,000.00	\$	10,000.00	\$	10,000.00
100-4081500-5699	DBI/ECO DEV PROF SERVICES	\$	20,000.00	\$	20,000.00	\$	10,000.00	\$	18,000.00
	TOTAL ECONOMIC DEVELOPMENT	\$	52,000.00	\$	72,000.00	\$	50,000.00	\$	82,000.00
	PLANNING COMMISSION								
100-4081600-1111	EXPENSE COMPENSATION	\$	6,000.00	\$	5,000.00	\$	1,130.00	\$	5,000.00
100-4081600-5540	TRAINING	\$	1,000.00	\$	1,000.00	\$	-	\$	1,000.00
100-4081600-5810	DUES	\$	250.00	\$	250.00	\$	-	\$	250.00
	TOTAL PLANNING COMMISSION	\$	7,250.00	\$	6,250.00	\$	1,130.00	\$	6,250.00
	B'VILLE AREA DEV AUTHORITY								
100-4081700-1111	EXPENSE COMPENSATION	\$	2,500.00	\$	2,500.00	\$	530.00	\$	2,500.00
100-4081700-5540	TRAINING	\$	250.00	\$	250.00	\$	-	\$	250.00
100-4081700-5810	DUES	\$	125.00	\$	125.00	\$	-	\$	125.00
	TOTAL B'VILLE AREA DEV AUTHORITY	\$	2,875.00	\$	2,875.00	\$	530.00	\$	2,875.00
	ARCHITECTURAL REVIEW BOARD								
100-4081800-5540	TRAINING	\$	250.00	\$	250.00	\$	-	\$	500.00
	TOTAL ARCHITECTURAL REVIEW BD	\$	250.00	\$	250.00	\$	-	\$	500.00
	CAPITAL OUTLAY								
100-4094200-8200	PW SITE EXPANSION-RESERVE								
100-4094200-8201	CHRISTMAS DECORATIONS								
100-4094200-8225	COMPUTER REPLACEMENT	\$	4,000.00	\$	4,000.00	\$	-	\$	4,000.00
100-4094200-8231	Police Cruiser	\$	30,000.00	\$	-	\$	-	\$	-
100-4094200-8338	ONE TON DUMP	\$	-	\$	40,000.00	\$	15,050.00		
100-4094200-8339	SALT BOX/SNOW PLOW	\$	-	\$	9,600.00	\$	-		
100-4094200-8340	MOWER	\$	7,555.00	\$	-	\$	-	\$	6,000.00
100-4094200-8345	PW TON DUMP BED	\$	7,775.00	\$	-	\$	-		
100-4094200-8367	SEWER JET RODDER	\$	-	\$	22,445.00	\$	-		
100-4094200-8411	CAPITAL RESERVE							\$	43,508.00
100-4094200-8421	PD IN CAR CAMERA REP	\$	12,000.00	\$	-	\$	-		
100-4094200-8450	HVAC JOINT GOV CTR	\$	-	\$	-	\$	-		
100-4094200-8500	PPTRA RESERVE	\$	54,917.00	\$	-	\$	-	\$	10,000.00
100-4094200-8601	PD SOFTWARE UPGRADE							\$	25,610.00
100-4094200-8603	PD SERVER REPLACEMENT							\$	5,000.00
	TOTAL CAPITAL OUTLAY	\$	116,247.00	\$	76,045.00	\$	15,050.00	\$	94,118.00
	CONTINGENCY								
100-4094300-5800	CONTINGENCY (3%)	\$	145,293.00	\$	213,976.00	\$	20,085.00	\$	85,560.00
	TOTAL CONTINGENCY	\$	145,293.00	\$	213,976.00	\$	20,085.00	\$	85,560.00
	DEBT SERVICE								
100-4095000-9110	CIP PRINCIPAL	\$	30,500.00	\$	31,800.00	\$	15,727.00	\$	33,120.00
100-4095000-9120	CIP INTEREST	\$	90,980.00	\$	89,680.00	\$	45,011.00	\$	88,360.00
100-4095000-9130	RDA DEBT SER RESERVE	\$	12,147.00	\$	12,147.00	\$	-	\$	12,147.00
	TOTAL DEBT SERVICE	\$	133,627.00	\$	133,627.00	\$	60,738.00	\$	133,627.00

TOTAL GENERAL FUND OPERATIONAL	\$	2,905,857.00	\$	2,792,710.00	\$	1,646,026.00	\$	2,851,876.00
TOTAL GENERAL FUND CONTINGENCY	\$	145,293.00	\$	213,976.00	\$	20,085.00	\$	85,560.00
TOTAL GENERAL FUND CAP OUTLAY	\$	116,247.00	\$	76,045.00	\$	15,050.00	\$	94,118.00
TOTAL GENERAL FUND DEBT SERVICE	\$	133,627.00	\$	133,627.00	\$	60,738.00	\$	133,627.00

TOTAL GENERAL FUND EXPENSES	\$	3,301,024.00	\$	3,216,358.00	\$	1,741,899.00	\$	3,165,181.00
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WATER FUND

PERSONNEL

501-4012220-1140	COMPENSATION	\$	37,825.00	\$	37,825.00	\$	18,000.00	\$	38,460.00
501-4012220-2100	SOCIAL SECURITY	\$	19,385.00	\$	18,900.00	\$	8,857.00	\$	18,525.00
501-4012220-2210	RETIREMENT - LEOS	\$	23,525.00	\$	21,255.00	\$	8,516.00	\$	27,075.00
501-4012220-2220	VMLIP - STD	\$	-	\$	155.00	\$	134.00	\$	150.00
501-4012220-2230	VMLIP - LTD	\$	-	\$	1,340.00	\$	375.00	\$	1,300.00
501-4012220-2300	HEALTH INSURANCE	\$	35,445.00	\$	35,000.00	\$	15,748.00	\$	37,255.00
501-4012220-2400	LIFE INSURANCE	\$	3,015.00	\$	3,260.00	\$	1,184.00	\$	2,860.00
501-4012220-2600	UNEMPLOYMENT INSURANCE	\$	280.00	\$	215.00	\$	7.00	\$	180.00
501-4012220-2700	WORKER'S COMPENSATION	\$	8,000.00	\$	8,250.00	\$	5,800.00	\$	6,400.00
501-4012220-3145	PROFESSIONAL SERVICES	\$	1,000.00	\$	1,000.00	\$	-	\$	100.00
501-4012220-3170	MISS UTILITY	\$	2,000.00	\$	1,900.00	\$	292.00	\$	1,000.00
501-4012220-3320	HANDHELD MAINT	\$	1,350.00	\$	2,000.00	\$	1,685.00	\$	2,000.00
501-4012220-5210	POSTAGE	\$	3,500.00	\$	2,500.00	\$	1,129.00	\$	2,500.00
501-4012220-5540	TRAINING	\$	-	\$	-	\$	-	\$	1,000.00
501-4012220-6001	OFFICE SUPPLIES	\$	650.00	\$	650.00	\$	225.00	\$	650.00

TOTAL PERSONNEL	\$	135,975.00	\$	134,250.00	\$	61,952.00	\$	139,455.00
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TREATMENT

501-4012222-1147	COMPENSATION	\$	156,500.00	\$	150,500.00	\$	59,168.00	\$	143,810.00
501-4012222-2830	CERTIFICATION FEES	\$	400.00	\$	900.00	\$	100.00	\$	500.00
501-4012222-2840	STATE CONNECTION FEES	\$	5,000.00	\$	5,100.00	\$	4,708.00	\$	5,100.00
501-4012222-2850	LAB TESTING	\$	10,000.00	\$	10,000.00	\$	1,427.00	\$	10,000.00
501-4012222-3110	MEDICAL EXAMS	\$	200.00	\$	200.00	\$	155.00	\$	200.00
501-4012222-3145	PROFESSIONAL SERVICES	\$	15,000.00	\$	10,000.00	\$	4,316.00	\$	15,000.00
501-4012222-3210	SLUDGE REMOVAL	\$	20,000.00	\$	22,000.00	\$	13,350.00	\$	22,000.00
501-4012222-3220	CLEAN RIVER INTAKE	\$	-	\$	-	\$	-	\$	1,000.00
501-4012222-3310	REPAIR & MAINTENANCE	\$	39,000.00	\$	40,000.00	\$	22,677.00	\$	40,000.00
501-4012222-3510	CONSUMER CONFIDENCE RPT	\$	1,700.00	\$	1,700.00	\$	-	\$	500.00
501-4012222-5110	ELECTRICITY	\$	53,500.00	\$	55,000.00	\$	27,710.00	\$	55,000.00
501-4012222-5120	FUEL/OIL HEAT	\$	2,500.00	\$	2,700.00	\$	97.00	\$	2,700.00
501-4012222-5230	TELECOMMUNICATIONS	\$	2,800.00	\$	2,500.00	\$	1,484.00	\$	2,500.00
501-4012222-5415	COPIER LEASE	\$	-	\$	-	\$	-	\$	600.00
501-4012222-5540	TRAINING	\$	3,500.00	\$	2,500.00	\$	117.00	\$	2,500.00
501-4012222-5690	DISCHARGE PERMIT RENEWAL	\$	2,100.00	\$	2,100.00	\$	2,640.00	\$	2,700.00
501-4012222-5810	DUES	\$	1,000.00	\$	1,000.00	\$	295.00	\$	1,000.00
501-4012222-6001	OFFICE SUPPLIES	\$	1,000.00	\$	1,000.00	\$	124.00	\$	1,000.00
501-4012222-6004	LAB SUPPLIES	\$	3,600.00	\$	3,600.00	\$	1,212.00	\$	3,600.00
501-4012222-6005	JANITORIAL SUPPLIES	\$	700.00	\$	700.00	\$	348.00	\$	700.00
501-4012222-6008	GASOLINE & OIL	\$	6,200.00	\$	6,200.00	\$	1,386.00	\$	6,200.00
501-4012222-6011	UNIFORMS	\$	500.00	\$	500.00	\$	37.00	\$	500.00
501-4012222-6014	TOOLS	\$	250.00	\$	250.00	\$	164.00	\$	250.00
501-4012222-6019	SAFETY EQUIPMENT	\$	2,500.00	\$	2,000.00	\$	523.00	\$	2,000.00
501-4012222-6020	PERSONAL EQUIPMENT	\$	600.00	\$	600.00	\$	18.00	\$	600.00
501-4012222-6025	CHEMICALS	\$	33,000.00	\$	43,000.00	\$	15,364.00	\$	40,000.00

TOTAL TREATMENT	\$	361,550.00	\$	364,050.00	\$	157,420.00	\$	359,960.00
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DISTRIBUTION & MAINTENANCE

501-4012224-1183	COMPENSATION	\$	87,400.00	\$	88,150.00	\$	38,302.00	\$	92,895.00
501-4012224-3330	LINE REPAIR & MAINTENANCE	\$	45,000.00	\$	42,750.00	\$	9,144.00	\$	42,750.00
501-4012224-6007	MATERIALS & SUPPLIES	\$	12,500.00	\$	11,875.00	\$	7,279.00	\$	11,875.00
501-4012224-6019	SAFETY EQUIPMENT	\$	750.00	\$	710.00	\$	232.00	\$	710.00
501-4012224-6030	NEW SERVICE SUPPLIES	\$	4,000.00	\$	3,800.00	\$	1,500.00	\$	3,000.00

TOTAL DISTRIBUTION & MAINT	\$	149,550.00	\$	147,285.00	\$	56,457.00	\$	151,230.00
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CAPITAL OUTLAY

501-4094200-8102	TANK REPAIR & MAINT RESERVE							
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	TOTAL DISTRIBUTION & MAINT	\$	106,500.00	\$	106,295.00	\$	54,228.00	\$	112,110.00
	CAPITAL PROJECTS								
502-4094100-8001	OUTFALL LINE	\$	-	\$	-	\$	71,000.00		
502-4094100-8003	NEW WWTP	\$	1,000,000.00	\$	-	\$	65,793.00		
	TOTAL CAPITAL PROJECTS	\$	1,000,000.00	\$	-	\$	136,793.00	\$	-
	CAPITAL OUTLAY								
502-4094200-8110	WWTP UPGRADES	\$	-	\$	-	\$	-		
502-4094200-8134	Sewer Collection Sys Rehab	\$	100,000.00	\$	50,000.00	\$	-	\$	50,000.00
502-4094200-8210	DEPRECIATION	\$	-	\$	-	\$	-		
502-4094200-8367	SEWER JET RODDER	\$	-	\$	22,445.00	\$	16,237.00		
502-4094200-8411	Capital Reserve	\$	-	\$	11,200.00	\$	-	\$	156,295.00
502-4094200-8540	MEMBRANE REPLACEMENT RESERVE	\$	-	\$	50,000.00	\$	-	\$	50,000.00
502-4094200-8550	EQUIPMENT REPAIR RESERVE	\$	-	\$	15,000.00	\$	-	\$	25,000.00
502-4094200-8602	3/4 TON PICKUP (1/2 VDOT)						\$		16,500.00
502-4094200-8604	STORM SEWER CAMERA (1/2 VDOT)						\$		16,000.00
	TOTAL CAPITAL OUTLAY	\$	100,000.00	\$	148,645.00	\$	16,237.00	\$	313,795.00
	CONTINGENCY								
502-4094300-5800	CONTINGENCY	\$	52,572.00	\$	47,105.00	\$	1,500.00	\$	48,340.00
	TOTAL CONTINGENCY	\$	52,572.00	\$	47,105.00	\$	1,500.00	\$	48,340.00
	DEBT SERVICE								
502-4095000-9118	VRA PRINCIPAL	\$	470,000.00	\$	470,000.00	\$	235,000.00	\$	470,000.00
	TOTAL DEBT SERVICE	\$	470,000.00	\$	470,000.00	\$	235,000.00	\$	470,000.00
	TOTAL SEWER FUND OPERATIONAL	\$	1,051,435.00	\$	942,100.00	\$	440,269.00	\$	970,465.00
	TOTAL SEWER FUND CONTINGENCY	\$	52,572.00	\$	47,105.00	\$	1,500.00	\$	48,340.00
	TOTAL SEWER FUND CAP OUTLAY	\$	1,100,000.00	\$	148,645.00	\$	153,030.00	\$	313,795.00
	TOTAL SEWER FUND DEBT SERVICE	\$	470,000.00	\$	470,000.00	\$	235,000.00	\$	470,000.00

	TOTAL SEWER FUND EXPENSES	\$	2,674,007.00	\$	1,607,850.00	\$	829,799.00	\$	1,802,600.00
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TOTAL EXPENSES ALL FUNDS \$ 6,729,565.00 \$ 5,641,183.00 \$ 2,857,067.00 \$ 5,857,531.00

10. Report of H. Allen Kitselman, III - Chair, Community Improvements Committee

Council member Kitselman noted the large improvement project on several building facades downtown.

11. Report of Douglas A. Shaffer – Planning Commission Liaison

Council member Shaffer said no planning commission meeting was held last month.

12. Report of Mary L. C. Daniel – Chair Police and Security Committee

Council member Daniel said no meeting had been held, but referenced Chief White's report noting a resignation. Chief White added that since he wrote the report, another officer has resigned.

13. Report of Wilson Kirby – Chair, Streets and Utilities Committee

Council member Shaffer moved that the Council of the Town of Berryville approve the minutes of the Streets and Utilities Committee meeting of May 12, 2015. Mayor Kirby seconded the motion which carried unanimously.

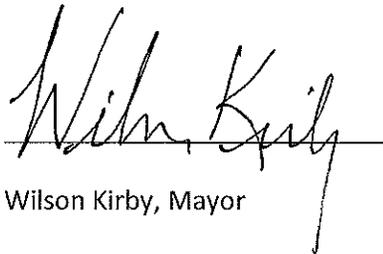
Mayor Kirby noted that reports from the Director of Public Utilities and the Director of Public Works are enclosed in the agenda packet, and said the next Streets and Utilities Committee meeting will be June 24, 2015, at 8:00 a.m.

14. Report of Harry Lee Arnold, Jr. – Chair, Personnel Committee

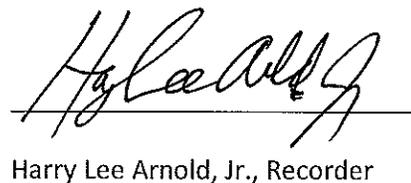
Recorder Arnold said that with openings on the Architectural Review Board and the Planning Commission, interviews will begin soon in order to fill those positions.

15. Adjourn

There being no other business, upon motion of Council member Shaffer, seconded by Council member Kitselman, the meeting was adjourned at 8:00 p.m.



Wilson Kirby, Mayor



Harry Lee Arnold, Jr., Recorder

**BERRYVILLE TOWN COUNCIL
PERSONNEL COMMITTEE
Monday, June 15, 2015
Berryville-Clarke County Government Center
Called Meeting
9:30 a.m.**

MINUTES

Roll:

Town Council:

Present: Wilson Kirby, Mayor; Harry Lee Arnold, Jr., Recorder

Staff: Christy Dunkle, Assistant Town Manager/Planner

Press: None

1. Call to Order: Jay Arnold, Chairman

Chairman Arnold called the regular meeting to order at 9:30 a.m.

2. Closed Session

Pursuant to Sections 2.2-3711-A-1 of the Code of Virginia, 1950, As Amended, for the purpose of interviewing candidates for appointment to the Architectural Review Board and Planning Commission.

- a. Motion to enter Closed Session

It was moved by Recorder Arnold, seconded by Mayor Kirby, that the Personnel Committee of the Council of the Town of Berryville enter Closed Session pursuant to Section 2.2-3711.A.1 of the Code of Virginia, 1950, As Amended, for the purpose of interviewing candidates for appointment to the Architectural Review Board and Planning Commission.

VOTE:

Ayes:	Wilson Kirby, Mayor Harry Lee Arnold, Jr., Recorder
Nays:	None
Absent During Vote:	None
Absent During Meeting:	None

- b. Enter Closed Session

The Personnel Committee of the Town Council entered closed session at 9:33 a.m.

- c. Reconvene Open Session

The Personnel Committee of the Town Council reconvened in open session at 9:53 a.m.

d. Certification of Closed Session

It was moved by Recorder Arnold, seconded by Mayor Kirby, that the Personnel Committee of the Council of the Town of Berryville adopt the following Resolution Concerning Certification of the Closed Session. The motion carried as follows:

VOTE:

Ayes:	Wilson Kirby, Mayor Harry Lee Arnold, Jr., Recorder
Nays:	None
Absent During Vote:	None
Absent During Meeting:	None

RESOLUTION CONCERNING CERTIFICATION OF CLOSED SESSION

WHEREAS, the Personnel Committee of the Council of the Town of Berryville, Virginia (Committee), has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712.D of the Code of Virginia requires a certification by this Council that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the Committee hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Committee.

3. Adjourn

There being no further business, upon motion by Recorder Arnold, seconded by Mayor Kirby and passed, at 10:35 a.m. the Council meeting was adjourned to June 17, 2015 at 9:00 a.m in order to interview additional candidates for Architectural Review Board and Planning Commission positions.

**BERRYVILLE TOWN COUNCIL
PERSONNEL COMMITTEE
Wednesday, June 17, 2015
Berryville-Clarke County Government Center
Continued Meeting
9:00 a.m.**

MINUTES

Roll:

Town Council:

Present: Wilson Kirby, Mayor; Harry Lee Arnold, Jr., Recorder

Staff: Christy Dunkle, Assistant Town Manager/Planner

Press: None

1. Call to Order Continued Meeting: Jay Arnold, Chairman
Chairman Arnold called the regular meeting to order at 9:00 a.m.

2. Closed Session
Pursuant to Sections 2.2-3711-A-1 of the Code of Virginia, 1950, As Amended, for the purpose of interviewing candidates for appointment to the Architectural Review Board and Planning Commission.
 - a. Motion to enter Closed Session
It was moved by Recorder Arnold, seconded by Mayor Kirby, that the Personnel Committee of the Council of the Town of Berryville enter Closed Session pursuant to Section 2.2-3711.A.1 of the Code of Virginia, 1950, As Amended, for the purpose of interviewing candidates for appointment to the Architectural Review Board and Planning Commission.

VOTE:

Ayes:	Wilson Kirby, Mayor Harry Lee Arnold, Jr., Recorder
Nays:	None
Absent During Vote:	None
Absent During Meeting:	None

- b. Enter Closed Session
The Personnel Committee of the Town Council entered closed session at 9:03 a.m.
 - c. Reconvene Open Session
The Personnel Committee of the Town Council reconvened in open session at 9:53 a.m.

d. Certification of Closed Session

It was moved by Mayor Kirby, seconded by Recorder Arnold, that the Personnel Committee of the Council of the Town of Berryville adopt the following Resolution Concerning Certification of the Closed Session. The motion carried as follows:

VOTE:

Ayes:	Wilson Kirby, Mayor Harry Lee Arnold, Jr., Recorder
Nays:	None
Absent During Vote:	None
Absent During Meeting:	None

RESOLUTION CONCERNING CERTIFICATION OF CLOSED SESSION

WHEREAS, the Personnel Committee of the Council of the Town of Berryville, Virginia (Committee), has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712.D of the Code of Virginia requires a certification by this Council that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the Committee hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Committee.

3. Discussion

Recorder Arnold said he enjoyed meeting all the candidates they have interviewed thus far. He asked staff to contact Council to see if members had any additional interviewees that would be interested in the positions. He requested staff put together a timeline for taking recommendations to Town Council. There was a general discussion about holding a Personnel Committee meeting prior to the July Council meeting. It was determined that a meeting would be set for 6:45 p.m. on Tuesday, July 14, 2015 just prior to the Council meeting.

4. Adjourn

There being no further business, upon motion by Mayor Kirby, seconded by Recorder Arnold and passed, the Council meeting was adjourned at 10:06 a.m.

MINUTES
BERRYVILLE TOWN COUNCIL STREETS AND UTILITIES COMMITTEE
Berryville-Clarke County Government Center
Called Meeting
June 24, 2015
8:00 a.m.

Present:

Town Council Streets & Utilities Committee: Wilson Kirby, Douglas Shaffer

Staff: Keith Dalton, Town Manager; Christy Dunkle, Assistant Town Manager/Planner; Rick Boor, Director of Public Works; Neal White, Chief of Police; Ann Phillips, Town Clerk

Press: Val Van Meter, Winchester Star

Other: Alton Echols, Carl Maples, Norma Slattery

1. Call to Order

Committee Chairman Kirby called the meeting to order at 8:00 a.m. and reminded those wishing to speak that eight minutes would be the permitted speaking time.

2. Discussion: Chamberlain and McClellan Streets

Mr. Dalton's report included that efforts over the last 17 years to get these two streets into the VDOT system for maintenance have been unsuccessful. On April 14, 2015, the Town Council gave the developer 60 days to complete improvements and repairs necessary to have the streets brought into the public system for maintenance. At the June Town Council Meeting, the Council granted an additional 60 days. The Chairman recognized Alton Echols who distributed a map of the area in question. He referred to a plat at the Food Lion site with a similar dead end. Chairman Kirby said that the streets had been built in the 1990s, and added that they need to be up to VDOT standards. He said VDOT will not accept a barrier, but instead requires a temporary turnaround area. Chairman Kirby asked for staff input regarding past experience working with Mr. Echols to bring streets up to standard.

Mr. Dalton said numerous punch lists have been made over the years and there are two issues outstanding: slurry coating and the temporary cul-de-sac. He added that the cul-de-sac is essentially in place because the stone base is there, and the encroaching trees can be cut back to allow for the proper radius of the street. Mr. Boor agreed with that statement. Mr. Dalton noted that the Council has granted Mr. Echols an additional 60 days, ending on August 7, 2015, to complete the work covered by the bond.

Mr. Shaffer said it should be verified that the cul-de-sac is up to VDOT standards. Chairman Kirby agreed that when the Town accepts the finished street it needs to be up to VDOT standards. Mr. Shaffer asked if it is known for a fact if all other elements of the street are acceptable. He and Mr. Boor discussed the means of testing the acceptability of the street and cul-de-sac. Chair Kirby noted that August 7 is before the August Council meeting on August 11, and that if Mr. Echols has met his obligations by then, the Council could begin the acceptance process at the August meeting.

3. Discussion: "Wheeler Lane"

Mr. Dalton said that Carl Maples and Norma Slattery were present and referred to the maps, letters, and deeds in the agenda packet. The Chairman recognized Carl Maples. Mr. Maples said that in 1947, Wheeler subdivision was created under the Plat Act of 1888 which was a tool used to protect property ownership rights. He referenced sections 52-17, 52-18, and 52-19 of the Michie Code of Virginia of

1942, which he said addressed a requirement for public access if dividing a parcel into three or more lots. Mr. Maples added that the act said the public access must be recorded with a dedication, and that once recorded, it would be difficult to revoke. Mr. Maples then referenced a letter from the Town and noted that under section 52-19, the Town would not have to maintain the public access if it were not using it. He said the grantor of the access would be responsible for maintenance. Mr. Maples said he had hired an attorney to research the matter, and urged the Town to ask the Town attorney to review the legal opinion he has received from his attorney.

Mr. Shaffer said the Committee cannot respond and said an opinion from the Town attorney, Bob Mitchell, should be sought.

Mr. Dalton asked Mr. Maples to encapsulate what he is seeking from the Town of Berryville. Mr. Maples replied that he wants the Town to recognize the street dedication as being valid and that the street is a public street.

Chairman Kirby recognized the adjoining property owner, Norma Slattery, who said there had been no problem with the previous owners, the Bowens. She said she gave Mr. Maples and the previous owners a right of way to use "Wheeler Lane" which is also her driveway. Ms. Slattery said that if Wheeler Lane is a public street, then she expects the Town to maintain it and she wants to be repaid for the taxes she has paid in it for the last 11 years.

Chairman Kirby said he can't imagine recommending to the Council that Wheeler Lane be made a public street and he wants Bob Mitchell to examine the three documents in regard to public right of way, etc. and Virginia law.

Mr. Dalton said he would contact Bob Mitchell, and will also check to see if this topic qualifies to go to closed session. Chairman Kirby said that Committee meetings are not on a set schedule, and suggested that 60 days would give time for attorney review and opinion before the next meeting.

4. Discussion: Parking Restriction at East Main and Virginia Avenue

Mr. Dalton said that the new owner of 227 East Main Street is unhappy with the parking restriction in front of his home. The owner says that 70' is too long, and he can't park in front of his house. The Committee discussed sight distance for turning on to East Main from Virginia Avenue. Mr. Dalton said a stake had been placed marking an approximately 13' shorter restricted area, providing two parking spaces to the east of the driveway entrance just west of 227 East Main Street. The Committee agreed this was a reasonable reduction, and Chief White concurred. Mr. Dalton noted that VDOT would also be reviewing the reduced restricted area later in the day.

5. Discussion: Reported Speeding Concerns on Page Street

Mr. Dalton said that Patrick Falconi had planned to come to the meeting, but was unable to attend. He said that after Mr. Falconi's previous reports of speeding, traffic studies had been completed in January 2014, July 2014, and May 2015. Mr. Dalton said Mr. Falconi had disagreed with the results of the May 2015 study, and in checking the counting equipment, a problem was found. He said after the problem was addressed, a study was completed in June 2015.

The results for study period December 20, 2013, through January 2, 2014, showed the 85th percentile rate to be 22 m.p.h. The results for study period May 13, 2014, through May 28, 2014, showed the 85th

percentile rate to be 20 m.p.h. The results of the last study period, June 10, 2015, through June 22, 2015, showed the 85th percentile rate to be 24 m.p.h.

Mr. Dalton said that Mr. Falconi has reported "random but surely out of control speeding" on Page Street, and has asked that the speed limit on the wider portion of Page Street be lowered from 25 m.p.h. to 15 m.p.h. Mr. Dalton said he was given a ballpark estimate of \$7000 for the necessary traffic engineering study involved in lowering a speed limit on a state street. Mr. Dalton added that Mr. Falconi had also asked for a speed hump or humps to be installed, and the ballpark estimate for that is \$3000 each.

Chair Kirby asked if other neighbors had complained about speed. Mr. Dalton said a petition had been signed by many neighbors last year. Chief White said he has been there often on patrol, and no residents have complained. He added that it is a calm area with low traffic volume.

Mr. Shaffer said no action needed to be taken, and that repeated requests for review are using time and manpower needed elsewhere. The Committee confirmed the determination of Town Council from the summer of 2014. Mr. Dalton said he will contact Mr. Falconi and let him know that his street will continue to get the same attention and patrol as other Town streets.

6. Other

Mr. Shaffer asked about sidewalk requirements noting the differences in Battlefield Estates. Mr. Dalton said that Town streets have been built under different statutes. Battlefield Estates streets were approved when the area was in the County, but some of the newer streets were built under Town standards which require sidewalk, curb and gutter on all streets. He said a compromise had been made in Darbybrook for Fairfax Street with sidewalk on one side.

Mr. Shaffer asked if there is a standard for handicapped access ramps, noting that there are five or six different styles in Town. Mr. Dalton said there were state inspections of the ramps until 2012 and added that he will clarify the standards. Mr. Shaffer said there is a VDOT approved concrete mix for each structure such as sidewalks, ramps, etc. that would ensure uniformity of the colors and materials across Town if used. Mr. Boor stated that he would examine the standards and address the issue.

Chair Kirby said he was at Rose Hill Park Friday night, and noticed a pickup truck at the gazebo. Mr. Dalton and Mr. Boor said that for loading and unloading of equipment for events in the gazebo, vehicle access is permitted via Smithy Lane ensuring no vehicles will need to cross sidewalks. Mr. Dalton offered to contact "Music in the Park" and ask them to review the permission requirements with participants.

Mr. Shaffer asked if there was any information about a gravel connection off Virginia Avenue going to the old Boise Cascade parking lot. Mr. Dalton and Mr. Boor both stated that they had seen the connection but did not know who had made it. Mr. Dalton discussed having a conversation with the landowner to see if a turnaround of some sort could be constructed at the end of Virginia Avenue.

7. Adjourn

There being no other business, upon motion of Mr. Shaffer, seconded by Chairman Kirby, the meeting was adjourned at 9:54 a.m.

