

MINUTES
BERRYVILLE TOWN COUNCIL
Tuesday, April 8, 2014
Berryville-Clarke County Government Center
Regular Meeting
7:30 p.m.

Town Council:

Present: Wilson Kirby, Mayor; Harry Lee Arnold, Jr., Recorder; Allen Kitselman; Mary Daniel; Douglas Shaffer; David Tollett

Absent: None

Staff: Keith Dalton, Town Manager; Desiree Moreland; Assistant Town Manager/Treasurer; Christy Dunkle, Assistant Town Manager/Planner; Neal White, Chief of Police; Celeste Heath, Town Clerk

Press: Val Van Meter, Winchester Star

1. Call to Order: Wilson Kirby, Mayor
Mayor Kirby called the regular meeting to order at 7:30 p.m.

2. Pledge of Allegiance

3. Public Hearings
Mayor Kirby opened the following Public Hearings at 7:31 p.m.:

1) Proposed Tax Rates for 2014

Listed below are the proposed tax rates for the tax year beginning January 1, 2014, on all real property, including real property and tangible personal property of public service corporations, and on all other tangible personal property, including machinery and tools.

- A. \$.136 per \$100 assessed valuation on real estate, including real estate of public service corporations;
- B. \$1.05 per \$100 assessed valuation on tangible personal property except machinery and tools;
- C. \$1.30 per \$100 assessed valuation on tangible machinery and tools.

The proposed real estate tax rate reflects an increase of \$.02 per \$100 of assessed valuation. The proposed rate constitutes a 17.2 % increase in the real estate tax rate that was adopted in year 2013. The proposed personal property tax rate reflects an increase of \$.05 per \$100 of assessed valuation. The proposed rate constitutes a 5% increase in the personal property tax rate that was adopted in year 2013. The proposed machinery and tools tax rate reflects an increase of \$.118 per \$100 of assessed value. This proposed rate constitutes a 10% increase in the machinery and tools rate that was adopted for the year 2013.

2) Proposed Meals Tax Rate Increase

The meals tax is a trust tax levied and imposed on purchasers of meals sold or delivered by a restaurant or caterer.

The proposed Meals Tax Rate is 4%. This proposed Meals Tax Rate would increase the rate from 2% to 4% or a 100% increase. If adopted, the new rate would become effective on July 1, 2014.

3) Proposed Water Rate Increase

A proposed increase in the water user rate from \$7.05 per 1,000 gallons of water used to \$8.00 per 1,000 gallons of water used. Adoption of a rate of \$8.00 per 1,000 gallons of water used would constitute an increase of \$.95 per 1,000 gallons used or an increase of 13.5%.

If approved, the new water rate will become effective and apply to the July 30, 2014 billing (usage after June 23, 2014).

There was no public comment. Upon motion by Council member Tollett, seconded by Council member Daniel the Public Hearings were closed at 7:35 p.m.

4. Approval of Minutes

March 11, 2014

Upon motion by Recorder Arnold, seconded by Council member Tollett, the minutes of the February 11, 2014 meeting were unanimously approved.

March 20, 2014

Upon motion by Recorder Arnold, seconded by Council member Tollett, the minutes of the March 20, 2014 Budget Work Session were unanimously approved.

5. Citizens Forum

Diana Kincannon, representing the Barns of Rose Hill, explained that she led the capital campaign to restore the Barns of Rose Hill and that she is now serving on the Board. Ms. Kincannon then updated the Town Council on Barns activities and programs and shared the Barns of Rose Hill's mission and strategic plan. She said that the Barns are a dynamic center for community arts but in the last two years they have learned that ticket sales alone can't cover operating costs. She said that the board now knows how much money they need to raise to cover operating expenses and that they have a plan to build an endowment over the next ten years.

Ms. Kincannon said that the Board of the Barns of Rose Hill requests that the Town Council help the Barns by waiving the \$500 monthly rent for the Smithy House. She said that the savings can be designated for what the Town Council would want it to fund, such as a maintenance and repair fund. She said that waiving this rent would advance the Barns to 4% of their fundraising goal.

Elaine Dennison, 12102 Harry Byrd Highway, said that she served on the Board of the Barns of Rose Hill and was speaking as a Barns supporter. She spoke about the Whiting art exhibit that is currently featured at the Barns. She said that the Barns of Rose Hill are an exceptional place of which the Town of Berryville can be proud. Ms. Dennison said that the renovation was completed with the help of the Town and County and that while the first attempt at operation was rough, the Board now has a workable plan in place. She asked that the Town Council help to ensure the Barn's success by waiving the rent for the Smithy House for at least a year.

Dawn Rooney, 405 Cobbler Drive, spoke for her husband Kevin Rooney who spoke last month about fluoridation of water in which he cited a Harvard study regarding the ill effects of fluoride on IQ. Ms. Rooney then discussed a follow up e-mail conversation between Council member Daniel and her husband. She noted that an e-mail was also sent two weeks ago to the head of the Utilities department but that there has not yet been a response. She said that she believes fluoride is a medication that is being added to the water. She then asked if there is a doctor or dentist on this committee and if the committee would be willing to pay for a water filter for those who don't wish to be medicated with fluoride. She said that she would appreciate a decision on this matter by the next Town Council meeting.

Ms. Rooney also asked if there is an audit of the \$25,000 that is contributed to Berryville Main Street and what is the return on investment.

Carole Brophy, 300 Early Drive, said that she wanted to recognize the Town's snow removal team. She said that they did a fantastic job this year and that even with all of the big storms she and her neighbors could always get out of their driveways. She said that Rick and Charles did an especially good job and got very close to the curb with their plowing.

Jerry Johnson, President of Berryville Main Street thanked the Town Council for their support and said that he hoped the support for Berryville Main Street would continue. He then presented an overview of Berryville Main Street's contributions to the Town. He noted that the work would not be possible without the support of many volunteers and of the Town Council.

Mr. Johnson said that he is also on the Board of the Barns of Rose Hill and supports the request for the rent waiver.

He said that as a business owner he would like to see the parking meters go and be replaced by two hour parking limit signs.

Mr. Johnson then volunteered Berryville Main Street to do a survey of downtown businesses regarding downtown issues and report back to the Town Council.

William Bigelow, 218 West Main Street, commented on the proposed tax rates and the proposed budget. He commented on tax revenue items in the budget stating that the meals

tax increase seems a bit high, the real estate tax increase is the most disturbing to him because of the impact on homeowners and that the personal property tax rate could be lower and still meet revenue needs. He said that he is opposed to the Machinery and Tools tax. He said he approves of the water rate increase. He then commented on the fluoride issue and said that he doesn't believe there is fluoride in the town water.

Mr. Bigelow said that as far as budgeted expenses, he thinks that the Town Manager's salary is a bit high and taking a cut from his salary would be better than taking it from the working class Public Works employees. He said that public safety should be given the highest priority. He then thanked the Town Council for their service.

6. Report of the Mayor

John Staelin, Clarke County Board of Supervisors

The Mayor recognized John Staelin from the Clarke County Board of Supervisors. Supervisor Staelin spoke about the work that the Board of Supervisors is doing in regard to economic development. He explained that the Board has been working on an Economic Development Strategic Plan with the Clarke County Economic Development Committee (EDAC) of which Ms. Dunkle is a member. He said that the plan will go before the Board of Supervisors and the Planning Commission after it is complete.

Mr. Staelin said that EDAC believes that there should be more coordination between the Town and the County on economic development issues. He said that the ultimate goal is to see if the Town and the County want to adopt a Memorandum of Understanding laying out where it makes sense to work together and where it makes sense to work alone on economic development issues.

Mr. Staelin then spoke about some of the ways the Town and County might work together and asked for some general direction from the Town Council about proceeding on this issue.

Ms. Dunkle said that since Berryville Main Street was present at this meeting she wanted to point out that the issues of business retention and recruitment and building occupancy are a part of this plan.

Mr. Staelin said that the Board of Supervisors has agreed, if the Town Council is so inclined, to forming a committee of two representatives from each board to work on how to proceed on this issue.

Mayor Kirby thanked Mr. Staelin for sharing this information and said that while he feels like the Town Council can support this effort he would like to give the Town Council time to think about appointing a committee.

Mayor Kirby then congratulated Berryville Main Street on a Milestone Achievement Award from Virginia Main Street for \$25,000,000 of improvements in the downtown area.

7. Report of the Town Manager

Chapter 8 of the Berryville Town Code – Garbage and Refuse

Mr. Dalton said that in preparing the Invitation for Bids for the refuse collection contract he found that Chapter 8 of the Town Code regarding Garbage and Refuse was outdated. He said that after attempting to edit the Chapter himself, he believes that it is most appropriate for the Streets and Utilities Committee to take a look at it before he goes any further. The Mayor agreed to send the issue to the Streets and Utilities Committee at a meeting on April 14 at 9:00 a.m.

8. Planning and Zoning Matters

Berryville and Clarke County Bicycle and Pedestrian Plan

Ms. Dunkle introduced Tyler Klein, Senior Planner for the Northern Shenandoah Valley Regional Commission (NSVRC) who briefed the Town Council on the draft Berryville and Clarke County Bicycle and Pedestrian Plan. He explained that a steering committee made up of staff from the NSVRC, Town, County and VDOT has been working on the plan for a year. He said that the plan is a working document and that staff is requesting feedback on it from the Town Council and the public. He said that two public outreach sessions will be held in May in order to take public comment.

Ms. Dunkle noted that the plan was created under the NSVRC Rural Transportation Work Program at no cost to the Town or County. She said that the plan will improve the chances to obtain grant funding for future improvements by providing a comprehensive overview of bicycle and pedestrian facilities.

Josephine City Needs Assessment

Ms. Dunkle explained that the Town has received approval for a \$15,000 Community Development Block Grant (CDBG) Facilitated Planning Grant in order to determine the needs of the Josephine City Neighborhood. She said that this is strictly a planning grant and is not to be used for future project implementation.

She said that the Northern Shenandoah Valley Regional Commission (NSVRC) has been instrumental in obtaining these funds and said that Tyler Klein would be able to answer any questions. Mr. Klein gave the Town Council an overview of the process. He said that a Facilitated Planning Strategy meeting will be scheduled with a Community Development Specialist from the Commonwealth and other stakeholders to develop a work plan and budget and then the Town Council will decide if it wants to accept the funds. He said that the Planning Strategy created by utilizing this Planning Grant can be leveraged to pursue funds for other project activities.

Appalachian Trail Community Certification

Ms. Dunkle said that during the process of writing the Tourism Strategic Plan, she and County staff identified an opportunity to partner with the Appalachian Trail Conservancy (ATC) through designation as an Appalachian Trail Community. She said that there is no cost to the localities participating in this program and that it provides a lot of benefits to the community.

She said that according to the ACT participation in the program is designed to “act as a catalyst for enhancing economic development, engaging community citizens as Trail visitors and stewards, aiding local municipalities and regional areas with conservation planning and helping community members see the Trail as a resource and an asset.”

She said that the next application deadline for the program is September 1, 2014 and she asked that the town Council direct staff to apply for designation as an Appalachian Trail Community along with the County. By consensus, the Town Council gave that direction.

9. Standing Committee Reports

a) BADA Liaison – Allen Kitselman
The BADA will meet on April 23, 2014.

b) Budget Finance / CIP – Jay Arnold

Action on Public Hearings

Upon motion by Recorder Arnold, seconded by Council Member Tollett the Council of the Town of Berryville unanimously adopted the attached Ordinance setting the tax levies for tax year 2014 amending the Code of the Town of Berryville, Chapter 16- Taxation, Article I – In General, Section 16-1 Annual Tax Assessments; valuation of property.

VOTE:

Recorded Vote:

Ayes:	Wilson Kirby, Mayor Harry Lee Arnold, Jr., Recorder Allen Kitselman Douglas Shaffer David Tollett Mary Daniel
Nays:	None
Absent:	None
Abstain:	None

TOWN OF BERRYVILLE
TOWN COUNCIL
AN ORDINANCE SETTING TAX LEVIES FOR TAX YEAR 2014

Date: April 8, 2014

Motion By: Harry Lee Arnold, Jr., Recorder

Second By: David Tollett

BE IT ORDAINED, by the Council of the Town of Berryville, Virginia, that for the tax year 2014 there is hereby levied:

(1) A tax of \$.136 per \$100 assessed valuation on all real estate located within the Town of Berryville, such levy being also applicable to the real estate and tangible personal property of public service corporations;

(2) A tax rate of \$1.05 per \$100 assessed valuation on all taxable, tangible personal property, except machinery and tools, located in the Town of Berryville;

(3) A tax rate of \$1.30 per \$100 assessed valuation on tangible machinery and tools located in the Town of Berryville.

All tax levies shall be due and payable pursuant to the Code of the Town of Berryville, Chapter 16, Article I, Section 16-3.

VOTE:

Recorded Vote:

Ayes:	Wilson Kirby, Mayor Harry Lee Arnold, Jr., Recorder Allen Kitselman Douglas Shaffer David Tollett Mary Daniel
Nays:	None
Absent:	None
Abstain:	None

SIGNED: _____ Date: April 8, 2014
Wilson L. Kirby, Mayor

ATTEST: _____ Date: April 8, 2014
Harry Lee Arnold, Jr., Recorder

Upon motion by Recorder Arnold, seconded by Council Member Kitselman the Council of the Town of Berryville unanimously adopted the attached Ordinance amending the Code of the Town of Berryville to repeal and reenact Chapter 16 – Taxation; Article IV. - Tax on Meals served in restaurants or by caterers; Sec. 16-38. – Levy and Rate.

VOTE:

Recorded Vote:

Ayes:

Wilson Kirby, Mayor
Harry Lee Arnold, Jr., Recorder
Allen Kitselman
Douglas Shaffer
David Tollett
Mary Daniel

Nays:

None

Absent:

None

Abstain:

None

AN ORDINANCE DATED APRIL 8, 2014
REPEALING AND REENACTING CHAPTER 16 - TAXATION
ARTICLE IV. - TAX ON MEALS SERVED IN
RESTAURANTS OR BY CATERERS
SEC. 16-38. – LEVY AND RATE.
OF THE CODE OF TOWN OF BERRYVILLE

BE IT ORDAINED, by the Council of the Town Of Berryville, that the Code of the Town of Berryville, is amended to repeal and reenact TAX ON MEALS SERVED IN RESTAURANTS OR BY CATERERS SEC. 16-38. – LEVY AND RATE OF THE CODE OF TOWN OF BERRYVILLE -, as attached.

VOTE:

Recorded Vote:

Ayes:	Wilson Kirby, Mayor Harry Lee Arnold, Jr., Recorder Allen Kitselman Douglas Shaffer David Tollett Mary Daniel
Nays:	None
Absent:	None
Abstain:	None
Absent During Vote:	None

SIGNED: _____

Wilson L. Kirby, Mayor

Attest: _____ Date: April 8, 2014

Harry L. Arnold, Jr., Recorder

Sec. 16-38. - Levy and rate.

In addition to all other taxes and fees of any kind now or hereafter imposed by law, there is levied and imposed on the purchaser of every meal served, sold, or delivered in the town by a restaurant or caterer a tax equivalent to four (4) percent of the amount paid for the meal. There shall be no tax if the total amount paid is less than fifty cents (\$0.50); on larger amounts, a fractional cent of tax due shall be rounded to the next higher cent.

(Ord. of 4-8-14)

Upon motion by Recorder Arnold, seconded by Council Member Daniel the Council of the Town of Berryville unanimously adopted the attached Ordinance prescribing water service charges pursuant to Chapter 17, Article IV. Section 17-49 of the Code of the Town of Berryville.

VOTE:

Recorded Vote:

Ayes:	Wilson Kirby, Mayor Harry Lee Arnold, Jr., Recorder Allen Kitselman Douglas Shaffer David Tollett Mary Daniel
Nays:	None
Absent:	None
Abstain:	None

TOWN OF BERRYVILLE
AN ORDINANCE PRESCRIBING WATER SERVICE CHARGES
PURSUANT TO CHAPTER 17, ARTICLE IV, SECTION 17-49
OF THE CODE OF THE TOWN OF BERRYVILLE

Date: April 8, 2014

Motion By: Harry Lee Arnold, Jr., Recorder

Second By: Mary Daniel

BE IT ORDAINED, by the Council of the Town of Berryville, pursuant to Chapter 17, Article IV, Section 17-49 of the Code of the Town of Berryville, that effective June 24, 2014 charges for water services rendered by the Town of Berryville shall be eight dollars and no cents (\$8.00) per one thousand (1000) gallons of water used. For those customers using less than a thousand gallons a minimum fee of five dollars (\$5.00) per month will be charged.

VOTE:

Recorded Vote:

Ayes:	Wilson Kirby, Mayor Harry Lee Arnold, Jr., Recorder Allen Kitselman Douglas Shaffer David Tollett Mary Daniel
Nays:	None
Absent:	None
Abstain:	None
Absent During Vote:	None

SIGNED: _____ DATE: April 8, 2014
Wilson Kirby, Mayor

ATTEST: _____ DATE: April 8, 2014
Harry Lee Arnold, Jr., Recorder

Upon motion by Recorder Arnold, seconded by Council Member Kitselman the Council of the Town of Berryville amended the attached Schedule of Water and Sewer Fees and Charges to reflect the water and sewer user fees effective June 24, 2014.

VOTE:

Recorded Vote:

Ayes:

Wilson Kirby, Mayor
Harry Lee Arnold, Jr., Recorder
Allen Kitselman
Douglas Shaffer
David Tollett
Mary Daniel

Nays:

None

Absent:

None

Abstain:

None

**TOWN OF BERRYVILLE
SCHEDULE OF WATER AND SEWER
FEES AND CHARGES**

Effective June 24, 2014

I. USER FEES

A. WATER

\$8.00 per 1,000 gallons of usage
\$5.00 per month minimum charge

B. SEWER

\$ 17.00 per 1,000 gallons of usage
\$ 15.00 per month minimum charge

II. DEPOSITS AND ADMINISTRATIVE FEES

A. DEPOSITS

Residential: \$ 225

Business/Commercial (excluding Restaurants and Laundries): \$ 860

Restaurant: \$ 785

Laundry: \$2,450

B. ADMINISTRATIVE FEES

Late Fee: 10% of bill amount

Service Disconnection/Reconnection Fee: \$40

Returned Check/ACH Fee \$25

III. AVAILABILITY FEES

A. WATER

Type of Premises

Charge

1. Residential:

Single Family Residential individual 5/8" meter	\$ 5,250 + meter charge
Town House, Duplex individual 5/8" meter	5,250 per unit + meter charge
Multi-Family	4,725 per unit + meter charge

2. Commercial, Industrial, Institutional, & Single Family greater than 5/8” meter:

Water Meter Size (Inches)	Demand Ratio	Avail. Fee	Radio Read Meter Cost
5/8	1.0	\$ 5,250	Meter cost + 30% admin. fee
3/4	1.5	7,825	Meter cost + 30% admin. fee
1.0	2.5	13,125	Meter cost + 30% admin. fee
1.5	4.375	22,970	Meter cost + 30% admin. fee
2.0	8.0	42,000	Meter cost + 30% admin. fee
3.0	16.0	84,000	Meter cost + 30% admin. fee
4.0	25.0	131,250	Meter cost + 30% admin. fee
6.0	50.0	262,500	Meter cost + 30% admin. fee

Greater than 6”, Demand Ratio (AWWA M22) multiplied by fee for Demand Ratio 1

Notes:

- (a) Multi-family residences are defined as any master metered group of apartment, town house, condominium or other residential units with each unit containing separate kitchen facilities.
- (b) In cases where a master meter is serving multi-family residences or a combination of multi-family and commercial units, the applicant will pay a fee based on the higher of (a) an amount derived by multiplying the unit charge of \$5,250 for multi-family residence times the total number of residential and commercial units to be served by a single meter, or (b) an amount based on the meter size as specified above.

B. SEWER

Water Meter Size (Inches)	Demand Ratio	Avail. Fee
5/8	1.0	\$ 22,750
3/4	1.5	34,125
1.0	2.5	56,875
1.5	4.375	99,535
2.0	8.0	182,000
3.0	16.0	364,000
4.0	25.0	568,750
6.0	50.0	1,137,500

Greater than 6” , Demand Ratio (AWWA M22) multiplied by fee for Demand Ratio 1

IV. LATERAL or CONNECTION FEES

A. WATER

Meter Size (Inches)	By Others	By Town
5/8	* (b)	cost + 10% (\$500 min.) & b
3/4	* (b)	cost + 10% (\$500 min.) & b
1.0	* (b)	cost + 10% (\$500 min.) & b
1.5	* (b)	(c) & (b)
2.0	* (b)	(c) & (b)
3.0	* (a) & (b)	(a) & (b)
4.0	* (a) & (b)	(a) & (b)
6.0	* (a) & (b)	(a) & (b)
Greater than 6"	* (a) & (b)	(a) & (b)

B. SEWER

Lateral Size (Inches)	By Others	By Town
4	*	cost + 10% (\$500 min.)
Greater than 4"	*	N/A (d)

Notes:

(a) = Town of Berryville to furnish and install wet taps to existing mains at cost plus 10%. Contractor to furnish and install lines and vaults.

(b) = Town of Berryville to install meters.

(c) = Town of Berryville to provide 2" service line to property line with 2" ball valve at cost plus 10%. Contractor to furnish and install meter vault and meter setter.

(d) = Installed by contractor if larger than 4" required.

* = Inspection fee applies, see Section V.

V. INSPECTIONS

A. Sanitary Sewer Camera Service & Storm Sewer Camera Service

Mains and Laterals Over 4-Inches in Diameter

Mobilization Fee \$250

Camera Fee \$2.50 per linear foot

4-Inch Laterals

Laterals Under 50-Feet in Length \$100

Laterals 50-Feet in Length or Greater \$100 plus \$2.50 per linear foot

B. Inspections

Approved Inspector or Town Staff \$ 50 per hour

Licensed Professional Engineer cost

Notes:

Cleaning lines will be required prior to camera use and is the responsibility of the applicant.

VI. SIGNIFICANT INDUSTRIAL USER FEES

Sewer system discharge permit\$500

VII. WATER METER TESTING

5/8" meter	\$40
All other meters	\$40 + cost

Notes: Fee is refunded if meter is found to be over registering

VIII. UNAUTHORIZED USE OF SERVICE

For unapproved water withdrawals from fire hydrants or any other part of the Town Water System, or when a customer willfully takes steps to reactivate service after service has been disconnected by the town on account of nonpayment of any charge owed to the town and the town is required to take some action to again discontinue service, such as removing the meter, etc., a charge for unauthorized use of service in the amount of two hundred and fifty dollars (\$250) shall be paid. This charge shall be in addition to any other charge for water and sewer utility services owed to the town, as well as any other legal remedies which the town may be able to pursue for unauthorized use of service.

Upon motion by Recorder Arnold, seconded by Council Member Kitselman the Council of the Town of Berryville unanimously adopted the attached Resolution providing for the implementation of the 2004-2005 changes to the Personal Property Tax Relief Act of 1998 for the tax year 2014.

VOTE:

Recorded Vote:

Ayes:

Wilson Kirby, Mayor
Harry Lee Arnold, Jr., Recorder
Allen Kitselman
Douglas Shaffer
David Tollett
Mary Daniel

Nays:

None

Absent:

None

Abstain:

None

Town of Berryville

**Resolution
To Provide for the Implementation of the 2004-2005
Changes to the Personal Property Tax Relief Act of 1998
For the Tax Year 2014**

WHEREAS, the Personal Property Tax Relief Act of 1998, Va. Code § 58.1-3523 *et seq.* (“PPTRA”), has been substantially modified by the enactment of Chapter 1 of the Acts of Assembly, 2004 Special Session I (Senate Bill 505) and the provisions of Item 503 of Chapter 951 of the 2005 Acts of Assembly, being the 2005 revisions to the 2004-2006 Appropriations Act (“the 2005 Appropriations Act”); and

WHEREAS, the legislative enactments require the Town to take affirmative steps to provide for the computation and allocation of relief provided pursuant to the PPTRA as revised; and

WHEREAS, these legislative enactments provide for the Town of a fixed sum to be used exclusively for the provision of tax relief to owners of qualifying personal use vehicles that are subject to local personal property tax on such vehicles.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Berryville in accordance with the requirements set forth in Va. Code § 58.1-3524(C) (2) and § 58.1-3912(E), as amended by Chapter 1 of the 2005 Acts of Assembly (2004 Special Session 1) and as set forth in Item 503 of the 2005 Appropriations Act, that any qualifying vehicle having situs within the Town during the tax year which begins on January 1, 2014, shall receive personal property tax relief in the following manner:

1. Personal use vehicles valued at less than \$1,000 will be eligible of 100 percentage of tax relief set by the Town Council during its annual budget deliberations.
2. Personal use vehicles valued between \$1,001 and \$20,000 will be eligible for 70 percentage of tax relief set by the Town Council during its annual budget deliberations.
3. Personal use vehicles valued at \$20,001 or more will be eligible for 70 percentage of tax relief on the first \$20,000 of assessed value set by the Town Council during its annual budget deliberations.
4. All other vehicles which do not meet the definition of “qualifying” (business use vehicles, farm use vehicles, motor homes, etc.) will not be eligible for personal property tax relief under PPTRA.

PASSED THIS 8TH DAY OF APRIL 2014.

Wilson L. Kirby, Mayor

ATTEST:

Harry L. Arnold, Jr., Recorder

Council member Daniel asked Ms. Moreland how confident she is this month about the Personal Property assessment that was received from the Commissioner of Revenue and about the availability of state revenue considering the budget issues in Richmond. Ms. Moreland said that she has not received any new information since last month.

Set Budget Public Hearing

By consensus, the Town Council set a Public Hearing about the FY 2014-2015 Budget for their May 13, 2014 meeting.

c) Community Improvements – Allen Kitselman

Council member Kitselman said that aside from the good news about the CDBG grant he wanted to report that the Tourism Commission effort is about to have a kick-off meeting and that he will report back to the Town Council on this meeting.

Mr. Dalton asked if the meeting regarding downtown issues that the Town Council has discussed might be held in July. He said that he thinks it would make sense to allow Berryville Main Street to do the survey of local businesses as Mr. Johnson offered in preparation for such a meeting. The Council concurred on both items. Mayor Kirby asked the Council to forward any specific downtown issues to Mr. Dalton within the next two weeks so that staff can begin work on the July meeting.

d) Planning Commission – Doug Shaffer

Nothing to add.

e) Police and Security – Mary Daniel

Council member Daniel reported that the Committee will meet on April 30 at 10:00 a.m. in the Planning Office meeting room.

f) Streets and Utilities – Wilson Kirby

Approval of Minutes

March 14, 2014

Upon motion by Council member Shaffer, seconded by Mayor Kirby, the minutes of the March 15, 2014 Streets and Utilities Committee meeting were unanimously approved.

Mr. Dalton informed the Town Council about spring street cleaning plans and about curb and gutter and milling and paving work that will soon be taking place on Page Street. He noted that Page Street will be closed for at least two days for the work but that residents will be informed in advance.

Mr. Dalton also informed the Town Council that VDOT will be paving a portion of Main Street in the spring and that Public Works is working with VDOT to complete three water projects along Main Street before this work is done because it will save the Town money on paving repair.

Mr. Dalton asked if the Mayor wished to address the water and sewer adjustment requests that the Committee received. The Mayor declined to address the requests at this time.

g) Personnel/Appointments – Jay Arnold

Recorder Arnold reported that the Personnel Committee met with four very qualified candidates for the open seat on the Planning Commission. He said that the Committee recommends the appointment of Michelle Marino to the Planning Commission.

Upon motion by Recorder Arnold, seconded by Mayor Kirby the Council of the Town of Berryville appointed Michelle Marino to the Planning Commission for a four year term to commence April 8, 2014.

VOTE:

Recorded Vote:

Ayes:

Wilson Kirby, Mayor
Harry Lee Arnold, Jr., Recorder
Mary Daniel
Allen Kitselman
Douglas Shaffer
David Tollett

Nays:

None

Absent:

None

Abstain:

None

10. Adjourn

Upon motion by Council member Kitselman, seconded by Council member Daniel and passed, the Council meeting was adjourned at 8:58 p.m.

Wilson Kirby, Mayor

Harry Lee Arnold, Jr., Recorder