BERRYVILLE TOWN COUNCIL BUDGET AND FINANCE COMMITTEE
MEETING AGENDA
Berryville-Clarke County Government Center
101 Chalmers Court, Second Floor
Meeting Room A/B
Regular Meeting
February 28, 2019
10:30 a.m.

Item		**Attachment**
1. Call To Order	Erecka Gibson, Chair	
2. Approval of Agenda		
3. Work Session	FY2020 Budget	1
4. Closed Session	No Closed Session Scheduled	
5. Other		
6. Adjourn		

↕ **Denotes** an item on where a motion for action is included in the packet

Memorandum

Date:	25 February 2019
To:	Budget and Finance Committee
From:	Keith R. Dalton, Town Manager
Cc:	Town Council Department Heads
Subject:	Budget Goals / Cuts from draft FY2020 Budget / Use of Reserves

This memorandum is written to confirm that items that the Town Council directed be included in the proposed Fiscal Year 2020 Budget were included in the document submitted for initial review. Also listed are the items that were cut to balance the draft budget. Lastly, use of fund balances or reserves in the draft is enumerated.

Town Council Budget Goals

Council Direction
At its 13 November 2018 regular meeting, the Town Council adopted three budget goals for FY 2020 and directed the Town Manager to include funding to meet these goals in the FY 2020 budget. Those goals were:

> complete the process to apply for and receive accreditation of the Berryville Police Department from the Virginia Department of Criminal Justice,
>
> complete a traffic analysis for the planned southeast collector in partnership with Clarke County, and
>
> develop a branding and marketing strategy study, enhance www.Berryvilleva.gov, and develop an effective communication strategy to include a social media presence.

Included in the draft budget are the following line items:

General Fund
PD Accreditation

100-4031100-5545	Office Accreditation	1,700

SE Collector

100-40815003450	SE Collector Evaluation	25,000

Branding and Marketing etc.

100-4012530-5250	Social Media Archiving	2,700
100-4081500-3400	Website Redesign	6,500
100-4081500-3650	Marketing and Branding	15,000
100-4012530-5699	Contribution/CC Social Media	7,500

Items removed from draft budget in order to balance budget

Items/Amounts removed from draft budget to balance the budget:

General Fund

Livery Stable/ 23 East Main Street Reserve	32,235 (reduction)
Police Camera Equipment	6,000
Police Patrol Vehicle	52,600
Deputy Town Manger position (10 mo.)	52,200

Water Fund

Deputy Town Manager position (10 mo.)	26,100

Sewer Fund

Deputy Town Manager position (10 mo.)	26,100

Other Department Head CIP Requests (2020) that were not included in the budget/reason

Water Fund

Furnace Replacement at water treatment plant 5,500

Reason for not including this request: Replacement occurred in FY19 because of furnace failure.

Water Fund and Sewer Fund

Mower Replacement 8,000

Reason for not including this request: Public Works will continue to assist Public Utilities with mowing duties therefore life of the Utilities mower should be extended.

Communications Net for Utilities 20,000

Reason for not including this request: Project has not been sufficiently examined at the staff level.

Utility Plant Gates 50,000

Reason for not including this request: Project has not been sufficiently examined at the staff level.

Use of Fund Balances or Reserves

The draft FY2020 Budget utilizes the following fund balance or reserve funds:

General Fund

PPTRA Reserve		30,000
Maintains 70% reduction		
Stormwater Reserve		62,000
Town Run PER	42,000	
Jackson Drive PER	10,000	
Virginia Avenue Storm	10,000	
CIP Unencumbered		60,000
Rixey Moore Playground		

FY 19-20 BUDGET REVENUES

Account Number	Account Description		9/11/2018 AMENDED 2018-2019		2/25/2019 DRAFT 2019-2020
	GENERAL FUND				
	FUND BALANCE				
100-3000000-0000	FUND BALANCE FORWARD	$	182,750.00	$	152,000.00
	TOTAL FUND BALANCE	$	182,750.00	$	152,000.00
	REVENUE FROM LOCAL SOURCES				
100-3110101-0000	CURRENT REAL ESTATE TAXES	$	922,000.00	$	933,500.00
100-3110102-0000	DEL REAL ESTATE TAXES	$	5,000.00	$	-
100-3110201-0000	UTILITY REAL ESTATE TAXES	$	11,650.00	$	10,650.00
100-3110301-0000	CURRENT PERS PROP TAXES	$	260,000.00	$	294,000.00
100-3110302-0000	DEL PERS PROP TAXES	$	3,500.00	$	-
100-3110401-0000	MACHINERY & TOOLS	$	161,700.00	$	150,000.00
100-3110601-0000	TAX PENALTIES	$	6,000.00	$	6,000.00
100-3110602-0000	TAX INTEREST	$	4,000.00	$	2,000.00
	TOTAL REV FROM LOCAL SOURCES	$	1,373,850.00	$	1,396,150.00
	OTHER LOCAL TAXES				
100-3120101-0000	LOCAL SALES TAX	$	200,000.00	$	200,000.00
100-3120201-0000	CONSUMER UTILITY TAX	$	100,000.00	$	95,000.00
100-3120300-0000	BUSINESS LICENSE	$	200,000.00	$	200,000.00
100-3120402-0000	REC FRANCHISE FEES	$	32,000.00	$	35,000.00
100-3120501-0000	AUTO LICENSE	$	90,000.00	$	90,000.00
100-3120601-0000	BANK FRANCHISE TAXES	$	125,000.00	$	135,000.00
100-3120801-0000	CIGARETTE TAX (10¢)	$	45,000.00	$	50,000.00
100-3121001-0000	LODGING TAX (2%)	$	7,500.00	$	10,000.00
100-3121101-0000	MEALS TAX (4%)	$	265,000.00	$	250,000.00
	TOTAL OTHER LOCAL TAXES	$	1,064,500.00	$	1,065,000.00
	PERMITS, FEES & LICENSES				
100-3130304-0000	LAND USE APPLICATION FEES	$	750.00	$	1,500.00
100-3130307-0000	ZONING & SUBDIVISION FEES	$	10,000.00	$	10,000.00
	TOTAL PERMITS, FEES & LICENSES	$	10,750.00	$	11,500.00
	FINES & FORFEITURES				
100-3140101-0000	COURT FINES	$	25,000.00	$	40,000.00
100-3140102-0000	PARKING METER FINES	$	2,500.00	$	2,500.00
100-3140103-000	ESUMMONS	$	1,500.00	$	2,000.00
	TOTAL FINES & FORFEITURES	$	29,000.00	$	44,500.00
	REVENUE FROM MONEY OR PROP				
100-3150101-0000	INTEREST ON DEPOSITS	$	40,000.00	$	50,000.00
100-3150201-0000	RENTAL OF PROPERTY	$	12,000.00	$	12,000.00
100-3150205-0000	WATER TANK SITE LEASE	$	74,000.00	$	76,500.00
100-3150206-0000	CHARGE CARD REBATE	$	10,500.00	$	11,000.00
	TOTAL FROM MONEY OR PROP	$	136,500.00	$	149,500.00
	CHARGES FOR SERVICES				
100-3160703-0000	PARKING METERS	$	14,000.00	$	14,000.00
100-3161502-0000	SALE OF PUBLICATIONS	$	-	$	-
	TOTAL CHARGES FOR SERVICES	$	14,000.00	$	14,000.00
	MISCELLANEOUS REVENUES				
100-3189905-0000	SALE OF SURPLUS	$	5,000.00	$	5,000.00

Account Number	Account Description		9/11/2018 AMENDED 2018-2019		2/25/2019 DRAFT 2019-2020
	TOTAL MISC REVENUES	$	5,000.00	$	5,000.00
	RECOVERED COSTS				
100-3190203-0000	REIMBURSABLE FEES	$	5,000.00	$	-
	TOTAL RECOVERED COSTS	$	5,000.00	$	-
	TOTAL LOCAL REVENUES	$	2,821,350.00	$	2,837,650.00
	REVENUE FROM THE COMMONWEALTH				
	NON-CATEGORICAL AID				
100-3220107-0000	ROLLING STOCK TAX	$	1,850.00	$	1,850.00
100-3220109-0000	PPTRA	$	209,917.00	$	209,917.00
100-3220201-0000	COMMUNICATION TAX	$	90,000.00	$	80,000.00
	TOTAL NON-CATEGORICAL AID	$	301,767.00	$	291,767.00
	CATEGORICAL AID				
100-3240103-0000	599 LAW ENFORCEMENT GRANT	$	79,265.00	$	79,265.00
100-3240103-0000	LE BLOCK GRANT	$	5,000.00	$	5,000.00
100-3240201-0000	FIRE FUND PROGRAM	$	14,000.00	$	14,500.00
100-3240300-0000	VDOT LANE MILE ALLOWANCE	$	521,600.00	$	558,615.00
100-3240301-0000	VDOT ROAD MAINTENANCE	$	10,000.00	$	10,000.00
100-3240302-0000	LITTER CONTROL GRANT	$	2,000.00	$	2,500.00
100-3240311-0000	ST EMERGENCY R&R	$	-	$	-
100-3240312-0000	VA COMMISSION FOR THE ARTS	$	4,500.00	$	4,500.00
100-3240710-0000	DMV ANIMAL FRIENDLY PLATES	$	30.00	$	30.00
	TOTAL CATEGORICAL AID	$	636,395.00	$	674,410.00
	TOTAL FROM THE COMMONWEALTH	$	938,162.00	$	966,177.00
	REVENUE FROM THE FEDERAL GOVERNMENT				
	CATEGORICAL AID				
100-3340102-0000	FEDERAL FIRE FUND PROGRAM	$	-	$	-
100-3340311-0000	FEDERAL EMERGENCY R&R	$	-	$	-
	TOTAL CATEGORICAL AID	$	-	$	-
	TOTAL FROM FEDERAL GOVERNMENT	$	-	$	-
	REVENUE FROM OTHER SOURCES				
	NON-REVENUE RECEIPTS				
100-3410201-0000	MISCELLANEOUS REVENUES	$	1,000.00	$	1,000.00
	TOTAL FROM OTHER SOURCES	$	1,000.00	$	1,000.00
	TOTAL FROM OTHER SOURCES	$	1,000.00	$	1,000.00
	TOTAL GENERAL FUND REVENUES	$	3,760,512.00	$	3,804,827.00

Account Number	Account Description		9/11/2018 AMENDED 2018-2019		2/25/2019 DRAFT 2019-2020
	WATER FUND				
	FUND BALANCE				
501-3000000-0000	FUND BALANCE	$	300,000.00	$	-
	TOTAL FUND BALANCE	$	300,000.00	$	-
	REVENUE FROM MONEY OR PROP				
501-3150102-0000	INTEREST ON INVESTMENTS	$	6,000.00	$	20,000.00
	TOTAL FROM USE OF MONEY OR PROP	$	6,000.00	$	20,000.00
	CHARGES FOR SERVICES				
501-3160110-0000	TREATMENT FEES	$	850,000.00	$	860,000.00
501-3160111-0000	DELINQUENT ACCT PENALTIES	$	30,000.00	$	30,000.00
501-3160112-0000	SECURITY DEPOSITS	$	-	$	-
501-3160113-0000	AVAILABILITY CHARGES	$	33,470.00	$	26,250.00
501-3160114-0000	CONNECTION CHARGES				
501-3160115-0000	METER FEES	$	2,690.00	$	1,625.00
	TOTAL CHARGES FOR SERVICES	$	916,160.00	$	917,875.00
	TOTAL WATER FUND	$	1,222,160.00	$	937,875.00
	SEWER FUND				
	FUND BALANCE				
502-3000000-0000	FUND BALANCE	$	82,445.00	$	-
	TOTAL FUND BALANCE	$	82,445.00	$	-
	REVENUE FROM MONEY OR PROP				
502-3150101-0000	INTEREST INCOME	$	15,000.00	$	40,000.00
	TOTAL REVENUE FROM MONEY OR PROP	$	15,000.00	$	40,000.00
	CHARGES FOR SERVICES				
502-3160110-0000	TREATMENT FEES	$	1,660,000.00	$	1,680,750.00
502-3160112-0000	SECURITY DEPOSITS	$	-	$	-
502-3160113-0000	AVAILABILITY CHARGES	$	145,035.00	$	113,750.00
	TOTAL CHARGES FOR SERVICES	$	1,805,035.00	$	1,794,500.00
	REVENUE FROM OTHER SOURCES				
	NON-REVENUE RECEIPTS				
502-3410401-0000	VRA LOAN	$	-	$	-
502-3410402-0000	WQIF Grant	$	-	$	-
502-3410404-0000	NUTRIENT CREDIT REBATE	$	1,500.00	$	-
	TOTAL NON-REVENUE RECEIPTS	$	1,500.00	$	-
	TOTAL FROM OTHER SOURCES	$	1,500.00	$	-
	TOTAL SEWER FUND	$	1,903,980.00	$	1,834,500.00
	TOTAL REVENUES ALL FUNDS	**$**	**6,886,652.00**	**$**	**6,577,202.00**

Account Number	Account Description	9/11/2018 AMENDED 2018-2019	2/25/2019 DRAFT 2019-2020

FY 19-20 BUDGET EXPENSES

Account Number	Account Description	AMENDED 2018-2019	REQUESTED 2019-2020
	GENERAL FUND		
	TOWN COUNCIL		
100-4011100-1111	EXPENSE COMPENSATION	$ 18,900.00	$ 18,900.00
100-4011100-2100	MATCHING FICA EXPENSE (7.65 %)	$ 1,450.00	$ 1,450.00
100-4011100-5540	TRAINING	$ 2,400.00	$ 4,000.00
100-4011100-5699	LOCAL CONTRIBUTIONS	$ -	$ -
100-4011100-5800	MISCELLANEOUS	$ 1,000.00	$ 1,000.00
100-4011100-5810	Dues	$ 3,000.00	$ 3,000.00
100-4011100-6017	TOWN CODE SUPPLEMENTS	$ 3,000.00	$ 5,000.00
100-4011100-6018	STATE CODE SUPPLEMENTS	$ -	$ -
	TOTAL TOWN COUNCIL	$ 29,750.00	$ 33,350.00
	TOWN CLERK		
100-4011200-1114	SALARIES/WAGES/TNCLK	$ 43,000.00	$ 47,200.00
100-4011200-2100	MATCHING FICA EXPENSE (7.65 %)	$ 3,300.00	$ 3,610.00
100-4011200-5510	MILEAGE	$ 500.00	$ 500.00
100-4011200-5540	EDUCATION/TRAINING	$ 3,000.00	$ 3,000.00
100-4011200-5810	DUES	$ 100.00	$ 100.00
	TOTAL TOWN CLERK	$ 49,900.00	$ 54,410.00
	TOWN MANAGER		
100-4012110-1112	COMPENSATION	$ 133,000.00	$ 148,000.00
100-4012110-2100	MATCHING FICA EXPENSE (7.65 %)	$ 10,200.00	$ 11,315.00
100-4012110-3399	BLIGHT ABATEMENT	$ 17,000.00	$ 17,000.00
100-4012110-5230	TELECOMMUNICATIONS	$ 600.00	$ 600.00
100-4012110-5510	MILEAGE	$ 150.00	$ 150.00
100-4012110-5540	TRAINING	$ 1,500.00	$ 1,500.00
100-4012110-5810	DUES	$ 350.00	$ 350.00
	TOTAL TOWN MANAGER	$ 162,800.00	$ 178,915.00
	LEGAL SERVICES		
100-4012210-3150	PROFESSIONAL SERVICES	$ 35,000.00	$ 35,000.00
	TOTAL LEGAL SERVICES	$ 35,000.00	$ 35,000.00
	PERSONNEL		
100-4012220-2100	SOCIAL SECURITY	$ -	$ -
100-4012220-2210	VRS	$ 129,500.00	$ 124,300.00
100-4012220-2220	VMLIP - STD	$ 640.00	$ 645.00
100-4012220-2230	VMLIP - LTD	$ 5,750.00	$ 6,100.00
100-4012220-2250	Line of Duty Act	$ 4,775.00	$ 6,800.00
100-4012220-2300	HEALTH INSURANCE	$ 187,500.00	$ 210,250.00
100-4012220-2400	LIFE INSURANCE	$ 13,950.00	$ 14,750.00
100-4012220-2600	UNEMPLOYMENT INSURANCE	$ 180.00	$ 200.00
100-4012220-2700	WORKER'S COMPENSATION	$ 18,500.00	$ 19,180.00
100-4012220-3110	RANDOM DRUG SCREENING	$ 750.00	$ 750.00
	TOTAL PERSONNEL	$ 361,545.00	$ 382,975.00
	INDEPENDENT AUDITOR		
100-4012240-3120	CONTRACTUAL SERVICES	$ 15,450.00	$ 15,750.00
	TOTAL INDEPENDENT AUDITOR	$ 15,450.00	$ 15,750.00

Account Number	Account Description		9/11/2018 AMENDED 2018-2019		2/25/2019 DRAFT 2019-2020
	TOWN TREASURER				
100-4012410-1113	COMPENSATION	$	92,550.00	$	132,000.00
100-4012410-2100	MATCHING FICA EXPENSE (7.65 %)	$	7,080.00	$	10,100.00
100-4012410-3130	PROFESSIONAL SER/TAX CONV	$	5,000.00	$	5,000.00
100-4012410-3150	PROFESSIONAL SER/VEC	$	-	$	-
100-4012410-5306	SURETY BONDS	$	250.00	$	415.00
100-4012410-5540	TRAINING	$	2,500.00	$	5,000.00
100-4012410-5810	DUES	$	300.00	$	300.00
100-4012410-6015	AUTO DECALS	$	-	$	-
100-4012410-6020	CIGARETTE TAX STAMPS	$	6,000.00	$	6,500.00
	TOTAL TOWN TREASURER	$	113,680.00	$	159,315.00
	FINANCE/ACCOUNTING				
100-4012430-1113	COMPENSATION	$	120,780.00	$	109,000.00
100-4012430-2100	MATCHING FICA EXPENSE (7.65 %)	$	9,240.00	$	8,400.00
100-4012430-5540	TRAINING	$	2,500.00	$	3,500.00
	TOTAL FINANCE/ACCOUNTING	$	132,520.00	$	120,900.00
	CENTRAL ADM/PURCHASING				
100-4012530-3320	MAINTENANCE CONTRACTS	$	30,000.00	$	33,000.00
100-4012530-3400	WEB SITE	$	2,500.00	$	1,000.00
100-4012530-3501	NEWSLETTER	$	250.00	$	1,000.00
100-4012530-3600	ADVERTISING	$	10,000.00	$	10,000.00
100-4012530-5210	POSTAGE	$	8,000.00	$	8,500.00
100-4012530-5230	TELECOMMUNICATIONS	$	1,200.00	$	1,350.00
100-4012530-5250	SOCIAL MEDIA ARCHIVING	$	-	$	2,700.00
100-4012530-5415	COPIER LEASE	$	5,000.00	$	3,330.00
100-4012530-5540	TRAINING	$	1,500.00	$	2,500.00
100-4012530-5810	DUES	$	500.00	$	500.00
100-4012530-5699	CONTRIBUTION / CC SOCIAL MEDIA	$	-	$	7,500.00
100-4012530-6001	OFFICE SUPPLIES	$	10,000.00	$	10,000.00
	TOTAL CENTRAL ADM/PURCHASING	$	68,950.00	$	81,380.00
	RISK MANAGEMENT				
100-4012550-5304	BLANKET EXCESS LIABILITY	$	10,000.00	$	9,200.00
100-4012550-5305	AUTOMOBILE INSURANCE	$	8,850.00	$	9,500.00
100-4012550-5308	SEMI-MULTI PERIL INS	$	29,900.00	$	31,350.00
100-4012550-5800	INSURANCE DEDUCTABLES	$	3,000.00	$	-
	TOTAL RISK MANAGEMENT	$	51,750.00	$	50,050.00
	ENGINEERING SERVICES				
100-4012600-3140	ENGINEERING SERVICES	$	5,000.00	$	5,000.00
100-4012600-3141	TOWN RUN PER			$	42,000.00
100-4012600-3142	JACKSON DRIVE PER			$	10,000.00
	TOTAL ENGINEERING SERVICES	$	5,000.00	$	57,000.00
	ELECTIONS				
100-4013100-1125	ELECTION OFFICIALS	$	650.00	$	1,000.00
100-4013100-6001	OFFICE SUPPLIES	$	2,100.00	$	2,000.00
	TOTAL ELECTIONS	$	2,750.00	$	3,000.00
	PUBLIC DEFENDER FEES				
100-4021500-3150	PUBLIC DEFENDER FEES	$	2,000.00	$	2,000.00
	TOTAL PUBLIC DEFENDER FEES	$	2,000.00	$	2,000.00
	POLICE DEPARTMENT				

Account Number	Account Description		9/11/2018 AMENDED 2018-2019		2/25/2019 DRAFT 2019-2020
100-4031100-1139	COMPENSATION	$	547,275.00	$	517,000.00
100-4031100-2100	MATCHING FICA EXPENSE (7.65 %)	$	41,870.00	$	40,000.00
100-4031100-3110	MEDICAL EXAMINATIONS	$	500.00	$	500.00
100-4031100-3115	PRE EMPLOYMENT DRUG SCREEN	$	500.00	$	500.00
100-4031100-3190	INTERPRETER	$	400.00	$	400.00
100-4031100-3310	REPAIR & MAINTENANCE	$	14,000.00	$	12,000.00
100-4031100-3320	MAINTENANCE CONTRACTS	$	10,000.00	$	17,100.00
100-4031100-4082	WILDLIFE MANAGEMENT	$	1,000.00	$	1,000.00
100-4031100-5210	POSTAGE	$	250.00	$	250.00
100-4031100-5230	TELECOMMUNICATIONS	$	4,625.00	$	4,625.00
100-4031100-5415	COPIER LEASE	$	3,525.00	$	3,330.00
100-4031100-5540	TRAINING	$	9,500.00	$	12,500.00
100-4031100-5545	OFFICE ACCREDIATION	$	-	$	1,700.00
100-4031100-5810	DUES	$	700.00	$	700.00
100-4031100-5815	COMMUNITY RELATIONS	$	1,200.00	$	2,000.00
100-4031100-6001	OFFICE SUPPLIES	$	2,350.00	$	2,350.00
100-4031100-6008	GASOLINE & OIL	$	14,000.00	$	14,500.00
100-4031100-6010	POLICE SUPPLIES	$	13,500.00	$	13,500.00
100-4031100-6011	UNIFORMS	$	4,000.00	$	4,000.00
	TOTAL POLICE DEPARTMENT	$	669,195.00	$	647,955.00
	TRAFFIC CONTROL				
100-4031300-5699	COUNTY CONT/CROSSING GD	$	2,500.00	$	2,500.00
	TOTAL TRAFFIC CONTROL	$	2,500.00	$	2,500.00
	EMERGENCY SERVICES				
100-4031400-5699	CONTRIBUTION/CC CENT ALRM	$	2,000.00	$	5,000.00
	TOTAL EMERGENCY SERVICES	$	2,000.00	$	5,000.00
	VOLUNTEER FIRE DEPARTMENT				
100-4032200-5699	CONTRIBUTION/JHEVFD	$	30,000.00	$	30,000.00
100-4032200-5707	FIRE FUND PROGRAM	$	14,000.00	$	14,500.00
100-4032200-88411	CAPITAL PROJECT RESERVE	$	10,000.00	$	10,000.00
	TOTAL VOLUNTEER FIRE DEPT	$	54,000.00	$	54,500.00
	RESCUE SERVICES				
100-4032300-5699	PROFFESSIONAL SER "EMT"	$	16,500.00	$	-
	TOTAL RESCUE SERVICES	$	16,500.00	$	-
	CORRECTION & DETENTION				
100-4033200-5550	CONFINEMENT OF PRISONERS	$	250.00	$	250.00
	TOTAL CORRECTION & DETENTION	$	250.00	$	250.00
	PUBLIC WORKS ADMINISTRATION				
100-4041100-1140	COMPENSATION	$	41,350.00	$	43,500.00
100-4041100-2100	MATCHING FICA EXPENSE (7.65 %)	$	3,165.00	$	3,330.00
100-4041100-3110	MEDICAL EXAMS	$	800.00	$	1,000.00
100-4041100-3310	VEHICLE REP & MAINTENANCE	$	7,000.00	$	7,000.00
100-4041100-5120	FUEL OIL/HEAT	$	1,500.00	$	1,500.00
100-4041100-5230	TELECOMMUNICATIONS	$	4,400.00	$	5,000.00
100-4041100-5415	COPIER LEASE	$	2,500.00	$	2,665.00
100-4041100-5540	TRAINING	$	500.00	$	500.00
100-4041100-6001	OFFICE SUPPLIES	$	500.00	$	500.00
	TOTAL PUBLI WKS ADMINISTRATION	$	61,715.00	$	64,995.00
	HWYS, STS BRIDGES & SDWLKS				

Account Number	Account Description		9/11/2018 AMENDED 2018-2019		2/25/2019 DRAFT 2019-2020
100-4041200-1183	COMPENSATION	$	128,300.00	$	130,500.00
100-4041200-2100	MATCHING FICA EXPENSE (7.65 %)	$	9,815.00	$	10,000.00
100-4041200-3310	EQUIPMENT MAINTENANCE	$	12,000.00	$	12,000.00
100-4041200-3315	SIDEWALK MAINTENANCE	$	15,000.00	$	15,000.00
100-4041200-3316	STREET SIGN MAINTENANCE	$	700.00	$	700.00
100-4041200-5425	NORFOLK/SOUTHERN R-O-W'S	$	1,050.00	$	1,075.00
100-4041200-6007	MATERIALS & SUPPLIES	$	4,000.00	$	4,000.00
100-4041200-6008	GASOLINE & OIL	$	20,000.00	$	20,000.00
100-4041200-6011	UNIFORMS	$	4,000.00	$	4,000.00
	TOTAL HWYS, STS BRIDGES & SWLKS	$	194,865.00	$	197,275.00
	VDOT STREET MAINTENANCE				
100-4041250-3300	VDOT STREET MAINTENANCE	$	494,100.00	$	538,615.00
100-4041250-3310	EQUIPMENT MAINTENANCE (VDOT)	$	-	$	10,000.00
100-4041250-8801	EQUIPMENT PURCHASE (VDOT)	$	27,500.00	$	10,000.00
	TOTAL VDOT STREET MAINTENANCE	$	521,600.00	$	558,615.00
	STREET LIGHTS				
100-4041320-5110	ELECTRICITY	$	75,000.00	$	60,000.00
	TOTAL STREET LIGHTS	$	75,000.00	$	60,000.00
	SNOW REMOVAL				
100-4041330-3220	CONTRACTUAL SERVICES	$	16,000.00	$	16,000.00
100-4041330-6007	MATERIALS & SUPPLIES	$	2,000.00	$	2,000.00
	TOTAL SNOW REMOVAL	$	18,000.00	$	18,000.00
	PARKING METERS & LOTS				
100-4041340-6007	MATERIALS & SUPPLIES	$	1,500.00	$	1,500.00
	TOTAL PARKING METERS & LOTS	$	1,500.00	$	1,500.00
	STREET & ROAD CLEANING				
100-4042200-6007	MATERIALS & SUPPLIES	$	1,000.00	$	1,000.00
	TOTAL STREET & ROAD CLEANING	$	1,000.00	$	1,000.00
	REFUSE COLLECTION				
100-4042300-3220	CONTRACTUAL SERVICES	$	189,200.00	$	194,000.00
100-4042300-6225	RECYCLING SERVICES	$	56,000.00	$	65,000.00
	TOTAL REFUSE COLLECTION	$	245,200.00	$	259,000.00
	REFUSE DISPOSAL				
100-4042400-3800	FCO LANDFILL CHARGES	$	35,000.00	$	40,000.00
	TOTAL REFUSE DISPOSAL	$	35,000.00	$	40,000.00
	GENERAL PROPERTIES				
100-4043200-3310	REPAIR & MAINTENANCE	$	15,000.00	$	15,000.00
100-4043200-3325	HERMITAGE SWPOND MAINT	$	4,100.00	$	4,100.00
100-4043200-6007	MATERIALS & SUPPLIES	$	500.00	$	500.00
100-4043200-6017	CHRISTMAS WREATHS	$	500.00	$	500.00
	TOTAL GENERAL PROPERTIES	$	20,100.00	$	20,100.00
	BUILDING SERVICES				
100-4064200-3150	PROFESSIONAL SERVICES	$	4,000.00	$	4,000.00
100-4064200-3200	CONTRACTURAL SERVICES	$	18,000.00	$	20,000.00
100-4064200-5110	ELECTRICITY	$	22,200.00	$	25,000.00

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100-4064200-5120	NATURAL GAS/HEAT	$	3,000.00	$	3,500.00
100-4064200-5130	WATER/SEWER	$	750.00	$	1,000.00
100-4064200-5230	TELECOMMUNICATIONS	$	4,450.00	$	10,000.00
100-4064200-5304	LIABILITY INSURANCE	$	2,250.00	$	2,500.00
100-4064200-7113	IN KIND COSTS	$	10,000.00	$	12,000.00
100-4064200-7115	SHARED MAINTENANCE	$	22,000.00	$	25,000.00
100-4064200-8411	CAPITAL ASSET RESERVES	$	11,200.00	$	15,000.00
	TOTAL BUILDING SERVICES	$	97,850.00	$	118,000.00
	PARKS & RECREATION				
100-4071310-3160	CONTRACTURAL SER/JN BLUE	$	1,000.00	$	1,000.00
100-4071310-5699	CONTRIBUTION/CCP&R	$	5,000.00	$	5,000.00
100-4071310-6017	CHRISTMAS LIGHTS	$	1,500.00	$	1,500.00
100-4071310-6018	ROSE HILL PARK MAINTENANCE	$	5,000.00	$	5,000.00
	TOTAL PARKS & RECREATION	$	12,500.00	$	12,500.00
	PLANNING				
100-4081100-1155	COMPENSATION	$	81,700.00	$	82,500.00
100-4081100-2100	MATCHING FICA EXPENSE (7.65 %)	$	6,250.00	$	6,310.00
100-4081100-3190	PROFESSIONAL SERVICES	$	5,000.00	$	5,000.00
100-4081100-3195	PREPAID APPLICATION FEES	$	5,000.00	$	-
100-4081100-3500	PRINTING	$	100.00	$	100.00
100-4081100-5510	MILEAGE	$	500.00	$	500.00
100-4081100-5540	TRAINING	$	500.00	$	500.00
100-4081100-5810	DUES	$	500.00	$	500.00
100-4081100-6001	OFFICE EQUIPMENT	$	100.00	$	100.00
100-4081100-6012	PUBLICATIONS	$	100.00	$	-
	TOTAL PLANNING	$	99,750.00	$	95,510.00
	BOARD OF ZONING APPEALS				
100-4081400-1110	EXPENSE COMPENSATION	$	500.00	$	500.00
100-4081400-5540	TRAINING	$	500.00	$	500.00
	TOTAL BOARD OF ZONING APPEALS	$	1,000.00	$	1,000.00
	ECONOMIC DEVELOPMENT				
100-4081500-3400	WEB SITE REDESIGN			$	6,500.00
100-4081500-3450	SE COLLECTOR EVALUATION			$	25,000.00
100-4081500-3650	MARKETING & BRANDING			$	15,000.00
100-4081500-5410	TOD SIGNS	$	-	$	-
100-4081500-5411	WAYFINDING SIGNS	$	5,000.00	$	-
100-4081500-5695	TOWN/COUNTY ECONOMIC DEV	$	4,500.00	$	4,500.00
100-4081500-5696	ECONOMIC DEVELOPMENT RESERVE	$	2,500.00	$	2,500.00
100-4081500-5698	GRANT AND MATCHING FUNDS	$	9,000.00	$	9,000.00
100-4081500-5699	DBI/ECO DEV PROF SERVICES	$	20,000.00	$	20,000.00
	TOTAL ECONOMIC DEVELOPMENT	$	41,000.00	$	82,500.00
	PLANNING COMMISSION				
100-4081600-1111	EXPENSE COMPENSATION	$	5,000.00	$	5,000.00
100-4081600-5540	TRAINING	$	1,000.00	$	1,000.00
100-4081600-5810	DUES	$	250.00	$	250.00
	TOTAL PLANNING COMMISSION	$	6,250.00	$	6,250.00
	B'VILLE AREA DEV AUTHORITY				
100-4081700-1111	EXPENSE COMPENSATION	$	2,500.00	$	2,500.00
100-4081700-1111	MATCHING FICA EXPENSE (7.65 %)	$	-	$	-
100-4081700-5540	TRAINING	$	250.00	$	250.00
100-4081700-5810	DUES	$	125.00	$	125.00

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	TOTAL B'VILLE AREA DEV AUTHORITY	$	2,875.00	$	2,875.00
	ARCHITECTURAL REVIEW BOARD				
100-4081800-5540	TRAINING	$	500.00	$	500.00
	TOTAL ARCHITECTURAL REVIEW BD	$	500.00	$	500.00
	CAPITAL OUTLAY				
100-4094200-8207	SOFTWARE UPGRADES	$	12,500.00	$	-
100-4094200-8225	COMPUTER REPLACEMENT	$	3,000.00	$	7,500.00
100-4094200-8230	REPAIRS TO 23 E MAIN-LS RESERVE	$	40,000.00	$	23,265.00
100-4094200-8231	PATROL VEHICLE	$	51,400.00	$	-
100-4094200-8338	ONE TON DUMP				
100-4094200-8340	MOWER	$	-	$	12,500.00
100-4094200-8411	CAPITAL RESERVE				
100-4094200-8702	WAYFINDING SIGNS	$	-	$	5,000.00
100-4094200-8803	PUBLIC WORKS IMPROVEMENTS	$	182,750.00	$	-
100-4094200-8901	LIVERY STABLE EVALUATION	$	-		
100-4094200-8902	PAVE BARNETTE STREET	$	-	$	-
100-4094200-8903	E-CITATION	$	-	$	-
100-4094200-8910	PD BODY CAMERA REPLACEMENTS	$	10,100.00	$	-
100-4094200-8911	REPAIR VIRGINIA AVENUE	$	-	$	10,000.00
100-4094200-8912	POLICE MDT REPLACEMENT	$	17,000.00	$	-
100-4094200-8913	POLICE AV EQUIPMENT	$	-	$	-
100-4094200-8914	RIXEY MOOR PLAYGROUND IMP	$	-	$	60,000.00
100-4094200-8915	HOGAN'S ALLEY IMPROVEMENTS	$	-	$	6,000.00
100-4094200-8916	RADAR FEEDBACK SIGNS	$	11,000.00		
100-4094200-8918	ROSE HILL PARK MASTERPLAN	$	3,000.00	$	-
100-4094200-8950	FOUR WHEELER	$	-	$	12,500.00
100-4094200-8951	PD RADIO REPLACEMENT RESERVE	$	-	$	20,000.00
	TOTAL CAPITAL OUTLAY	$	330,750.00	$	156,765.00
	CONTINGENCY				
100-4094300-5800	CONTINGENCY (3.00%)	$	97,041.00	$	102,716.00
	TOTAL CONTINGENCY	$	97,041.00	$	102,716.00
	DEBT SERVICE				
100-4095000-9110	RDA PRINCIPAL	$	37,455.00	$	39,152.00
100-4095000-9120	RDA INTEREST	$	84,021.00	$	82,324.00
100-4095000-9130	RDA DEBT SER RESERVE	$	-	$	-
	TOTAL DEBT SERVICE	$	121,476.00	$	121,476.00
	TOTAL GENERAL FUND OPERATIONAL	$	3,211,245.00	$	3,423,870.00
	TOTAL GENERAL FUND CONTINGENCY	$	97,041.00	$	102,716.00
	TOTAL GENERAL FUND CAP OUTLAY	$	330,750.00	$	156,765.00
	TOTAL GENERAL FUND DEBT SERVICE	$	121,476.00	$	121,476.00
	TOTAL GENERAL FUND EXPENSES	$	3,760,512.00	$	3,804,827.00 $ -
	WATER FUND				
	PERSONNEL				
501-4012220-1140	COMPENSATION	$	48,100.00	$	35,360.00
501-4012220-2100	MATCHING FICA EXPENSE (7.65 %)	$	3,680.00	$	2,705.00
501-4012220-2210	VRS	$	28,000.00	$	25,680.00

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501-4012220-2220	VMLIP - STD	$	140.00	$	135.00
501-4012220-2230	VMLIP - LTD	$	1,250.00	$	1,260.00
501-4012220-2300	HEALTH INSURANCE	$	40,500.00	$	51,300.00
501-4012220-2400	LIFE INSURANCE	$	3,010.00	$	3,045.00
501-4012220-2600	UNEMPLOYMENT INSURANCE	$	40.00	$	45.00
501-4012220-2700	WORKER'S COMPENSATION	$	4,625.00	$	4,850.00
501-4012220-3170	MISS UTILITY	$	2,000.00	$	2,000.00
501-4012220-3320	HANDHELD MAINT	$	3,000.00	$	3,000.00
501-4012220-5210	POSTAGE	$	2,750.00	$	2,750.00
501-4012220-5540	TRAINING	$	2,500.00	$	2,500.00
501-4012220-6001	OFFICE SUPPLIES	$	1,500.00	$	1,500.00
	TOTAL PERSONNEL	$	141,095.00	$	136,130.00
	TREATMENT				
501-4012222-1147	COMPENSATION	$	112,125.00	$	116,800.00
501-4012222-2100	MATCHING FICA EXPENSE (7.65 %)	$	8,600.00	$	9,000.00
501-4012222-2830	CERTIFICATION FEES	$	900.00	$	500.00
501-4012222-2840	STATE CONNECTION FEES	$	5,300.00	$	5,200.00
501-4012222-2850	LAB TESTING	$	8,500.00	$	8,500.00
501-4012222-3110	MEDICAL EXAMS	$	200.00	$	200.00
501-4012222-3145	PROFESSIONAL SERVICES	$	15,000.00	$	15,000.00
501-4012222-3146	UTILITY RATE STUDY	$	10,000.00	$	-
501-4012222-3210	SLUDGE REMOVAL	$	20,000.00	$	20,000.00
501-4012222-3220	CLEAN RIVER INTAKE	$	2,000.00	$	2,000.00
501-4012222-3310	REPAIR & MAINTENANCE	$	50,000.00	$	56,000.00
501-4012222-3510	CONSUMER CONFIDENCE RPT	$	500.00	$	500.00
501-4012222-5110	ELECTRICITY	$	59,000.00	$	60,000.00
501-4012222-5120	PROPANE HEAT WTP	$	2,800.00	$	3,500.00
501-4012222-5230	TELECOMMUNICATIONS	$	2,500.00	$	2,750.00
501-4012222-5415	COPIER LEASE	$	750.00	$	670.00
501-4012222-5540	TRAINING	$	2,500.00	$	2,500.00
501-4012222-5690	DISCHARGE PERMIT RENEWAL	$	-	$	650.00
501-4012222-5810	DUES	$	1,100.00	$	1,100.00
501-4012222-6001	OFFICE SUPPLIES	$	1,000.00	$	1,000.00
501-4012222-6004	LAB SUPPLIES	$	4,000.00	$	4,500.00
501-4012222-6005	JANITORIAL SUPPLIES	$	800.00	$	1,000.00
501-4012222-6008	GASOLINE & OIL	$	6,200.00	$	6,200.00
501-4012222-6011	UNIFORMS	$	1,300.00	$	1,300.00
501-4012222-6014	TOOLS	$	500.00	$	500.00
501-4012222-6019	SAFETY EQUIPMENT	$	2,000.00	$	2,000.00
501-4012222-6020	PERSONAL EQUIPMENT	$	600.00	$	600.00
501-4012222-6025	CHEMICALS	$	48,000.00	$	48,000.00
	TOTAL TREATMENT	$	366,175.00	$	369,970.00
	DISTRIBUTION & MAINTENANCE				
501-4012224-1183	COMPENSATION	$	96,000.00	$	97,600.00
501-4012224-2100	MATCHING FICA EXPENSE (7.65 %)	$	7,345.00	$	7,500.00
501-4012224-3330	LINE REPAIR & MAINTENANCE	$	50,000.00	$	50,000.00
501-4012224-6007	MATERIALS & SUPPLIES	$	30,000.00	$	30,000.00
501-4012224-6019	SAFETY EQUIPMENT	$	700.00	$	700.00
501-4012224-6030	NEW SERVICE SUPPLIES	$	9,000.00	$	9,000.00
	TOTAL DISTRIBUTION & MAINT	$	193,045.00	$	194,800.00
	CAPITAL OUTLAY				
501-4094200-8102	TANK REPAIR & MAINT	$	85,000.00	$	85,000.00
501-4094200-8105	PICKUP (1/2)				
501-4094200-8167	SCADA	$	15,000.00		
501-4094200-8200	PW SITE PALN				
501-4094200-8210	DEPRECIATION EXPENSE				
501-4094200-8211	CAPITAL RESERVES	$	77,095.00	$	7,448.00

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501-4094200-8340	MOWER (1/2)			$	4,000.00	
501-4094200-8345	PW ONE TON DUMP TRUCK	$	13,750.00		-	
501-4094200-8361	WATER DIST SYSTEM UPGRADES	$	85,000.00	$	90,000.00	
501-4094200-8368	LEAK DETECTOR					
501-4094200-8550	EQUIPMENT REPAIR RESERVE	$	25,000.00	$	25,000.00	
501-4094200-8605	WTP BUILDING MAINTENANCE					
501-4094200-8703	PICKUP (1/2)					
501-4094200-8704	WATER FINISH PUMP REPLACEMENT	$	200,000.00			
501-4094200-8904	JD BACKHOE (25%)					
501-4094200-8905	INFLATABLE TRENCHBOX (50%)					
501-4094200-8952	COMMUNICATION NET FOR UTILITIES					
501-4094200-8953	UTILITY PLANT GATES					
501-4094200-8954	STORAGE BUILDING			$	4,500.00	
	TOTAL CAPITAL OUTLAY	$	500,845.00	$	215,948.00	
	CONTINGENCY					
501-4094300-5800	CONTINGENCY (3.00%)	$	21,000.00	$	21,027.00	
	TOTAL CONTINGENCY	$	21,000.00	$	21,027.00	
	TOTAL WATER FUND OPERATIONAL	$	700,315.00	$	700,900.00	
	TOTAL WATER FUND CONTINGENCY	$	21,000.00	$	21,027.00	
	TOTAL WATER FUND CAP OUTLAY	$	500,845.00	$	215,948.00	
	TOTAL WATER FUND EXPENSES	$	**1,222,160.00**	$	**937,875.00**	$ -
	SEWER FUND					
	PERSONNEL					
502-4012220-1114	COMPENSATION	$	48,100.00	$	35,370.00	
502-4012220-2100	MATCHING FICA EXPENSE (7.65 %)	$	3,680.00	$	2,705.00	
502-4012220-2210	VRS	$	43,250.00	$	41,370.00	
502-4012220-2220	VMLIP - STD	$	215.00	$	215.00	
502-4012220-2230	VMLIP - LTD	$	1,935.00	$	2,030.00	
502-4012220-2300	HEALTH INSURANCE	$	62,700.00	$	70,000.00	
502-4012220-2400	LIFE INSURANCE	$	4,665.00	$	4,750.00	
502-4012220-2600	UNEMPLOYMENT INSURANCE	$	60.00	$	70.00	
502-4012220-2700	WORKER'S COMPENSATION	$	6,125.00	$	6,400.00	
502-4012220-3320	HANDHELD MAINT	$	3,000.00	$	3,000.00	
502-4012220-5210	POSTAGE	$	7,150.00	$	7,500.00	
502-4012220-6001	OFFICE SUPPLIES	$	2,000.00	$	1,000.00	
	TOTAL PERSONNEL	$	182,880.00	$	174,410.00	
	TREATMENT					
502-4012222-1147	COMPENSATION	$	252,900.00	$	270,000.00	
502-4012222-2100	MATCHING FICA EXPENSE (7.65 %)	$	19,350.00	$	20,600.00	
502-4012222-2830	CERTIFICATION FEES	$	500.00	$	900.00	
502-4012222-2850	LAB TESTING	$	25,000.00	$	25,000.00	
502-4012222-3145	PROFESSIONAL SERVICES	$	15,000.00	$	15,000.00	
502-4012222-3146	UTILITY RATE STUDY	$	10,000.00	$	-	
502-4012222-3210	LANDFILL-SOLIDS DISPOSAL	$	47,000.00	$	47,000.00	
502-4012222-3310	REPAIR & MAINTENANCE	$	105,000.00	$	105,000.00	
502-4012222-5110	ELECTRICITY	$	130,000.00	$	167,000.00	
502-4012222-5230	TELECOMMUNICATIONS	$	5,200.00	$	5,300.00	
502-4012222-5415	COPIER LEASE	$	3,000.00	$	3,330.00	
502-4012222-5540	TRAINING	$	4,000.00	$	3,000.00	
502-4012222-5690	Discharge Permit Renewal	$	3,000.00	$	3,000.00	

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502-4012222-5810	DUES	$	500.00	$	500.00
502-4012222-6001	OFFICE SUPPLIES	$	1,000.00	$	1,000.00
502-4012222-6004	LAB SUPPLIES	$	5,200.00	$	5,200.00
502-4012222-6005	JANITORIAL SUPPLIES	$	1,000.00	$	1,000.00
502-4012222-6008	GASOLINE & DIESEL FUEL	$	8,000.00	$	8,000.00
502-4012222-6011	UNIFORMS	$	1,300.00	$	1,300.00
502-4012222-6014	TOOLS	$	1,500.00	$	1,500.00
502-4012222-6019	SAFETY EQUIPMENT	$	2,000.00	$	2,000.00
502-4012222-6020	PERSONAL EQUIPMENT	$	800.00	$	800.00
502-4012222-6025	CHEMICALS	$	90,000.00	$	90,000.00
	TOTAL TREATMENT	$	731,250.00	$	776,430.00
	DISTRIBUTION & MAINTENANCE				
502-4012224-1183	COMPENSATION	$	96,000.00	$	98,000.00
502-4012224-1183	MATCHING FICA EXPENSE (7.65 %)	$	7,345.00	$	7,475.00
502-4012224-3310	EQUIPMENT MAINTENANCE	$	5,000.00	$	5,000.00
502-4012224-3330	REPAIR & MAINTENANCE	$	10,000.00	$	10,000.00
502-4012224-6007	MATERIALS & SUPPLIES	$	2,500.00	$	2,500.00
502-4012224-6019	SAFETY EQUIPMENT	$	285.00	$	500.00
502-4012224-6030	NEW SERVICE SUPPLIES	$	-	$	-
	TOTAL DISTRIBUTION & MAINT	$	121,130.00	$	123,475.00
	CAPITAL PROJECTS				
502-4094100-8001	OUTFALL LINE	$	-	$	-
502-4094100-8003	NEW WWTP	$	-	$	-
	TOTAL CAPITAL PROJECTS	$	-	$	-
	CAPITAL OUTLAY				
502-4094200-8105	PICKUP (1/2)				
502-4094200-8110	WWTP UPGRADES				
502-4094200-8123	SCADA	$	15,000.00		
502-4094200-8134	Sewer Collection Sys Rehab	$	177,445.00	$	115,000.00
502-4094200-8200	PW SITE PLAN				
502-4094200-8340	MOWER (1/2)			$	4,000.00
502-4094200-8345	PW ONE TON DUMP TRUCK	$	13,750.00		
502-4094200-8367	SEWER JET RODDER				
502-4094200-8411	CAPITAL RESERVES	$	24,475.00	$	10,955.00
502-4094200-8540	MEMBRANE REPLACEMENT RESERVE	$	10,000.00	$	100,000.00
502-4094200-8545	MEMBRANE PRE-PURCHASE	$	90,000.00		
502-4094200-8550	EQUIPMENT REPAIR RESERVE	$	25,000.00	$	25,000.00
502-4094200-8602	3/4 TON PICKUP (1/2 VDOT)				
502-4094200-8604	STORM SEWER CAMERA (1/2 VDOT)				
502-4094200-8703	PICKUP (1/2)				
502-4094200-8904	JD BACKHOE (25%)				
502-4094200-8905	INFLATABLE TRENCHBOX (50%)				
502-4094200-8907	Tractor (50%)				
502-4094200-8908	WWTP COMPUTER UPGRADES				
502-4094200-8909	WWTP AIR MONITORS				
502-4094200-8917	HYPOCHLORITE PUMP REPLACEMENT	$	12,000.00		
502-4094200-8952	COMMUNICATION NET FOR UTILITIES				
502-4094200-8953	UTILITY PLANT GATES				
502-4094200-8954	INVENTORY LOCKUP FENCING			$	3,000.00
	TOTAL CAPITAL OUTLAY	$	367,670.00	$	257,955.00
	CONTINGENCY				
502-4094300-5800	CONTINGENCY (3.00%)	$	31,050.00	$	32,230.00
	TOTAL CONTINGENCY	$	31,050.00	$	32,230.00

Account Number	Account Description		9/11/2018 AMENDED 2018-2019		2/25/2019 DRAFT 2019-2020		
	DEBT SERVICE						
502-4095000-9118	VRA PRINCIPAL	$	470,000.00	$	470,000.00		
	TOTAL DEBT SERVICE	$	470,000.00	$	470,000.00		
	TOTAL SEWER FUND OPERATIONAL	$	1,035,260.00	$	1,074,315.00		
	TOTAL SEWER FUND CONTINGENCY	$	31,050.00	$	32,230.00		
	TOTAL SEWER FUND CAP OUTLAY	$	367,670.00	$	257,955.00		
	TOTAL SEWER FUND DEBT SERVICE	$	470,000.00	$	470,000.00		
	TOTAL SEWER FUND EXPENSES	$	1,903,980.00	$	1,834,500.00	$	-
	TOTAL EXPENSES ALL FUNDS	**$**	**6,886,652.00**	**$**	**6,577,202.00**	$	-

5 YEAR CAPITAL IMPROVEMENTS PROGRAM
Town of Berryville
FY 2019-2020/FY 2023-2024

Expenditures	2019-2020			2020-2021			2021-2022			2022-2023			2023-2024		
	General	Water	Sewer	General	Water	Sewer	General	Water	Sewer	General	Water	Sewer	General	Water	Sewer
Computer Replacements	7,500			7,500			7,500			7,500			7500		
FMS Analytical Software	-														
Hogan's Alley Improvements	6,000														
Rixey Moore Playground Improvements	60,000														
Livery Stable/23 E Main St Reserve	23,265			94,235											
Public Works Facility Improvements															
Pave Crow Street Parking Lot										35,000					
Virginia Avenue	10,000			55,000											
Ton Dump Truck (GF 100% VDOT)															
Zero Turn Mower	12,500	4,000	4,000												
Four-Wheeler	12,500														
Dump Truck/Snow Plow (GF 100% VDOT)				130,000											
Hydraulic Salt Spreader (GF 100% VDOT)	10,000			10,000											
Salt Storage Building Repair(GF 100% VDOT)	10,000														
Radar Feedback Signs															
Police Patrol Vehicle				52600			50,000			51,000			53,400.00		
Police Camera Equipment															
Body Camera Replacement 10															
Mobile Data Terminal Replacement															
Police Radio Replacement - Reserve	20,000			20,000			15,000								
Police Department Server Replacement				6,000											
Police Department Pistols										8,500					
Rose Hill Park Master Plan															
Wayfinding Signs	5,000														
Water Distribution System Upgrade		90,000			90,000			615,000			95,000			95,000.00	
Meter Replacement								400,000							
Storage Tank Repair		85,000			85,000			85,000							
Equipment Repair Reserve		25,000			25,000			25,000			25,000			50000	
Capital Reserves															
WTP Disinfection Upgrade															
WTP Filter Maintenance								510,000							
SCADA															
Pick-up Truck					15,000	15,000									
WTP Finish Pump Replacement															
Pre-sedimentation Basin Repair								200,000							
Communications Net for Utilities															
Utility Plant Gates															
Storage Building		4,500													
Collection System Upgrades			115,000			115,000			115,000			115,000			115,000
Membrane Replacement			100,000			100,000			670,000			110,000			110,000
Hypochlorite Pump Replacement															
Equipment Repair - Reserve			25,000			25,000			25,000			25,000			50,000
Inventory Lockup Fencing			3,000												
Total	**176,765**	**208,500**	**247,000**	**375,335**	**215,000**	**255,000**	**72,500**	**1,835,000**	**810,000**	**######**	**120,000**	**250,000**	**60,900**	**145,000**	**275,000**

CIP Narrative
2019*-2024

- * Includes current year updates (shown in **purple**)
- Additions/Updates shown in blue
- Deletions shown as ~~red with overstrike~~

Date: 2/25/19

Version: 1.0

Capital Improvement Narrative
Fiscal Year 2019

General Fund FY19

Ton Dump Truck $27,500

Public Works Department

The Public Works Department maintains 2 ton dump trucks (2004 GMC and 2009 Ford). These trucks serve many functions, including snow removal, street maintenance, brush collection, water collection system maintenance and repair, and sewer collection system maintenance.

This vehicle would replace the Department's 2004 GMC ton dump truck.

The funding for the purchase would be as follows:

General Fund (100% from VDOT Reimbursement)	$27,500
Water Fund	$13,750
Sewer Fund	$13,750
Total	$55,000

The cost of this purchase was adjusted and the portion of the purchase to be taken out of the general, water, and sewer funds was adjusted.

Vehicle purchased and has been outfitted but has not yet been placed in service. No final cost is available as some work remains to be invoiced. No issues with completing within budgeted funds.

Patrol Vehicle $51,400

Police Department

The Police Department maintains a fleet of 5 patrol vehicles. Currently, three of the vehicles are marked all-wheel drive sport utility vehicles, one is a marked patrol car, and one is an unmarked patrol car.

The requested vehicle, an SUV, would replace a 2011 Ford Crown Victoria. Additional items purchased include emergency lighting, interior console, rear seat, security partition, radar unit, and in car camera.

2018 Vehicle and Equipment costs are:

Base SUV	29,178
Equipment purchase and installation	19,522
Total	48,700

Vehicle has been purchased, outfitted, and placed in service. Total cost was $48,225.

Body Camera Replacement 10 $10,100

Police Department

The Police Department maintains 10 body cameras for its sworn personnel. The body cameras currently in use, which are the second version that have been deployed by the Police Department, were purchased in 3/2015. These body cameras are essential equipment in law enforcement and technology is moving very quickly in this area.

This project provides for the purchase of 10 cameras and associated equipment.

This request has been modified to provide for the purchase of new equipment and enter into an annual contract for repair/replacement/support/data storage and management at an annual cost of $5,500 (current contract that does not provide for replacements is $2,800 annually). If this approach is approved the annual cost will be blended into the Police Department operating budget.

Equipment has been purchased and placed in service. Total cost was $10,052.

Mobile Data Terminal Replacement $17,000

Police Department

Each patrol vehicle contains a mobile data terminal. Sworn officers use the mobile data terminals to communicate with Clarke County Communications and complete many of their required reports while in the field. The equipment currently in use was purchased 10/2014.

This project would provide for the purchase of 5 mobile data terminals in cooperation with the Clarke County Sherriff's Office.

Request is modified to provide for purchase of convertible laptops instead of standard laptops. The convertible allows for the detachment of the screen for use as a tablet. A tablet would provide many advantages including use for photography, signature capture, and on scene reporting.

Units were purchased and placed in service. Total cost was $21,667.50 (utilized asset forfeiture ($2,000) and vehicle purchase funds ($2,667.50) to cover overage).

Computer Replacement $3,000

Administration

This item provides for the purchase of replacement computers within the Town's departments.

This item is modified at the request of the Police Department and would be used to replace three computer work stations.

Computers were purchased for both the Administrative and Police Departments. The purchase totaled $6,252 (utilized General Fund Contingency Funds to cover overage).

Livery Stable Stabilization/ 23 East Main Street Reserve $40,000

Administration

This reserve will be increased to provide funding for stabilization of the livery stable located at 23 East Main Street (estimated at $150,500) and unspecified repairs/improvements to the main building at 23 East Main Street (30,000). At present, the reserve contains $41,000. Funds would be reserved in the following manner:

FY19 $40,000

FY20 $46,500

FY21 $53,000

With FY21 funds, reserve would contain $180,500. The livery stable structural evaluation recommends that stabilization occur within three years.

Public Works Facility Improvements $182,750

Public Works Department

This item provides for:

- installation of a concrete floor in public works facility's bays
- insulation on the walls and doors
- installation of means to heat (minimally) the bays
- installation of cabinetry and latent print processing hood in "Police bay"

- expansion of finished “office area” within the existing building envelope

The Public Works Building is comprised of 5 fully enclosed bays and four open bays. Two of the fully enclosed bays are heated. One-half of a heated bay contains the Public Work Department offices. Two of the enclosed bays have a concrete floor that covers approximately two thirds of the floor space. The other enclosed bay floor is all gravel (this bay is separated from the other two enclosed by a wall – this bay will be referred to as the Police bay). All of the enclosed bays have their ceilings insulated.

Expansion of the office area would provide for additional office space, locker room, shower, and plan/file storage. This expansion would eliminate heated bay space that can be used for equipment storage/maintenance.

The Police bay will be used for Police Department related storage, vehicle storage/cover during inclement weather, and evidence processing area. $ 6,000 of the estimated cost of the work is attributed to this completing fit out of this Police bay after the floor, insulation, and heating work is accomplished.

This work would be funded by use of reserve funds set aside for improvement of the Public Works Facility. The reserve fund currently contains $182,750.

Staff is of the opinion that this work will leave the possibility of two major projects that will have to be done in the coming years. As the Town grows, at some point second salt building will be needed. The only other project that may be considered in the future may be the expansion of parking facilities (additional property would have to be acquired).

Phase 1 of the project has been completed and work will soon begin on Phase 2. The Council approved and additional $41,000 to complete Phase 2 of the project. It is expected that the entire project will be able to be completed for less than $223,750.

Master Plan for Rose Hill Park $3,000

Planning

This project would provide for development of a master plan for Rose Hill Park. The master plan would then be used as a guide for future improvements and maintenance in the park. Much of the work will be completed by Town staff but funds will be needed for professional services.

A draft plan is being reviewed. No invoices have been received.

FMS Analytical Software $12,500

Administration

The Town purchased financial management software (for ADMIN) from Southern Software in 2015. The Town also purchased records management software (for the PD) in 2017.

This proposal provides for the purchase of a suite of budgeting, reporting, planning, and analysis software.

It was determined that it would be wise to delay this purchase until the software package had been in use for a while longer. These funds should be escrowed to provide for this purchase when conditions are favorable.

Radar Feedback Signs $11,000

Public Works

This item would provide for the purchase and installation of two permanently sited radar feedback speed signs.

The Town Council has expressed interest in having radar feedback signs on East Main Street and South Buckmarsh Street to calm traffic and reduce vehicle speeds. This item is requested in both FY2019 and FY2020.

Signs have been purchased and installed. Total cost was $10,721. It should be noted that one sign was vandalized and will require repair. Cost of repair is not known.

Water Fund FY19

Water Distribution System Upgrades $85,000

Public Works Department

These funds are utilized to complete water distribution system upgrades during the subject fiscal year. Funds that remain unspent at the end of the fiscal year are placed in the Water Fund CIP Fund.

No funds have been expended. It is hoped that some portion of the funds will be used for a project in Rockcroft Subdivision.

Ton Dump Truck $13,750

Public Works Department

For Details See General Fund

Storage Tank Repair $85,000

Public Utilities Department

The Public Utilities Department maintains three water storage structures. Those structures are the ground reservoir, northwest elevated tank, and the southeast elevated tank. All three structures are in need of exterior maintenance, interior maintenance, and installation of mixing equipment. The majority of work is expected to occur during FY 18 but will likely be completed in FY19. The cost of the work, including annual inspections is proposed to be spread over 4 years. After those three years the Town would participate in an annual maintenance contact with an initial cost of $10,000 annually.

Payment for the rehabilitation of the three tanks will be made in accordance with the following schedule:

FY 18	$450,000
FY19	$ 85,000
FY20	$ 85,000
FY21	$ 85,000
FY22	$ 85,000

The Water Fund Ground Reservoir rehabilitation reserve fund contains $580,000 and would be used to fund this project in FY18, FY19, and a portion of what will be needed in FY20. New funds (not currently in reserve) will have to be allocated in FY20 ($70,000), FY21 ($85,000), and FY22 ($85,000).

Equipment Repair Reserve $25,000

Public Utilities Department

This reserve was established to provide funds for costly repairs in the Town's water system. These funds would be available to pay for unexpected repairs. A reserve of at least $150,000 is desired.

SCADA $15,000

Public Utilities Department

The Public Utilities Department's Supervisory Control and Data Acquisition (SCADA) system has been in service for nearly 15 years. The SCADA monitors and reports conditions in the Town's water storage facilities as well as the booster building. The existing analog system is becoming increasingly difficult to maintain.

This acquisition would provide for the purchase and installation of a digital system that will provide for more dependable service.

No funds have been expended. Work is expected to be completed prior to the end of the fiscal year.

Finish Pump Replacement WTP $200,000

Public Utilities Department

The Town's Water Treatment Plant utilizes two finish pumps to pump water into the distribution system. The WTP's finish pumps have been in service since 1984 and should be scheduled for replacement.

This project would provide for the purchase and installation of two finish pumps and a more robust HVAC system to address heat created by the variable frequency drives (VFDs) on the new pumps.

$7,000 has been expended to date for design. Difficulties in finding appropriate pumps has delayed purchase. The search for a solution that works with existing improvements continues.

Sewer Fund FY19

Collection System Upgrades $110,000

Public Works Department

These funds are utilized to complete sewer collection system upgrades during the subject fiscal year. Funds that remain unspent at the end of the fiscal year are placed in the Sewer Fund CIP Fund.

The Council approved $67,445 from reserves to supplement the budgeted funds. $146,148 has been expended. The remaining funds are expected to cover the cost of asphalt repairs.

Ton Dump Truck $13,750

Public Works Department

For Details See General Fund

Membrane Replacement $100,000

Public Utilities Department

The Wastewater Treatment Plant (WWTP) utilizes membranes in its treatment process. The membranes must be replace every 8-12 years. The Town has entered into a pre-purchase agreement to secure the membranes. The agreement also provides for an upgrade to the system. In accordance with the pre-purchase agreement, the membrane replacement will have to be funding as follows:

FY17	$90,000 pre-purchase	
FY18	$90,000 pre-purchase	$10,000 reserve
FY19	$90,000 pre-purchase	$10,000 reserve
FY20	$90,000 pre-purchase	$10,000 reserve
FY21	$90,000 pre-purchase	$10,000 reserve
FY22	$670,000 purchase	

The Membrane Replacement Reserve Fund contains $60,000 ($90,000 was utilized for 2017 payment) plus $470,000 that was released from a required VRA reserve. With $100,000 allocated for this expense each year, $90,000 will be paid to Suez and $10,000 will be placed in the Membrane Replacement Reserve Fund for the final year payment.

SCADA $15,000

Public Utilities Department

The Public Utilities Department's Supervisory Control and Data Acquisition (SCADA) system has been in service for nearly 15 years. The SCADA monitors and reports conditions in the Town's pump stations.

The existing analog system is becoming increasingly difficult to maintain.

This acquisition would provide for the purchase and installation of a digital system that will provide for more dependable service.

No funds have been expended. Work is expected to be completed prior to the end of the fiscal year.

Equipment Repair Reserve $25,000

Public Utilities Department

This reserve was established to provide funds for costly repairs in the Town's sewer system. These funds would be available to pay for unexpected repairs. A reserve of at least $200,000 is desired.

Hypochlorite pump replacement $12,000

Public Utilities Department

This item provides funds for the purchase of a hypochlorite pump for the WWTP. At present, one of the two pumps is in operation.

These pumps are an integral part of the membrane cleaning system at the WWTP.

No funds have been expended. Work is expected to be completed prior to the end of the fiscal year.

Capital Improvement Narrative
Fiscal Year 2020

General Fund FY20

Zero Turn Mower $~~10,000~~ 12,500

Public Works Department

The Public Works Department maintains two riding mowers. The primary mower is used to mow Rose Hill Park, BCCGC, and the Public Works facility. The second mower is used when Public Works mows private property in accordance with § 13-32 and as a backup/supplement when mowing Town properties. The Town has worked to replace this mower (the primary) every 5 to 8 years in order to keep a safe and dependable mower available and to preserve good trade-in value.

This acquisition would provide for replacement of the primary mower, a 2014 model.

Four-wheeler $~~11,000~~ 12,500

Public Works Department

The Public Works Department maintains a four-wheeler equipped with a plow and salt spreader. The four-wheeler was purchased in 2006. This unit is used for clearing sidewalks for which the Town is responsible as well as work in the Town Run and the Hermitage Storm Water Management Area.

This acquisition would provide for the purchase of a four-wheeler, lights, plow, and salt spreader. The 2006 units will be sold with the proceeds of the sale being returned to the General Fund.

Repairs to Salt Storage Building $10,000

Public Works Department

The Town maintains one salt storage building at the Public Works facility on Tom Whitacre Circle. The building, which was built in 2001, is used to store salt that is used on Town streets,

The shingle roof and the sliding doors on the salt storage building are in need of replacement.

VDOT Secondary Reimbursement Funds would be used for this project.

Hydraulic Salt Spreader (for Single Axle Dump Truck) $10,000

Public Works

The Public Works Department maintains one large salt spreader (another unit is provided by VDOT because the Town serves as a VDOT contractor) for spreading salt and chip on streets during snow removal operations. That spreader, which is gasoline powered, was purchased in 2012.

Hydraulic units are considerably more expensive than gas powered spreaders but provide benefits such as less salt and chip waste, modern trucks are equipped for hydraulic units, and crews are not required to climb ladders in tough conditions to fill gas tanks.

This project would provide for the purchase of a spreader that would be used to outfit the Town's newest large dump truck.

This acquisition will be funded with VDOT Secondary Street Maintenance Funds.

~~Patrol Vehicle $52,600~~

~~Police Department~~

~~The Police Department maintains a fleet of 5 patrol vehicles. Five of the vehicles are marked all-wheel drive sport utility vehicles and one is an unmarked patrol car.~~

~~The requested vehicle, a SUV, would replace a 2008 Chevrolet Impala (unmarked). Additional items purchased include emergency lighting, interior console, rear seat, security partition, radar unit, and in car camera.~~

~~2018 Vehicle and Equipment costs are:~~

~~Base SUV~~	~~29,178~~
~~Equipment purchase and installation~~	~~19,522~~
~~Total~~	~~48,700~~

Police Radio Replacement Reserve $20,000

Police Department

The Police Department maintains 5 mobile (in vehicle) and 10 portable (officer issued) radios.

The radios being used currently will no longer be serviced by the manufacturer as of November 2019. It is expected that these radios will be able to remain in service for some time after November 2019. Further, the existing radio equipment will continue to work on the Clarke County Emergency Communications infrastructure.

This reserve is established (and funded over three years (FY20, FY21, and FY22)) to provide funds to purchase radios as they fail. New mobile radios will cost approximately $5,000 each and new portable radios will cost approximately $3,000 each. Accordingly, the total cost of replacement is expected to be approximately $55,000.

Computer Replacement $7,500

Administration

This item provides for the purchase of replacement computers within the Town's departments.

Livery Stable Stabilization/ 23 East Main Street Reserve $~~46,500~~ ~~55,500~~ 23,265

Administration

This reserve will be increased to provide funding for stabilization of the livery stable located at 23 East Main Street (estimated at $150,500) and unspecified repairs/improvements to the main building at 23 East Main Street (30,000). At present, the reserve contains $41,000. Funds would be reserved in the following manner:

FY19	$40,000		
FY20	$46,500	~~55,500~~	23,265
FY21	$53,000	~~62,000~~	94,235

With FY21 funds, reserve would contain $180,500 (increased by 10% to 198,500). The livery stable structural evaluation recommends that stabilization occur within three years.

~~Radar Feedback Signs $11,000~~

~~Public Works~~

~~This item would provide for the purchase and installation of two permanently sited radar feedback speed signs.~~

~~The Town Council has expressed interest in having radar feedback signs on East Main Street and South Buckmarsh Street to calm traffic and reduce vehicle speeds.~~

Engineering evaluation of drainage and hammerhead on Virginia Avenue $10,000

Public Works Department

Virginia Avenue is a Town Street that was not in the Virginia Secondary Street System. Its maintenance costs are to be paid from the Town's general fund.

Portions of street's pavement and shoulder are in poor condition. Prior to making repairs to the pavement, drainage issues in two areas should be addressed. Further, the terminus of the street has limited room for turnaround; therefore the possibility of installing a hammerhead turnaround area should be explored (would require acquisition of easements).

This project would provide the Council with recommendations/cost estimates for improving drainage and turning movements at its terminus. These cost estimates would be added to the cost estimates for pavement and shoulder maintenance proving the Council with a true picture of the scope and cost of improvements that are needed on the street.

~~Camera Equipment~~ ~~$6,000~~

~~Police Department~~

~~This item would provide for the purchase of surveillance equipment that the department would be able to deploy in areas of concern to enhance enforcement efforts and serve as a force multiplier.~~

Improvement of John R. Hogan Alley $6,000

Public Works

These funds would be used to support Berryville Main Street's efforts to improve the space in question. Town funds would be used to repair asphalt in the area where bollards are currently installed (bollards will be removed), to direct storm water from the alley, and replace sidewalk along the Main Street frontage of the space (a portion of this area would be disturbed in order to re-direct storm water).

Improvements to John Rixey Moore Playground $~~50,000~~ 60,000

Public Works Department

The John Rixey Moore Playground, which is located in Rose Hill Park, last saw a major renovation in 1998.

The master plan for Rose Hill Park which will be completed in FY19 will most certainly call for improvements to the playground.

This project would provide for the replacement of the playset, refurbishing of the swings, buck a bout, and the spring riders, expansion of the fall zone and installation of new equipment sized for smaller children, and the construction of a shade structure.

Estimated project costs have been increased to address inflation in construction costs and the addition of work to address long-term ponding near the playground.

Wayfinding Signs $5,000

Planning Department

Wayfinding signs are requested as an element of direction signage for the Town. Such signs are permitted by VDOT.

These signs would be erected as a part of the Town's marketing and branding campaign.

Water Fund FY20

Water Distribution System Upgrades $90,000

Public Works Department

These funds are utilized to complete water distribution system upgrades during the subject fiscal year. Funds that remain unspent at the end of the fiscal year are placed in the Water Fund CIP Fund.

Storage Tank Repair $85,000

Public Utilities Department

The Public Utilities Department maintains three water storage structures. Those structures are the ground reservoir, northwest elevated tank, and the southeast elevated tank. All three structures are in need of exterior maintenance, interior maintenance, and installation of mixing equipment. The majority of work is expected to occur during FY 18 but will likely be completed in FY19. The cost of the work, including annual inspections is proposed to be spread over 4 years. After those three years the Town would participate in an annual maintenance contact with an initial cost of $10,000 annually.

Payment for the rehabilitation of the three tanks will be made in accordance with the following schedule:

FY 18	$450,000
FY19	$ 85,000
FY20	$ 85,000
FY21	$ 85,000
FY22	$ 85,000

The Water Fund Ground Reservoir rehabilitation reserve fund contains $580,000 and would be used to fund this project in FY18, FY19, and a portion of what will be needed in FY20. New funds (not currently in reserve) will have to be allocated in FY20 ($70,000), FY21 ($85,000), and FY22 ($85,000).

~~Pickup Truck~~ ~~$15,000~~

~~Public Utilities Department~~

~~The Public Utilities Department maintains 3 vehicles. Each of the vehicles is a four-wheel drive ½ ton pickup. This purchase would replace the 2010 truck.~~

~~The funding for this purchase would be as follows:~~

~~Water Fund~~ ~~$15,000~~

~~Sewer Fund~~ ~~$15,000~~

~~Total~~ ~~$30,000~~

Equipment Repair Reserve $25,000

Public Utilities Department

This reserve was established to provide funds for costly repairs in the Town's water system. These funds would be available to pay for unexpected repairs. A reserve of at least $150,000 is desired.

Storage Building $4,500

Public Utilities Department

The Public Utilities Department maintains a storage building at the water treatment plant for items such as mowers, snow blowers, gasoline, and the like. The existing building is in poor condition and in need of replacement.

This project would provide for purchase and siting of a storage building at the water treatment plant.

Sewer Fund FY20

Collection System Upgrades $115,000

Public Works Department

These funds are utilized to complete sewer collection system upgrades during the subject fiscal year. Funds that remain unspent at the end of the fiscal year are placed in the Sewer Fund CIP Fund.

Membrane Replacement $100,000

Public Utilities Department

The Wastewater Treatment Plant (WWTP) utilizes membranes in its treatment process. The membranes must be replace every 8-12 years. The Town has entered into a pre-purchase agreement to secure the membranes. The agreement also provides for an upgrade to the system. In accordance with the pre-purchase agreement, the membrane replacement will have to be funding as follows:

FY17	$90,000 pre-purchase	
FY18	$90,000 pre-purchase	$10,000 reserve
FY19	$90,000 pre-purchase	$10,000 reserve
FY20	$90,000 pre-purchase	$10,000 reserve
FY21	$90,000 pre-purchase	$10,000 reserve
FY22	$670,000 purchase	

The Membrane Replacement Reserve Fund contains $60,000 ($90,000 was utilized for 2017 payment) plus $470,000 that was released from a required VRA reserve. With $100,000 allocated for this expense each year, $90,000 will be paid to Suez and $10,000 will be placed in the Membrane Replacement Reserve Fund for the final year payment.

~~Pickup Truck~~ ~~$15,000~~

~~Public Utilities Department~~

~~For Details See Water Fund~~

Equipment Repair Reserve $25,000

Public Utilities Department

This reserve was established to provide funds for costly repairs in the Town's sewer system. These funds would be available to pay for unexpected repairs. A reserve of at least $200,000 is desired.

Secure Parts Storage Area $3,000

Public Utilities Department

The Public Utilities Department maintains an inventory of spare parts and supplies that are essential to maintenance of equipment and facilities. At present, these spare parts are stored in an area that is open to access by all personnel. The open nature of the storage area makes inventory control difficult.

This project would provide for installation of a fence "cage" at the WWTP that would be secured and only accessible to senior personnel.

Capital Improvement Narrative
Fiscal Year 2021

General Fund FY21

Single-Axle Dump Truck and Snow Plow $~~120,000~~ 130,000

Public Works

The Public Works Department maintains a fleet of three single-axle dump trucks (2001 GMC, 2013 International, and 2017 International. This truck would replace the 2001 GMC.

These large dump trucks are used for snow removal and material hauling. During snow operations the department typically outfits two large dump trucks with plows and salt spreaders. The third truck is outfitted with a plow serves as a reserve vehicle to be used as a plow truck if one of the primary trucks has to be taken off of the road. That truck is also available for use to haul snow or material from water or sewer repair work. As the secondary street network expands the third truck may acquire a primary role in snow operations.

This acquisition will be funded with VDOT Secondary Street Maintenance Funds.

Hydraulic Salt Spreader (for Single Axle Dump Truck) $~~19,000~~ 10,000

Public Works

The Public Works Department maintains one large salt spreader (another unit is provided by VDOT because the Town serves as a VDOT contractor) for spreading salt and chip on streets during snow removal operations. That spreader, which is gasoline powered, was purchased in 2012.

Hydraulic units are considerably more expensive than gas powered spreaders but provide benefits such as less salt and chip waste, modern trucks are equipped for hydraulic units, and crews are not required to climb ladders in tough conditions to fill gas tanks.

This project would provide for the purchase of a hydraulic salt spreader to replace the gas salt spreader purchased in 2012. The gas spreader will be sold and the proceeds of the sale will be returned to the General Fund.

This acquisition will be funded with VDOT Secondary Street Maintenance Funds.

Virginia Avenue drainage, hammerhead, and pavement repairs 55,000

Public Works Department

Virginia Avenue is a street that is maintained by the Town. This street is in need of drainage improvements, a turnaround area at its southern terminus, pavement repair, and shoulder repair. The drainage improvements should be completed before the pavement and shoulder repairs if possible.

The FY20 budget included a project to provide engineering and legal work needed to address two drainage issues on the street.

This project would provide for the construction of a hammerhead turnaround, improvements to address drainage issues, asphalt patching, shoulder improvements, and sealing the street. This cost estimate will be revised to reflect information gathered during the FY20 aspect of the project.

~~Pave Crow Street Parking Lot $25,000~~

~~Public Works Department~~

~~The Crow Street parking lot pavement is failing. Staff estimates that the pavement is at least twenty years old. The parking lot needs to be re-paved.~~

~~The property that comprises the parking lot is owned by two parties and the property of a third party accesses private parking via the parking lot property. In 2013, the three parties (Town of Berryville, John and Page Carter, and 19 West Main Street LLC) entered into the Crow Street Parking Lot Access and Maintenance Agreement.~~

~~In accordance with the Agreement, agreed upon maintenance costs are to be split as follows: Town of Berryville 47%, Carter 47%, and 19 West Main Street 6%. The estimated cost of re-paving (including re-establishing pavement markings) is $25,000. The Town would be responsible for getting the work completed and the other parties would reimburse the Town. The Town would ultimately be responsible for 47% or $11,750 of the cost.~~

~~This project would provide for spot repair of problem areas, installation of at least 1.5" of top coat, and re-establishment of pavement markings.~~

Project moved to FY23

Patrol Vehicle $52,600

Police Department

The Police Department maintains a fleet of 5 patrol vehicles. Four of the vehicles are marked all-wheel drive sport utility vehicles and one is an unmarked all-wheel drive sport utility vehicle.

The requested vehicle, an SUV, would replace a 2008 Chevrolet Impala (unmarked). Additional items purchased include emergency lighting, interior console, rear seat, security partition, radar unit, and in car camera.

2018 Vehicle and Equipment costs are:

Base SUV	29,178
Equipment purchase and installation	19,522
Total	48,700

~~Patrol Vehicle $50,000~~

~~Police Department~~

~~The Police Department maintains a fleet of 5 patrol vehicles. Four of the vehicles are marked all-wheel drive sport utility vehicles and one is an unmarked all-wheel drive sport utility vehicle.~~

~~The requested vehicle, an SUV, would replace a 2014 Ford Explorer (marked). Additional items purchased include radar unit, and in car camera.~~

~~2018 Vehicle and Equipment costs are:~~

~~Base SUV~~	~~29,178~~
~~Equipment purchase and installation~~	~~16,500 (adjusted for this purchase)~~
~~Total~~	~~45,678~~

Project moved to FY 2022

Police Radio Replacement Reserve $20,000

Police Department

The Police Department maintains 5 mobile (in vehicle) and 10 portable (officer issued) radios.

The radios being used currently will no longer be serviced by the manufacturer as of November 2019. It is expected that these radios will be able to remain in service for some time after

November 2019. Further, the existing radio equipment will continue to work on the Clarke County Emergency Communications infrastructure.

This reserve is established (and funded over three years (FY20, FY21, and FY22)) to provide funds to purchase radios as they fail. New mobile radios will cost approximately $5,000 each and new portable radios will cost approximately $3,000 each. Accordingly, the total cost of replacement is expected to be approximately $55,000.

Computer Replacement $7,500

Administration

This item provides for the purchase of replacement computers within the Town's departments.

This item is modified at the request of the Police Department and would be used to replace three computer work stations.

Server Replacement $6,000

Police Department

The Police Department maintains its own server because of security requirements. This item provides for replacement of the server.

Livery Stable Stabilization/ 23 East Main Street Reserve $~~53,000~~ ~~62,000~~ 94,235

Administration

This reserve will be increased to provide funding for stabilization of the livery stable located at 23 East Main Street (estimated at $150,500) and unspecified repairs/improvements to the main building at 23 East Main Street (30,000). At present, the reserve contains $41,000. Funds would be reserved in the following manner:

FY19	$40,000		
FY20	$46,500	~~55,500~~	23,265
FY21	$53,000	~~62,000~~	94,235

With FY21 funds, reserve would contain $180,500 (increased by 10% to 198,500). The livery stable structural evaluation recommends that stabilization occur within three years.

Water Fund FY21

Water Distribution System Upgrades $90,000

Public Works Department

These funds are utilized to complete water distribution system upgrades during the subject fiscal year. Funds that remain unspent at the end of the fiscal year are placed in the Water Fund CIP Fund.

Storage Tank Repair $85,000

Public Utilities Department

The Public Utilities Department maintains three water storage structures. Those structures are the ground reservoir, northwest elevated tank, and the southeast elevated tank. All three structures are in need of exterior maintenance, interior maintenance, and installation of mixing equipment. The majority of work is expected to occur during FY 18 but will likely be completed in FY19. The cost of the work, including annual inspections is proposed to be spread over 4 years. After those three years the Town would participate in an annual maintenance contact with an initial cost of $10,000 annually.

Payment for the rehabilitation of the three tanks will be made in accordance with the following schedule:

FY 18	$450,000
FY19	$ 85,000
FY20	$ 85,000
FY21	$ 85,000
FY22	$ 85,000

The Water Fund Ground Reservoir rehabilitation reserve fund contains $580,000 and would be used to fund this project in FY18, FY19, and a portion of what will be needed in FY20. New funds (not currently in reserve) will have to be allocated in FY20 ($70,000), FY21 ($85,000), and FY22 ($85,000).

Equipment Repair Reserve $25,000

Public Utilities

This reserve was established to provide funds for costly repairs in the Town's water system. These funds would be available to pay for unexpected repairs. A reserve of at least $150,000 is desired.

Sewer Fund FY21

Collection System Upgrades $115,000

Public Works Department

These funds are utilized to complete sewer collection system upgrades during the subject fiscal year. Funds that remain unspent at the end of the fiscal year are placed in the Sewer Fund CIP Fund.

Membrane Replacement $100,000

Public Utilities Department

The Wastewater Treatment Plant (WWTP) utilizes membranes in its treatment process. The membranes must be replace every 8-12 years. The Town has entered into a pre-purchase agreement to secure the membranes. The agreement also provides for an upgrade to the system. In accordance with the pre-purchase agreement, the membrane replacement will have to be funded as follows:

FY17	$90,000 pre-purchase	
FY18	$90,000 pre-purchase	$10,000 reserve
FY19	$90,000 pre-purchase	$10,000 reserve
FY20	$90,000 pre-purchase	$10,000 reserve
FY21	$90,000 pre-purchase	$10,000 reserve
FY22	$670,000 purchase	

The Membrane Replacement Reserve Fund contains $60,000 ($90,000 was utilized for 2017 payment) plus $470,000 that was released from a required VRA reserve. With $100,000 allocated for this expense each year, $90,000 will be paid to Suez and $10,000 will be placed in the Membrane Replacement Reserve Fund for the final year payment.

Equipment Repair Reserve $25,000

Public Utilities Department

This reserve was established to provide funds for costly repairs in the Town's sewer system. These funds would be available to pay for unexpected repairs. A reserve of at least $200,000 is desired.

Capital Improvement Narrative
Fiscal Year 2022

General Fund FY22

Police Radio Replacement Reserve $15,000

Police Department

The Police Department maintains 5 mobile (in vehicle) and 10 portable (officer issued) radios.

The radios being used currently will no longer be serviced by the manufacturer as of November 2019. It is expected that these radios will be able to remain in service for some time after November 2019. Further, the existing radio equipment will continue to work on the Clarke County Emergency Communications infrastructure.

This reserve is established (and funded over three years (FY20, FY21, and FY22)) to provide funds to purchase radios as they fail. New mobile radios will cost approximately $5,000 each and new portable radios will cost approximately $3,000 each. Accordingly, the total cost of replacement is expected to be approximately $55,000.

Computer Replacement $~~5,000~~ 7,500

Administration

This item provides for the purchase of replacement computers within the Town's departments.

Patrol Vehicle $50,000

Police Department

The Police Department maintains a fleet of 5 patrol vehicles. Four of the vehicles are marked all-wheel drive sport utility vehicles and one is an unmarked all-wheel drive sport utility vehicle.

The requested vehicle, an SUV, would replace a 2014 Ford Explorer (marked). Additional items purchased include radar unit, and in car camera.

2018 Vehicle and Equipment costs are:

Base SUV	29,178
Equipment purchase and installation	16,500 (adjusted for this purchase)
Total	45,678

Water Fund FY22

Water Distribution System Upgrades $615,000

Public Works Department

These funds are utilized to complete water distribution system upgrades during the subject fiscal year. Funds that remain unspent at the end of the fiscal year are placed in the Water Fund CIP Fund.

This item has been modified to provide funds for two projects. Those projects are: water main and lateral replacement on Josephine Street, water main and lateral replacement on Bel Voi Drive, and yet to be determined water distribution projects ($150,000 set aside).

Storage Tank Repair $85,000

Public Utilities Department

The Public Utilities Department maintains three water storage structures. Those structures are the ground reservoir, northwest elevated tank, and the southeast elevated tank. All three structures are in need of exterior maintenance, interior maintenance, and installation of mixing equipment. The majority of work is expected to occur during FY 18 but will likely be completed in FY19. The cost of the work, including annual inspections is proposed to be spread over 4 years. After those three years the Town would participate in an annual maintenance contact with an initial cost of $10,000 annually.

Payment for the rehabilitation of the three tanks will be made in accordance with the following schedule:

FY 18	$450,000
FY19	$ 85,000
FY20	$ 85,000
FY21	$ 85,000
FY22	$ 85,000

The Water Fund Ground Reservoir rehabilitation reserve fund contains $580,000 and would be used to fund this project in FY18, FY19, and a portion of what will be needed in FY20. New funds (not currently in reserve) will have to be allocated in FY20 ($70,000), FY21 ($85,000), and FY22 ($85,000).

Equipment Repair Reserve $25,000

Public Utilities Department

This reserve was established to provide funds for costly repairs in the Town's water system. These funds would be available to pay for unexpected repairs. A reserve of at least $150,000 is desired.

Meter Replacement $400,000 *

Public Works

The Town maintains approximately 5/8" 1,700 water meters. Approximately 380 of those meters are radio read while the remaining meters are touch read. The touch read meters are nearing 20 years of age and need to be replaced. Other large meters also need to be replaced.

As meters age they tend to slow down and under read usage. Meter replacement is necessary to ensure accurate accounting of water usage.

* A clearer picture of project scope and costs will be available after completion of the water and sewer rate study

Filter Maintenance $510,000 *

Public Utilities Department

The Water Treatment Plant utilizes two mixed media filters to treat the Town's potable water. The filters were installed when the Water Treatment Plant was constructed in 1984. The media was replaced approximately 15 years ago. The floculators were upgraded approximately 8 years ago. The air scour equipment, underdrains, and settling tubes are original.

This project would include the following work on the Water Treatment Plant Filters: media replacement, air scour and underdrain repair/replacement, settling tubes replacement, and coating of the interior of the filter tankage.

Then each of the two filters are taken out of service, the media will be removed and necessary part replacement and filter repair will be completed. After that work has been completed the media will be replaced and upgraded filter will be placed in service allowing the second filter to be upgraded in the same fashion.

Various pumps (original from 1984) would be replaced at this time.

* A clearer picture of project scope and costs will be available after completion of the water and sewer rate study

Pre-sedimentation Basin Repair $200,000 *

Public Utilities

The Water Treatment Plant utilizes two Pre-sedimentation basins to treat the Town's potable water. Water is pumped from the river into these basins where silt and the like settle from the water prior to being pumped into the next phase of the treatment process. These tanks were constructed with the WTP in 1984.

Both tanks have developed leaks are require repair and maintenance

The repair will be accomplished by that application of a coating on the interior of the tanks.

* A clearer picture of project scope and costs will be available after completion of the water and sewer rate study

Sewer Fund FY22

Collection System Upgrades $115,000

Public Works Department

These funds are utilized to complete sewer collection system upgrades during the subject fiscal year. Funds that remain unspent at the end of the fiscal year are placed in the Sewer Fund CIP Fund.

Membrane Replacement $670,000

Public Utilities Department

The Wastewater Treatment Plant (WWTP) utilizes membranes in its treatment process. The membranes must be replace every 8-12 years. The Town has entered into a pre-purchase agreement to secure the membranes. The agreement also provides for an upgrade to the system. In accordance with the pre-purchase agreement, the membrane replacement will have to be funded as follows:

FY17	$90,000 pre-purchase	
FY18	$90,000 pre-purchase	$10,000 reserve
FY19	$90,000 pre-purchase	$10,000 reserve
FY20	$90,000 pre-purchase	$10,000 reserve
FY21	$90,000 pre-purchase	$10,000 reserve
FY22	$670,000 purchase	

The Membrane Replacement Reserve Fund contains $60,000 ($90,000 was utilized for 2017 payment) plus $470,000 that was released from a required VRA reserve. With $100,000 allocated for this expense each year, $90,000 will be paid to Suez and $10,000 will be placed in the Membrane Replacement Reserve Fund for the final year payment.

Equipment Repair Reserve $25,000

Public Utilities Department

This reserve was established to provide funds for costly repairs in the Town's sewer system. These funds would be available to pay for unexpected repairs. A reserve of at least $200,000 is desired.

Capital Improvement Narrative
Fiscal Year 2023

General Fund FY23

Computer Replacement $~~5,000~~ 7,500

Administration

This item provides for the purchase of replacement computers within the Town's departments.

Police Department Pistols $8,500

Police Department

The Police Department maintains 10 pistols. The pistols currently in service were purchased in 2010.

This acquisition would provide for the purchase of 10 new pistols. The pistols currently in service would be traded in to reduce the cost of the new units.

This item was moved from FY21.

Patrol Vehicle $51,000

Police Department

The Police Department maintains a fleet of 5 patrol vehicles. Four of the vehicles are marked all-wheel drive sport utility vehicles and one is an unmarked all-wheel drive sport utility vehicle.

The requested vehicle, an SUV, would replace a 2017 Ford Explorer (marked). Additional items purchased include radar unit, and in car camera.

2018 Vehicle and Equipment costs are:

Base SUV	29,178
Equipment purchase and installation	16,500 (adjusted for this purchase)
Total	45,678

Pave Crow Street Parking Lot $30,000

Public Works Department

The Crow Street parking lot pavement is failing. Staff estimates that the pavement is at least twenty years old. The parking lot needs to be re-paved.

The property that comprises the parking lot is owned by two parties and the property of a third party accesses private parking via the parking lot property. In 2013, the three parties (Town of Berryville, John and Page Carter, and 19 West Main Street LLC) entered into the Crow Street Parking Lot Access and Maintenance Agreement.

In accordance with the Agreement, agreed upon maintenance costs are to be split as follows: Town of Berryville 47%, Carter 47%, and 19 West Main Street 6%. The estimated cost of re-paving (including re-establishing pavement markings) is $30,000. The Town would be responsible for getting the work completed and the other parties would reimburse the Town. The Town would ultimately be responsible for 47% of the cost.

This project would provide for spot repair of problem areas, installation of at least 1.5" of top coat, and re-establishment of pavement markings.

Water Fund FY23

Water Distribution System Upgrades $95,000

Public Works Department

These funds are utilized to complete water distribution system upgrades during the subject fiscal year. Funds that remain unspent at the end of the fiscal year are placed in the Water Fund CIP Fund.

Equipment Repair Reserve $~~25,000~~ 50,000

Public Utilities Department

This reserve was established to provide funds for costly repairs in the Town's water system. These funds would be available to pay for unexpected repairs. A reserve of at least $~~150,000~~ 250,000 is desired.

Sewer Fund FY22

Collection System Upgrades $115,000

Public Works Department

These funds are utilized to complete sewer collection system upgrades during the subject fiscal year. Funds that remain unspent at the end of the fiscal year are placed in the Sewer Fund CIP Fund.

Membrane Replacement Reserve/Pre-purchase $110,000

Public Utilities Department

The Wastewater Treatment Plant (WWTP) utilizes membranes in its treatment process. The membranes must be replaced every 8-12 years. It is expected that the membrane replacement will have to be funded in accordance with the schedule below.

FY23 $110,000

FY24 $110,000

FY25 $110,000

FY26 $110,000

FY27 $110,000

FY28 $110,000

FY29 $110,000

FY30 $110,000

FY31 $110,000

FY32 $110,000

Equipment Repair Reserve $~~25,000~~ 50,000

Public Utilities Department

This reserve was established to provide funds for costly repairs in the Town's sewer system. These funds would be available to pay for unexpected repairs. A reserve of at least $~~200,000~~ 300,000 is desired.

Capital Improvement Narrative
Fiscal Year 2024

General Fund FY24

Computer Replacement $7,500

Administration

This item provides for the purchase of replacement computers within the Town's departments.

Patrol Vehicle $53,400

Police Department

The Police Department maintains a fleet of 5 patrol vehicles. Four of the vehicles are marked all-wheel drive sport utility vehicles and one is an unmarked all-wheel drive sport utility vehicle.

The requested vehicle, an SUV, would replace a 2017 Ford Explorer (marked). Additional items purchased include radar unit, and in car camera.

2018 Vehicle and Equipment costs are:

Base SUV	29,178
Equipment purchase and installation	16,500 (adjusted for this purchase)
Total	45,678

Water Fund FY24

Water Distribution System Upgrades $95,000

Public Works Department

These funds are utilized to complete water distribution system upgrades during the subject fiscal year. Funds that remain unspent at the end of the fiscal year are placed in the Water Fund CIP Fund.

Equipment Repair Reserve $50,000

Public Utilities Department

This reserve was established to provide funds for costly repairs in the Town's water system. These funds would be available to pay for unexpected repairs. A reserve of at least $250,000 is desired.

Sewer Fund FY24

Collection System Upgrades $115,000

Public Works Department

These funds are utilized to complete sewer collection system upgrades during the subject fiscal year. Funds that remain unspent at the end of the fiscal year are placed in the Sewer Fund CIP Fund.

Membrane Replacement Reserve/Pre-purchase $110,000

Public Utilities Department

The Wastewater Treatment Plant (WWTP) utilizes membranes in its treatment process. The membranes must be replaced every 8-12 years. It is expected that the membrane replacement will have to be funded in accordance with the schedule below.

FY23	$110,000
FY24	$110,000
FY25	$110,000
FY26	$110,000
FY27	$110,000
FY28	$110,000
FY29	$110,000
FY30	$110,000
FY31	$110,000
FY32	$110,000

Equipment Repair Reserve $50,000

Public Utilities Department

This reserve was established to provide funds for costly repairs in the Town's sewer system. These funds would be available to pay for unexpected repairs. A reserve of at least $300,000 is desired.

BUDGET WORKSHEET

Town of Berryville
02/25/2019 02:51 PM

Batch: 9525 Operator: 1 Current Date: 12/31/2018 P/Y Dates: 7/1/2017 - 6/30/2018 11:59:59 PM N/Y Dates: 7/1/2019 - 6/30/2020 11:59:59 PM

GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
100-3000000-0000 FUND BALANCE FORWA	$0.00	$0.00	$182,750.00	$75,000.00	$182,750.00	$152,000.00	$0.00	$0.00
100-3110101-0000 CURRENT REAL ESTATE	$485,935.86	$964,104.93	$922,000.00	$900,000.00	$933,500.00	$933,500.00	$0.00	$0.00
100-3110102-0000 DEL REAL ESTATE TAXE	$0.00	$0.00	$5,000.00	$5,000.00	$0.00	$0.00	$0.00	$0.00
100-3110201-0000 UTILITY REAL ESTATE T	$0.00	$0.00	$11,650.00	$11,375.00	$10,650.00	$10,650.00	$0.00	$0.00
100-3110203-0000 UTILITY PERS PROP TAX	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-3110301-0000 CURRENT PERS PROP TA	$292,208.46	$272,552.09	$260,000.00	$238,000.00	$293,000.00	$294,000.00	$0.00	$0.00
100-3110302-0000 DEL PERS PROP TAXES	($859.13)	($729.08)	$3,500.00	$3,000.00	$0.00	$0.00	$0.00	$0.00
100-3110401-0000 MACHINERY & TOOLS	$151,931.35	$161,696.70	$161,700.00	$155,000.00	$150,000.00	$150,000.00	$0.00	$0.00
100-3110402-0000 DEL MACHINERY & TOO	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-3110601-0000 TAX PENALTIES	$2,264.84	$7,073.22	$6,000.00	$6,000.00	$6,000.00	$6,000.00	$0.00	$0.00
100-3110602-0000 TAX INTEREST	$779.28	$3,469.16	$4,000.00	$6,000.00	$2,000.00	$2,000.00	$0.00	$0.00
100-3120101-0000 LOCAL SALES TAX	$82,836.50	$202,241.60	$200,000.00	$185,000.00	$200,000.00	$200,000.00	$0.00	$0.00
100-3120201-0000 CONSUMER UTILITY TA	$42,057.47	$105,186.10	$100,000.00	$95,000.00	$95,000.00	$95,000.00	$0.00	$0.00
100-3120300-0000 BUSINESS LICENSE	$10,799.69	$226,961.85	$200,000.00	$200,000.00	$200,000.00	$200,000.00	$0.00	$0.00
100-3120402-0000 REC FRANCHISE FEES	$20,057.65	$31,955.58	$32,000.00	$32,000.00	$35,000.00	$35,000.00	$0.00	$0.00
100-3120501-0000 AUTO LICENSE	$84,729.74	$105,643.57	$90,000.00	$90,000.00	$90,000.00	$90,000.00	$0.00	$0.00
100-3120601-0000 BANK FRANCHISE TAXE	$0.00	$137,399.71	$125,000.00	$125,000.00	$135,000.00	$135,000.00	$0.00	$0.00
100-3120801-0000 CIGARETTE TAX	$28,775.00	$42,385.00	$45,000.00	$50,000.00	$50,000.00	$50,000.00	$0.00	$0.00
100-3121001-0000 LODGING TAX	$5,394.82	$7,454.02	$7,500.00	$7,500.00	$10,000.00	$10,000.00	$0.00	$0.00
100-3121101-0000 MEALS TAX	$117,683.77	$220,967.46	$265,000.00	$240,000.00	$230,000.00	$250,000.00	$0.00	$0.00
100-3130304-0000 Land Use Application Fees	$750.00	$1,830.00	$750.00	$500.00	$1,500.00	$1,500.00	$0.00	$0.00
100-3130307-0000 ZONING & SUBDIVISION	$22,305.00	$14,375.00	$10,000.00	$10,000.00	$25,000.00	$10,000.00	$0.00	$0.00
100-3140101-0000 COURT FINES	$20,652.65	$36,530.25	$25,000.00	$20,000.00	$40,000.00	$40,000.00	$0.00	$0.00
100-3140102-0000 PARKING METER FINES	$1,128.00	$2,069.97	$2,500.00	$4,000.00	$2,500.00	$2,500.00	$0.00	$0.00
100-3140103-0000 ESUMMONS	$1,005.00	$1,455.71	$1,500.00	$0.00	$2,000.00	$2,000.00	$0.00	$0.00
100-3150101-0000 INTEREST ON DEPOSITS	$40,050.68	$63,263.22	$40,000.00	$20,000.00	$60,000.00	$50,000.00	$0.00	$0.00
100-3150201-0000 RENTAL OF PROPERTY	$6,000.00	$11,500.00	$12,000.00	$12,000.00	$12,000.00	$12,000.00	$0.00	$0.00
100-3150205-0000 WATER TANK SITE LEAS	$36,340.66	$72,156.17	$74,000.00	$68,750.00	$74,000.00	$76,500.00	$0.00	$0.00

BUDGET WORKSHEET

Batch: 9525 Operator: 1 Current Date: 12/31/2018 P/Y Dates: 7/1/2017 - 6/30/2018 11:59:59 PM N/Y Dates: 7/1/2019 - 6/30/2020 11:59:59 PM

GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
100-3150206-0000 CHARGE CARD REBATE	$10,881.10	$10,528.75	$10,500.00	$10,000.00	$10,881.10	$11,000.00	$0.00	$0.00
100-3160703-0000 PARKING METERS	$7,133.42	$15,393.39	$14,000.00	$12,000.00	$14,000.00	$14,000.00	$0.00	$0.00
100-3189905-0000 SALE OF SURPLUS	$0.00	$16,110.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$0.00	$0.00
100-3189999-0000 PPTRA	$209,916.73	$209,916.73	$209,917.00	$209,917.00	$209,916.73	$209,917.00	$0.00	$0.00
100-3190203-0000 REIMBURSABLE FEES	$0.00	($28,992.36)	$5,000.00	$5,000.00	$0.00	$0.00	$0.00	$0.00
100-3220107-0000 ROLLING STOCK TAX	$1,849.76	$1,846.39	$1,850.00	$2,000.00	$1,849.76	$1,850.00	$0.00	$0.00
100-3220108-0000 599 LAW ENFORCEMENT	$19,816.00	$76,436.00	$79,265.00	$76,436.00	$79,265.00	$79,265.00	$0.00	$0.00
100-3220109-0000 INSURANCE RECOVERY	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-3220110-0000 CAR RENTAL DISTRIBUT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-3220201-0000 Communication Tax	$40,736.37	$86,166.30	$90,000.00	$90,000.00	$80,000.00	$80,000.00	$0.00	$0.00
100-3240102-0000 FIRE FUND PROGRAM	$14,486.00	$13,991.00	$14,000.00	$14,000.00	$14,486.00	$14,500.00	$0.00	$0.00
100-3240103-0000 LE BLOCK GRANT	$22,249.39	$6,523.43	$5,000.00	$2,500.00	$5,000.00	$5,000.00	$0.00	$0.00
100-3240110-0000 POLICE DMV GRANTS	$0.00	$382.50	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-3240300-0000 VDOT LANE MILE ALLO	$279,307.42	$521,631.20	$521,600.00	$513,000.00	$558,614.84	$558,615.00	$0.00	$0.00
100-3240301-0000 VDOT ROAD MAINTENA	$141.46	$40,217.15	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$0.00	$0.00
100-3240302-0000 LITTER CONTROL GRAN	$2,513.00	$1,794.00	$2,000.00	$2,000.00	$2,513.00	$2,500.00	$0.00	$0.00
100-3240311-0000 ST EMERGENCY R&R	$20,872.65	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-3240312-0000 Va Commission for the Arts	$4,500.00	$4,500.00	$4,500.00	$5,000.00	$4,500.00	$4,500.00	$0.00	$0.00
100-3240710-0000 DMV ANIMAL FR PLATE	$0.00	$30.57	$30.00	$30.00	$30.00	$30.00	$0.00	$0.00
100-3240901-0000 CDBG	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-3340102-0000 Fire Fund Program - Federal	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-3340311-0000 Fed Em Resp & Recovery	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-3340350-0000 Fed Trans Revenue - Barns	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-3410101-0000 SALE OF LAND	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-3410201-0000 MISCELLANEOUS REVE	$38,551.15	$47,107.65	$1,000.00	$1,000.00	$38,551.15	$1,000.00	$0.00	$0.00
Revenues	$2,125,781.74	$3,715,124.93	$3,760,512.00	$3,517,008.00	$3,874,507.58	$3,804,827.00	$0.00	$0.00

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4011100 TOWN COUNCIL								
100-4011100-1111 EXPENSE COMPENSATIO	$9,450.00	$18,900.00	$18,900.00	$18,900.00	$18,900.00	$18,900.00	$0.00	$0.00
100-4011100-2100 MATCHING FICA	$723.06	$1,446.12	$1,450.00	$1,450.00	$1,450.00	$1,450.00	$0.00	$0.00
100-4011100-5540 TRAINING	$3,133.64	$2,206.21	$2,400.00	$1,000.00	$3,133.64	$4,000.00	$0.00	$0.00
100-4011100-5699 LOCAL CONTRIBUTIONS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4011100-5700 Barns Donation	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4011100-5800 MISCELLANEOUS	$475.45	$165.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$0.00	$0.00
100-4011100-5810 Dues	$2,486.00	$3,062.00	$3,000.00	$3,000.00	$3,000.00	$3,000.00	$0.00	$0.00
100-4011100-6017 TOWN CODE SUPPLEME	$0.00	$2,669.39	$3,000.00	$2,000.00	$6,000.00	$5,000.00	$0.00	$0.00
100-4011100-6018 STATE CODE SUPPLEME	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
4011100 TOWN COUNCIL	$16,268.15	$28,448.72	$29,750.00	$27,350.00	$33,483.64	$33,350.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
4011200 TOWN CLERK								
100-4011200-1114 SALARIES/WAGES/TNCL	$13,016.69	$41,994.26	$43,000.00	$47,000.00	$35,000.00	$47,200.00	$0.00	$0.00
100-4011200-2100 MATCHING FICA EXPEN	$996.57	$2,755.33	$3,300.00	$3,600.00	$2,680.00	$3,610.00	$0.00	$0.00
100-4011200-5510 MILEAGE	$76.30	$331.71	$500.00	$150.00	$200.00	$500.00	$0.00	$0.00
100-4011200-5540 EDUCATION/TRAINING	$0.00	$1,153.25	$3,000.00	$1,000.00	$1,000.00	$3,000.00	$0.00	$0.00
100-4011200-5810 DUES	$34.19	$30.00	$100.00	$200.00	$100.00	$100.00	$0.00	$0.00
4011200 TOWN CLERK	$14,123.75	$46,264.55	$49,900.00	$51,950.00	$38,980.00	$54,410.00	$0.00	$0.00

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4012110 TOWN MANAGER								
100-4012110-1112 COMPENSATION	$83,376.05	$131,897.90	$133,000.00	$130,100.00	$144,000.00	$148,000.00	$0.00	$0.00
100-4012110-2100 MATCHING FICA EXPEN	$5,773.27	$9,062.51	$10,200.00	$9,950.00	$11,020.00	$11,315.00	$0.00	$0.00
100-4012110-3399 Blight Abatement	$0.00	$0.00	$17,000.00	$20,000.00	$0.00	$17,000.00	$0.00	$0.00
100-4012110-5230 TELECOMMUNICATIONS	$300.00	$600.00	$600.00	$600.00	$600.00	$600.00	$0.00	$0.00
100-4012110-5510 MILEAGE	$0.00	$31.27	$150.00	$150.00	$150.00	$150.00	$0.00	$0.00
100-4012110-5540 TRAINING	$235.44	$7,290.00	$1,500.00	$8,200.00	$1,000.00	$1,500.00	$0.00	$0.00
100-4012110-5810 DUES	$250.00	$331.83	$350.00	$300.00	$350.00	$350.00	$0.00	$0.00
4012110 TOWN MANAGER	$89,934.76	$149,213.51	$162,800.00	$169,300.00	$157,120.00	$178,915.00	$0.00	$0.00

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4012210 LEGAL SERVICES								
100-4012210-3150 PROFESSIONAL SERVICE	$29,020.00	$32,247.50	$35,000.00	$35,000.00	$35,000.00	$35,000.00	$0.00	$0.00
4012210 LEGAL SERVICES	$29,020.00	$32,247.50	$35,000.00	$35,000.00	$35,000.00	$35,000.00	$0.00	$0.00

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4012220 PERSONNEL								
100-4012220-2210 RETIREMENT	$61,698.11	$105,655.40	$129,500.00	$110,380.00	$125,000.00	$124,300.00	$0.00	$0.00
100-4012220-2220 VMLIP - STD	$278.51	$569.04	$640.00	$600.00	$560.00	$645.00	$0.00	$0.00
100-4012220-2230 VMLIP - LTD	$2,976.12	$5,719.00	$5,750.00	$5,400.00	$6,000.00	$6,100.00	$0.00	$0.00
100-4012220-2250 Line of Duty Act	$6,131.00	$4,341.19	$4,775.00	$4,500.00	$6,131.00	$6,800.00	$0.00	$0.00
100-4012220-2300 HEALTH INSURANCE	$116,111.20	$128,817.00	$187,500.00	$165,000.00	$192,000.00	$210,250.00	$0.00	$0.00
100-4012220-2400 LIFE INSURANCE	$6,713.04	$12,405.28	$13,950.00	$13,085.00	$13,500.00	$14,750.00	$0.00	$0.00
100-4012220-2600 UNEMPLOYMENT INSUR	$9.52	$205.93	$180.00	$225.00	$180.00	$200.00	$0.00	$0.00
100-4012220-2700 WORKER'S COMPENSATI	$17,433.63	$16,815.00	$18,500.00	$16,000.00	$17,433.63	$19,180.00	$0.00	$0.00
100-4012220-3110 RANDOM DRUG SCREEN	$264.00	$820.00	$750.00	$750.00	$500.00	$750.00	$0.00	$0.00
4012220 PERSONNEL	$211,615.13	$275,347.84	$361,545.00	$315,940.00	$361,304.63	$382,975.00	$0.00	$0.00

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4012240 INDEPENDENT AUDITOR								
100-4012240-3120 CONTRACTUAL SERVICE	$0.00	$15,000.00	$15,450.00	$15,150.00	$15,450.00	$15,750.00	$0.00	$0.00
4012240 INDEPENDENT AUDITOR	$0.00	$15,000.00	$15,450.00	$15,150.00	$15,450.00	$15,750.00	$0.00	$0.00

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4012410 TOWN TREASURER								
100-4012410-1113 COMPENSATION	$48,462.28	$91,542.48	$92,550.00	$91,900.00	$90,000.00	$132,000.00	$0.00	$0.00
100-4012410-2100 MATCHING FICA EXPEN	$3,746.12	$7,076.21	$7,080.00	$7,030.00	$6,885.00	$10,100.00	$0.00	$0.00
100-4012410-3130 PROFESSIONAL SER/TAX	$1,375.00	$3,200.00	$5,000.00	$1,500.00	$5,000.00	$5,000.00	$0.00	$0.00
100-4012410-3150 PROFESSIONAL SER/VEC	$0.00	$0.00	$0.00	$100.00	$0.00	$0.00	$0.00	$0.00
100-4012410-5306 SURETY BONDS	$378.00	$222.00	$250.00	$275.00	$378.00	$415.00	$0.00	$0.00
100-4012410-5540 TRAINING	$875.00	$1,505.12	$2,500.00	$1,500.00	$2,500.00	$5,000.00	$0.00	$0.00
100-4012410-5810 DUES	$0.00	$0.00	$300.00	$300.00	$300.00	$300.00	$0.00	$0.00
100-4012410-6015 AUTO DECALS	$0.00	$0.00	$0.00	$350.00	$0.00	$0.00	$0.00	$0.00
100-4012410-6020 CIGARETTE TAX STAMP	$0.00	$3,098.10	$6,000.00	$6,000.00	$6,200.00	$6,500.00	$0.00	$0.00
4012410 TOWN TREASURER	$54,836.40	$106,643.91	$113,680.00	$108,955.00	$111,263.00	$159,315.00	$0.00	$0.00

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4012430 FINANCE/ACCOUNTING								
100-4012430-1113 COMPENSATION	$61,869.09	$86,924.92	$120,780.00	$101,200.00	$120,000.00	$109,000.00	$0.00	$0.00
100-4012430-2100 MATCHING FICA EXPEN	$4,288.61	$5,991.05	$9,240.00	$7,750.00	$9,240.00	$8,400.00	$0.00	$0.00
100-4012430-5540 TRAINING	$1,267.48	$171.21	$2,500.00	$1,000.00	$2,500.00	$3,500.00	$0.00	$0.00
4012430 FINANCE/ACCOUNTING	$67,425.18	$93,087.18	$132,520.00	$109,950.00	$131,740.00	$120,900.00	$0.00	$0.00

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4012530 CENTRAL ADMIN/PURCHASING

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100-4012530-3320 MAINTENANCE CONTRA	$21,000.02	$31,695.97	$30,000.00	$25,000.00	$30,000.00	$33,000.00	$0.00	$0.00
100-4012530-3400 WEB SITE	$3.80	$6.82	$2,500.00	$2,500.00	$2,500.00	$1,000.00	$0.00	$0.00
100-4012530-3501 NEWSLETTER	$0.00	$0.00	$250.00	$250.00	$250.00	$1,000.00	$0.00	$0.00
100-4012530-3600 ADVERTISING	$2,743.50	$8,615.03	$10,000.00	$10,000.00	$6,000.00	$10,000.00	$0.00	$0.00
100-4012530-5210 POSTAGE	$3,897.24	$6,779.86	$8,000.00	$8,000.00	$8,000.00	$8,500.00	$0.00	$0.00
100-4012530-5230 TELECOMMUNICATIONS	$621.33	$1,170.38	$1,200.00	$1,200.00	$1,250.00	$1,350.00	$0.00	$0.00
100-4012530-5250 SOCIAL MEDIA ARCHIVI	$0.00	$0.00	$0.00	$0.00	$0.00	$2,700.00	$0.00	$0.00
100-4012530-5415 COPIER LEASE	$1,556.90	$3,242.89	$5,000.00	$5,000.00	$3,000.00	$3,330.00	$0.00	$0.00
100-4012530-5540 TRAINING	$486.00	$639.99	$1,500.00	$1,500.00	$1,500.00	$2,500.00	$0.00	$0.00
100-4012530-5699 CONTRIBUTION/CC SOCI	$0.00	$0.00	$0.00	$0.00	$0.00	$7,500.00	$0.00	$0.00
100-4012530-5810 DUES	$70.00	$437.25	$500.00	$500.00	$500.00	$500.00	$0.00	$0.00
100-4012530-6001 OFFICE SUPPLIES	$4,683.11	$8,034.10	$10,000.00	$11,000.00	$10,000.00	$10,000.00	$0.00	$0.00
4012530 CENTRAL ADMIN/PURCHASING	$35,061.90	$60,622.29	$68,950.00	$64,950.00	$63,000.00	$81,380.00	$0.00	$0.00

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4012550 RISK MANAGEMENT								
100-4012550-5301 FIRE BOILER INSURANC	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4012550-5304 BLANKET EXCESS LIABI	$8,381.00	$9,105.00	$10,000.00	$9,000.00	$8,381.00	$9,200.00	$0.00	$0.00
100-4012550-5305 AUTOMOBILE INSURAN	$8,622.00	$8,008.00	$8,850.00	$9,000.00	$8,622.00	$9,500.00	$0.00	$0.00
100-4012550-5308 SEMI-MULTI PERIL INS	$28,496.00	$27,169.00	$29,900.00	$28,500.00	$28,496.00	$31,350.00	$0.00	$0.00
100-4012550-5800 INSURANCE DEDUCTAB	$0.00	$0.00	$3,000.00	$3,000.00	$0.00	$0.00	$0.00	$0.00
4012550 RISK MANAGEMENT	$45,499.00	$44,282.00	$51,750.00	$49,500.00	$45,499.00	$50,050.00	$0.00	$0.00

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4012600 ENGINEERING SERVICES								
100-4012600-3140 ENGINEERING SERVICES	$0.00	$0.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$0.00	$0.00
100-4012600-3141 TOWN RUN PER	$0.00	$0.00	$0.00	$0.00	$0.00	$42,000.00	$0.00	$0.00
100-4012600-3142 JACKSON DRIVE PER	$0.00	$0.00	$0.00	$0.00	$0.00	$10,000.00	$0.00	$0.00
4012600 ENGINEERING SERVICES	$0.00	$0.00	$5,000.00	$5,000.00	$5,000.00	$57,000.00	$0.00	$0.00

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4013100 ELECTIONS								
100-4013100-1125 ELECTION OFFICIALS	$0.00	$697.00	$650.00	$650.00	$0.00	$1,000.00	$0.00	$0.00
100-4013100-6001 OFFICE SUPPLIES	$0.00	$1,517.42	$2,100.00	$2,100.00	$0.00	$2,000.00	$0.00	$0.00
4013100 ELECTIONS	$0.00	$2,214.42	$2,750.00	$2,750.00	$0.00	$3,000.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
4021500 PUBLIC DEFENDER FEES								
100-4021500-3150 PUBLIC DEFENDER FEES	$348.75	$728.29	$2,000.00	$2,000.00	$500.00	$2,000.00	$0.00	$0.00
4021500 PUBLIC DEFENDER FEES	$348.75	$728.29	$2,000.00	$2,000.00	$500.00	$2,000.00	$0.00	$0.00

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4031100 POLICE DEPARTMENT								
100-4031100-1139 COMPENSATION	$268,158.92	$472,268.09	$547,275.00	$518,500.00	$545,000.00	$517,000.00	$0.00	$0.00
100-4031100-2100 MATCHING FICA EXPEN	$19,312.27	$34,330.25	$41,870.00	$40,000.00	$41,500.00	$40,000.00	$0.00	$0.00
100-4031100-3110 MEDICAL EXAMINATIO	$0.00	$600.00	$500.00	$500.00	$0.00	$500.00	$0.00	$0.00
100-4031100-3115 PRE EMPLOYMENT DRU	$0.00	$0.00	$500.00	$1,000.00	$0.00	$500.00	$0.00	$0.00
100-4031100-3190 INTERPRETER	$0.00	$0.00	$400.00	$400.00	$0.00	$400.00	$0.00	$0.00
100-4031100-3310 REPAIR & MAINTENANC	$4,197.53	$8,656.62	$14,000.00	$14,000.00	$0.00	$12,000.00	$0.00	$0.00
100-4031100-3320 MAINTENANCE CONTRA	$2,454.61	$7,525.78	$10,000.00	$9,850.00	$0.00	$17,100.00	$0.00	$0.00
100-4031100-4082 WILDLIFE MANAGEMEN	$0.00	$0.00	$1,000.00	$1,000.00	$0.00	$1,000.00	$0.00	$0.00
100-4031100-5210 POSTAGE	$64.94	$144.21	$250.00	$250.00	$0.00	$250.00	$0.00	$0.00
100-4031100-5230 TELECOMMUNICATIONS	$2,285.35	$3,900.62	$4,625.00	$4,125.00	$4,600.00	$4,625.00	$0.00	$0.00
100-4031100-5415 COPIER LEASE	$1,556.90	$3,242.89	$3,525.00	$3,525.00	$3,000.00	$3,330.00	$0.00	$0.00
100-4031100-5540 TRAINING	$7,118.02	$7,220.40	$9,500.00	$9,500.00	$0.00	$12,500.00	$0.00	$0.00
100-4031100-5545 OFFICE ACCREDIATION	$0.00	$0.00	$0.00	$0.00	$0.00	$1,700.00	$0.00	$0.00
100-4031100-5810 DUES	$500.00	$475.00	$700.00	$700.00	$0.00	$700.00	$0.00	$0.00
100-4031100-5815 COMMUNITY RELATION	$1,563.70	$860.00	$1,200.00	$1,200.00	$0.00	$2,000.00	$0.00	$0.00
100-4031100-6001 OFFICE SUPPLIES	$324.94	$715.95	$2,350.00	$2,350.00	$0.00	$2,350.00	$0.00	$0.00
100-4031100-6008 GASOLINE & OIL	$7,431.00	$12,446.55	$14,000.00	$14,000.00	$14,000.00	$14,500.00	$0.00	$0.00
100-4031100-6010 POLICE SUPPLIES	$5,573.85	$10,044.53	$13,500.00	$13,500.00	$0.00	$13,500.00	$0.00	$0.00
100-4031100-6011 UNIFORMS	$640.30	$5,567.35	$4,000.00	$4,000.00	$0.00	$4,000.00	$0.00	$0.00
4031100 POLICE DEPARTMENT	$321,182.33	$567,998.24	$669,195.00	$638,400.00	$608,100.00	$647,955.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
4031300 TRAFFIC CONTROL								
100-4031300-5699 COUNTY CONT/CROSSIN	$0.00	$2,500.00	$2,500.00	$2,500.00	$2,500.00	$2,500.00	$0.00	$0.00
4031300 TRAFFIC CONTROL	$0.00	$2,500.00	$2,500.00	$2,500.00	$2,500.00	$2,500.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
4031400 EMERGENCY SERVICES								
100-4031400-5699 CONTRIBUTION/CC CEN	$0.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$5,000.00	$0.00	$0.00
4031400 EMERGENCY SERVICES	$0.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$5,000.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
4032200 VOLUNTEER FIRE DEPARTMENT								
100-4032200-5699 CONTRIBUTION/JHEVFD	$0.00	$30,000.00	$30,000.00	$30,000.00	$30,000.00	$30,000.00	$0.00	$0.00
100-4032200-5707 FIRE FUND PROGRAM	$14,486.00	$13,991.00	$14,000.00	$14,000.00	$14,486.00	$14,500.00	$0.00	$0.00
100-4032200-8411 ENDERS CAPITAL PROJE	$0.00	$0.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$0.00	$0.00
4032200 VOLUNTEER FIRE DEPARTMENT	$14,486.00	$43,991.00	$54,000.00	$54,000.00	$54,486.00	$54,500.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
4032300 RESCUE SERVICES								
100-4032300-5699 PROFFESSIONAL SER EM	$0.00	$33,000.00	$16,500.00	$33,000.00	$16,500.00	$0.00	$0.00	$0.00
4032300 RESCUE SERVICES	$0.00	$33,000.00	$16,500.00	$33,000.00	$16,500.00	$0.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
4033200 CORRECTION AND DETENTION								
100-4033200-5550 CONFINEMENT OF PRISO	$0.00	$0.00	$250.00	$250.00	$0.00	$250.00	$0.00	$0.00
4033200 CORRECTION AND DETENTION	$0.00	$0.00	$250.00	$250.00	$0.00	$250.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
4041100 PUBLIC WORKS ADMINISTRATION								
100-4041100-1140 Compensation	$23,057.81	$40,649.18	$41,350.00	$42,800.00	$41,350.00	$43,500.00	$0.00	$0.00
100-4041100-2100 MATCHING FICA EXPEN	$1,829.66	$3,233.66	$3,165.00	$3,275.00	$3,165.00	$3,330.00	$0.00	$0.00
100-4041100-3110 MEDICAL EXAMS	$414.00	$645.00	$800.00	$800.00	$800.00	$1,000.00	$0.00	$0.00
100-4041100-3310 VEHICLE REP & MAINTE	$933.89	$4,168.15	$7,000.00	$7,000.00	$7,000.00	$7,000.00	$0.00	$0.00
100-4041100-5120 FUEL OIL/HEAT	$1,816.17	$1,834.52	$1,500.00	$1,500.00	$1,816.17	$1,500.00	$0.00	$0.00
100-4041100-5230 TELECOMMUNICATIONS	$2,639.91	$4,539.02	$4,400.00	$4,400.00	$4,400.00	$5,000.00	$0.00	$0.00
100-4041100-5415 COPIER LEASE	$1,245.57	$2,594.39	$2,500.00	$2,500.00	$2,500.00	$2,665.00	$0.00	$0.00
100-4041100-5540 TRAINING	$0.00	$0.00	$500.00	$500.00	$500.00	$500.00	$0.00	$0.00
100-4041100-6001 OFFICE SUPPLIES	$82.84	$62.86	$500.00	$500.00	$500.00	$500.00	$0.00	$0.00
4041100 PUBLIC WORKS ADMINISTRATION	$32,019.85	$57,726.78	$61,715.00	$63,275.00	$62,031.17	$64,995.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
4041200 HWYS, STRTS, BRIDGES & SDWLKS								
100-4041200-1183 COMPENSATION	$61,762.44	$130,500.67	$128,300.00	$128,000.00	$125,000.00	$130,500.00	$0.00	$0.00
100-4041200-2100 MATCHING FICA EXPEN	$4,730.32	$9,848.42	$9,815.00	$9,750.00	$9,500.00	$10,000.00	$0.00	$0.00
100-4041200-3310 EQUIPMENT MAINTENA	$3,848.25	$11,125.34	$12,000.00	$14,000.00	$12,000.00	$12,000.00	$0.00	$0.00
100-4041200-3315 SIDEWALK MAINTENAN	$0.00	$29,247.54	$15,000.00	$50,000.00	$15,000.00	$15,000.00	$0.00	$0.00
100-4041200-3316 STREET SIGN MAINTENA	$0.00	$643.30	$700.00	$250.00	$700.00	$700.00	$0.00	$0.00
100-4041200-5230 TELECOMMUNICATIONS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4041200-5425 NORFOLK/SOUTHERN R-	$1,072.56	$0.00	$1,050.00	$1,025.00	$1,072.56	$1,075.00	$0.00	$0.00
100-4041200-6007 MATERIALS & SUPPLIES	$2,836.98	$4,501.72	$4,000.00	$4,000.00	$4,000.00	$4,000.00	$0.00	$0.00
100-4041200-6008 GASOLINE & OIL	$10,489.77	$21,506.83	$20,000.00	$25,000.00	$20,000.00	$20,000.00	$0.00	$0.00
100-4041200-6011 UNIFORMS	$1,719.54	$4,453.96	$4,000.00	$4,000.00	$4,000.00	$4,000.00	$0.00	$0.00
4041200 HWYS, STRTS, BRIDGES & SDWLKS	$86,459.86	$211,827.78	$194,865.00	$236,025.00	$191,272.56	$197,275.00	$0.00	$0.00

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4041250 VDOT STREET MAINTENANCE

GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
100-4041250-3140 ENGINEERING (VDOT)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4041250-3300 VDOT STREET MAINTEN	$340,032.91	$253,347.86	$494,100.00	$428,500.00	$494,100.00	$538,615.00	$0.00	$0.00
100-4041250-3310 EQUIPMENT MAINTENA	$0.00	$235.00	$0.00	$0.00	$0:00	$10,000.00	$0.00	$0.00
100-4041250-3311 STORM SEWER MT (VDO	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4041250-3316 STREET SIGN MAINTENA	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4041250-6007 MATERIALS & SUPPLIES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4041250-6050 ASPHALT (VDOT)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4041250-6060 CONCRETE (VDOT)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4041250-6130 TREE REMOVAL (VDOT)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4041250-6135 MOWING (VDOT)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4041250-6145 STRIPING (VDOT)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4041250-6207 STREET CLEANING (VDO	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4041250-6307 SNOW REMOVAL (VDOT)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4041250-8801 Equipment Purchase	$0.00	$80,761.97	$27,500.00	$84,500.00	$27,500.00	$10,000.00	$0.00	$0.00
100-4041250-8803 PUBLIC WORKS IMPROV	$0.00	$6,788.51	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
4041250 VDOT STREET MAINTENANCE	$340,032.91	$341,133.34	$521,600.00	$513,000.00	$521,600.00	$558,615.00	$0.00	$0.00

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4041320 STREET LIGHTS								
100-4041320-5110 ELECTRICITY	$20,444.11	$56,996.28	$75,000.00	$75,000.00	$56,000.00	$60,000.00	$0.00	$0.00
4041320 STREET LIGHTS	$20,444.11	$56,996.28	$75,000.00	$75,000.00	$56,000.00	$60,000.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
4041330 SNOW REMOVAL								
100-4041330-3220 CONTRACTUAL SERVICE	$0.00	$0.00	$16,000.00	$16,000.00	$16,000.00	$16,000.00	$0.00	$0.00
100-4041330-6007 MATERIALS & SUPPLIES	$0.00	$689.72	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$0.00	$0.00
4041330 SNOW REMOVAL	$0.00	$689.72	$18,000.00	$18,000.00	$18,000.00	$18,000.00	$0.00	$0.00

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4041340 PARKING METERS AND LOTS

GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
100-4041340-6007 MATERIALS & SUPPLIES	$218.76	$158.99	$1,500.00	$1,500.00	$1,500.00	$1,500.00	$0.00	$0.00
4041340 PARKING METERS AND LOTS	$218.76	$158.99	$1,500.00	$1,500.00	$1,500.00	$1,500.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
4042200 STREET & ROAD CLEANING								
100-4042200-3210 STREET CLEANING	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4042200-6007 MATERIALS & SUPPLIES	$0.00	$0.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$0.00	$0.00
4042200 STREET & ROAD CLEANING	$0.00	$0.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$0.00	$0.00

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4042300 REFUSE COLLECTION								
100-4042300-3220 CONTRACTUAL SERVICE	$94,063.22	$167,105.96	$189,200.00	$187,700.00	$189,200.00	$194,000.00	$0.00	$0.00
100-4042300-6225 RECYCLING SERVICES	$27,810.14	$49,431.42	$56,000.00	$56,200.00	$56,000.00	$65,000.00	$0.00	$0.00
4042300 REFUSE COLLECTION	$121,873.36	$216,537.38	$245,200.00	$243,900.00	$245,200.00	$259,000.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
4042400 REFUSE DISPOSAL								
100-4042400-3800 FCO LANDFILL CHARGE	$18,170.80	$32,685.06	$35,000.00	$30,000.00	$36,500.00	$40,000.00	$0.00	$0.00
4042400 REFUSE DISPOSAL	$18,170.80	$32,685.06	$35,000.00	$30,000.00	$36,500.00	$40,000.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
4043200 GENERAL PROPERTIES								
100-4043200-3310 REPAIR & MAINTENANC	$9,991.22	$20,513.62	$15,000.00	$40,000.00	$15,000.00	$15,000.00	$0.00	$0.00
100-4043200-3325 HERMITAGE SWPOND M	$2,750.00	$4,125.00	$4,100.00	$4,100.00	$4,100.00	$4,100.00	$0.00	$0.00
100-4043200-6007 MATERIALS & SUPPLIES	$0.00	$319.84	$500.00	$500.00	$500.00	$500.00	$0.00	$0.00
100-4043200-6017 CHRISTMAS WREATHS	$0.00	$0.00	$500.00	$300.00	$0.00	$500.00	$0.00	$0.00
4043200 GENERAL PROPERTIES	$12,741.22	$24,958.46	$20,100.00	$44,900.00	$19,600.00	$20,100.00	$0.00	$0.00

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4064200 BUILDING SERVICES								
100-4064200-3150 PROFESSIONAL SERVICE	$0.00	$3,328.00	$4,000.00	$4,000.00	$4,000.00	$4,000.00	$0.00	$0.00
100-4064200-3200 CONTRACTURAL SERVI	$0.00	$16,650.00	$18,000.00	$16,650.00	$18,000.00	$20,000.00	$0.00	$0.00
100-4064200-5110 ELECTRICITY	$0.00	$19,850.00	$22,200.00	$20,200.00	$22,200.00	$25,000.00	$0.00	$0.00
100-4064200-5120 NATURAL GAS/HEAT	$0.00	$2,566.00	$3,000.00	$3,000.00	$3,000.00	$3,500.00	$0.00	$0.00
100-4064200-5130 WATER/SEWER	$0.00	$720.00	$750.00	$650.00	$750.00	$1,000.00	$0.00	$0.00
100-4064200-5230 TELECOMMUNICATIONS	$0.00	$8,078.00	$4,450.00	$4,250.00	$8,500.00	$10,000.00	$0.00	$0.00
100-4064200-5304 LIABILITY INSURANCE	$0.00	$2,010.00	$2,250.00	$2,050.00	$2,250.00	$2,500.00	$0.00	$0.00
100-4064200-7113 IN KIND COSTS	$0.00	$9,628.00	$10,000.00	$10,000.00	$10,000.00	$12,000.00	$0.00	$0.00
100-4064200-7115 SHARED MAINTENANCE	$117.48	$19,562.00	$22,000.00	$20,600.00	$22,000.00	$25,000.00	$0.00	$0.00
100-4064200-8411 CAPITAL ASSET RESERV	$0.00	$13,841.00	$11,200.00	$7,500.00	$11,200.00	$15,000.00	$0.00	$0.00
4064200 BUILDING SERVICES	$117.48	$96,233.00	$97,850.00	$88,900.00	$101,900.00	$118,000.00	$0.00	$0.00

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4071310 PARKS & RECREATION								
100-4071310-3160 CONTRACTURAL SER/JN	$492.00	$984.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$0.00	$0.00
100-4071310-5699 CONTRIBUTION/CCP&R	$0.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$0.00	$0.00
100-4071310-6017 CHRISTMAS LIGHTS	$669.94	$884.91	$1,500.00	$1,450.00	$1,500.00	$1,500.00	$0.00	$0.00
100-4071310-6018 ROSE HILL PARK MAINT	$0.00	$3,794.40	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$0.00	$0.00
4071310 PARKS & RECREATION	$1,161.94	$10,663.31	$12,500.00	$12,450.00	$12,500.00	$12,500.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
4081100 PLANNING								
100-4081100-1155 COMPENSATION	$42,180.72	$80,070.76	$81,700.00	$80,100.00	$81,700.00	$82,500.00	$0.00	$0.00
100-4081100-2100 MATCHING FICA EXPEN	$3,248.61	$6,166.48	$6,250.00	$6,125.00	$6,250.00	$6,310.00	$0.00	$0.00
100-4081100-3145 REIMBURSABLE CONST	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4081100-3190 PROFESSIONAL SERVICE	$285.00	$8,792.21	$5,000.00	$5,000.00	$0.00	$5,000.00	$0.00	$0.00
100-4081100-3195 PREPAID APPLICATION	$0.00	$0.00	$5,000.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4081100-3500 PRINTING	$0.00	$61.56	$100.00	$100.00	$0.00	$100.00	$0.00	$0.00
100-4081100-5510 MILEAGE	$52.32	$246.40	$500.00	$750.00	$0.00	$500.00	$0.00	$0.00
100-4081100-5540 TRAINING	$0.00	$0.00	$500.00	$500.00	$0.00	$500.00	$0.00	$0.00
100-4081100-5810 DUES	$0.00	$0.00	$500.00	$500.00	$0.00	$500.00	$0.00	$0.00
100-4081100-6001 OFFICE EQUIPMENT	$0.00	$275.64	$100.00	$100.00	$0.00	$100.00	$0.00	$0.00
100-4081100-6012 PUBLICATIONS	$0.00	$0.00	$100.00	$0.00	$0.00	$0.00	$0.00	$0.00
4081100 PLANNING	$45,766.65	$95,613.05	$99,750.00	$93,175.00	$87,950.00	$95,510.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
4081400 BOARD OF ZONING APPEALS								
100-4081400-1110 EXPENSE COMPENSATIO	$160.00	$0.00	$500.00	$500.00	$0.00	$500.00	$0.00	$0.00
100-4081400-5540 TRAINING	$0.00	$0.00	$500.00	$500.00	$0.00	$500.00	$0.00	$0.00
4081400 BOARD OF ZONING APPEALS	$160.00	$0.00	$1,000.00	$1,000.00	$0.00	$1,000.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
4081500 ECONOMIC DEVELOPMENT								
100-4081500-3400 WEB SITE REDESIGN	$0.00	$0.00	$0.00	$0.00	$0.00	$6,500.00	$0.00	$0.00
100-4081500-3450 SE COLLECTOR EVALUA	$0.00	$0.00	$0.00	$0.00	$0.00	$25,000.00	$0.00	$0.00
100-4081500-3650 MARKETING & BRANDIN	$0.00	$0.00	$0.00	$0.00	$0.00	$15,000.00	$0.00	$0.00
100-4081500-5410 TOD SIGNS	$0.00	$0.00	$0.00	$5,000.00	$0.00	$0.00	$0.00	$0.00
100-4081500-5411 WAYFINDING SIGNS	$0.00	$0.00	$5,000.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4081500-5695 TOWN/COUNTY ECONO	$0.00	$0.00	$4,500.00	$5,000.00	$0.00	$4,500.00	$0.00	$0.00
100-4081500-5696 ECONOMIC DEVELOPME	$0.00	$0.00	$2,500.00	$2,500.00	$0.00	$2,500.00	$0.00	$0.00
100-4081500-5698 GRANT AND MATCHING	$9,000.00	$9,000.00	$9,000.00	$10,000.00	$9,000.00	$9,000.00	$0.00	$0.00
100-4081500-5699 DBI/ECO DEV PROF SERV	$10,000.00	$20,000.00	$20,000.00	$20,000.00	$20,000.00	$20,000.00	$0.00	$0.00
4081500 ECONOMIC DEVELOPMENT	$19,000.00	$29,000.00	$41,000.00	$42,500.00	$29,000.00	$82,500.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
4081600 PLANNING COMMISSION								
100-4081600-1111 EXPENSE COMPENSATIO	$450.00	$2,780.00	$5,000.00	$5,220.00	$1,000.00	$5,000.00	$0.00	$0.00
100-4081600-5540 TRAINING	$0.00	$365.84	$1,000.00	$1,000.00	$0.00	$1,000.00	$0.00	$0.00
100-4081600-5810 DUES	$0.00	$0.00	$250.00	$250.00	$0.00	$250.00	$0.00	$0.00
4081600 PLANNING COMMISSION	$450.00	$3,145.84	$6,250.00	$6,470.00	$1,000.00	$6,250.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
		4081700 BVILLE AREA DEV AUTHORITY						
100-4081700-1111 EXPENSE COMPENSATIO	$610.00	$1,340.00	$2,500.00	$2,340.00	$1,000.00	$2,500.00	$0.00	$0.00
100-4081700-2100 MATCHING FICA	$0.00	$81.12	$0.00	$180.00	$0.00	$0.00	$0.00	$0.00
100-4081700-5540 TRAINING	$0.00	$0.00	$250.00	$250.00	$0.00	$250.00	$0.00	$0.00
100-4081700-5810 DUES	$0.00	$0.00	$125.00	$125.00	$0.00	$125.00	$0.00	$0.00
4081700 BVILLE AREA DEV AUTHORITY	$610.00	$1,421.12	$2,875.00	$2,895.00	$1,000.00	$2,875.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
4081800 ARCHITECHURAL REVIEW BOARD								
100-4081800-5540 TRAINING	$74.49	$65.20	$500.00	$500.00	$0.00	$500.00	$0.00	$0.00
4081800 ARCHITECHURAL REVIEW BOARD	$74.49	$65.20	$500.00	$500.00	$0.00	$500.00	$0.00	$0.00

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4092000

GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
100-4092000-5800 MISCELLANEOUS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
4092000	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
4094200 CAPITAL OUTLAY								
100-4094200-8201 CHRISTMAS DECORATIO	$0.00	$1,086.63	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4094200-8207 SOFTWARE UPGRADES	$0.00	$0.00	$12,500.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4094200-8208 POLICE COMM UPGRAD	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4094200-8209 POLICE CRUISER CAMER	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4094200-8225 COMPUTER REPLACEME	$3,060.00	$5,870.96	$3,000.00	$5,000.00	$3,060.00	$7,500.00	$0.00	$0.00
100-4094200-8230 REPAIRS TO 23 E MAIN/L	$0.00	$0.00	$40,000.00	$0.00	$0.00	$23,265.00	$0.00	$0.00
100-4094200-8231 PATROL VEHICLE	$48,224.68	$48,820.62	$51,400.00	$50,200.00	$48,224.68	$0.00	$0.00	$0.00
100-4094200-8335 BULLET PROOF VEST RE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4094200-8336 SPEED DISPLAY SIGNS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4094200-8337 PW BAY UPGRADES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4094200-8339 SALT BOX/SNOW PLOW	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4094200-8340 MOWER	$0.00	$0.00	$0.00	$0.00	$0.00	$12,500.00	$0.00	$0.00
100-4094200-8341 B-BALL COURT REPAIRS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4094200-8342 REPAVE RIXEY MOORE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4094200-8345 PW TON DUMP BED	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4094200-8351 FOLDER/INSERTER	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4094200-8353 F350 PICKUP	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4094200-8362 Service Weapons	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4094200-8366 TOWN OFFICE SERVER	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4094200-8411 CAPITAL RESERVE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4094200-8421 PD IN CAR CAMERA REP	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4094200-8500 PPTRA RESERVE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4094200-8550 EQUIPMENT REPAIR RES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4094200-8601 PD SOFTWARE UPGRAD	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4094200-8603 PD SERVER REPLACEME	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4094200-8702 WAYFINDING SIGNS	$0.00	$0.00	$0.00	$0.00	$0.00	$5,000.00	$0.00	$0.00
100-4094200-8803 PUBLIC WORKS IMPROV	$54,565.90	$0.00	$182,750.00	$0.00	$182,750.00	$0.00	$0.00	$0.00

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100-4094200-8901 LIVERY STABLE EVALU	$0.00	$13,000.00	$0.00	$15,000.00	$0.00	$0.00	$0.00	$0.00
100-4094200-8902 PAVE BARNETT STREET	$0.00	$5,146.00	$0.00	$7,000.00	$0.00	$0.00	$0.00	$0.00
100-4094200-8903 E-CITATION	$196.00	$22,831.40	$0.00	$25,000.00	$0.00	$0.00	$0.00	$0.00
100-4094200-8910 BODY CAMERA REPLAC	$10,052.55	$0.00	$10,100.00	$0.00	$10,052.55	$0.00	$0.00	$0.00
100-4094200-8911 REPAIR VIRGINIA AVEN	$0.00	$0.00	$0.00	$0.00	$0.00	$10,000.00	$0.00	$0.00
100-4094200-8912 POLICE MDT REPLACEM	$21,667.50	$0.00	$17,000.00	$0.00	$21,667.50	$0.00	$0.00	$0.00
100-4094200-8913 POLICE CAMERA EQUIP	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
100-4094200-8914 RIXEY MOORE PLAYGR	$0.00	$0.00	$0.00	$0.00	$0.00	$60,000.00	$0.00	$0.00
100-4094200-8915 HOGAN'S ALLEY IMPRO	$0.00	$0.00	$0.00	$0.00	$0.00	$6,000.00	$0.00	$0.00
100-4094200-8916 RADAR FEEDBACK SIGN	$10,721.00	$0.00	$11,000.00	$0.00	$10,721.00	$0.00	$0.00	$0.00
100-4094200-8918 ROSE HILL PARK MASTE	$0.00	$0.00	$3,000.00	$0.00	$3,000.00	$0.00	$0.00	$0.00
100-4094200-8950 FOUR WHEELER	$0.00	$0.00	$0.00	$0.00	$0.00	$12,500.00	$0.00	$0.00
100-4094200-8951 PD RADIO REPLACEMEN	$0.00	$0.00	$0.00	$0.00	$0.00	$20,000.00	$0.00	$0.00
4094200 CAPITAL OUTLAY	$148,487.63	$96,755.61	$330,750.00	$102,200.00	$279,475.73	$156,765.00	$0.00	$0.00

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4094300 CONTINGENCY								
100-4094300-5800 CONTINGENCY	$3,192.96	$568.45	$97,041.00	$119,761.70	$50,000.00	$102,716.00	$0.00	$0.00
4094300 CONTINGENCY	$3,192.96	$568.45	$97,041.00	$119,761.70	$50,000.00	$102,716.00	$0.00	$0.00

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4095000 DEBT SERVICE								
100-4095000-9110 RDA PRINCIPAL	$18,520.46	$35,910.79	$37,455.00	$35,910.00	$37,455.00	$39,152.00	$0.00	$0.00
100-4095000-9120 RDA INTEREST	$42,217.54	$85,565.21	$84,021.00	$85,566.00	$84,021.00	$82,324.00	$0.00	$0.00
100-4095000-9130 RDA DEBT SER RESERVE	$0.00	$0.00	$0.00	$11,135.30	$0.00	$0.00	$0.00	$0.00
4095000 DEBT SERVICE	$60,738.00	$121,476.00	$121,476.00	$132,611.30	$121,476.00	$121,476.00	$0.00	$0.00

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GL Account/Description		Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
Expenses		($1,811,521.37)	($2,901,244.82)	($3,760,512.00)	($3,517,008.00)	($3,518,931.73)	($3,804,827.00)	$0.00	$0.00
Revenues Over/Under Expenses	100	$314,260.37	$813,880.11	$0.00	$0.00	$355,575.85	$0.00	$0.00	

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501-3000000-0000 FUND BALANCE	$0.00	$0.00	$300,000.00	$485,000.00	$300,000.00	$0.00	$0.00	$0.00
501-3150102-0000 INTEREST ON INVESTME	$11,866.71	$14,033.11	$6,000.00	$4,000.00	$20,000.00	$20,000.00	$0.00	$0.00
501-3160110-0000 TREATMENT FEES	$425,863.20	$833,163.20	$850,000.00	$860,000.00	$850,000.00	$860,000.00	$0.00	$0.00
501-3160111-0000 DELINQUENT ACCT PEN	$15,644.63	$30,211.18	$30,000.00	$30,000.00	$30,000.00	$30,000.00	$0.00	$0.00
501-3160112-0000 SECURITY DEPOSITS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-3160113-0000 AVAILABILITY CHARGE	$0.00	$85,970.00	$33,470.00	$72,190.00	$22,970.00	$26,250.00	$0.00	$0.00
501-3160115-0000 METER FEES	$0.00	$8,175.00	$2,690.00	$1,625.00	$845.00	$1,625.00	$0.00	$0.00
Revenues	$453,374.54	$971,552.49	$1,222,160.00	$1,452,815.00	$1,223,815.00	$937,875.00	$0.00	$0.00

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4012220 PERSONNEL								
501-4012220-1140 COMPENSATION	$24,026.13	$36,515.60	$48,100.00	$39,500.00	$48,100.00	$35,360.00	$0.00	$0.00
501-4012220-2100 SOCIAL SECURITY	$1,837.94	$2,793.58	$3,680.00	$3,025.00	$3,600.00	$2,705.00	$0.00	$0.00
501-4012220-2210 RETIREMENT	$11,413.94	$21,209.75	$28,000.00	$26,450.00	$23,000.00	$25,680.00	$0.00	$0.00
501-4012220-2220 VMLIP - STD	$67.95	$131.12	$140.00	$145.00	$135.00	$135.00	$0.00	$0.00
501-4012220-2230 VMLIP - LTD	$521.79	$962.33	$1,250.00	$1,290.00	$1,100.00	$1,260.00	$0.00	$0.00
501-4012220-2300 HEALTH INSURANCE	$20,770.65	$35,028.50	$40,500.00	$39,500.00	$40,500.00	$51,300.00	$0.00	$0.00
501-4012220-2400 LIFE INSURANCE	$1,264.47	$2,563.86	$3,010.00	$3,135.00	$2,600.00	$3,045.00	$0.00	$0.00
501-4012220-2600 UNEMPLOYMENT INSUR	$2.04	$45.18	$40.00	$55.00	$40.00	$45.00	$0.00	$0.00
501-4012220-2700 WORKER'S COMPENSATI	$4,407.06	$4,204.00	$4,625.00	$4,000.00	$4,407.06	$4,850.00	$0.00	$0.00
501-4012220-3170 MISS UTILITY	$502.19	$1,300.41	$2,000.00	$2,000.00	$1,000.00	$2,000.00	$0.00	$0.00
501-4012220-3320 HANDHELD MAINT	$2,537.50	$2,537.50	$3,000.00	$2,500.00	$2,537.50	$3,000.00	$0.00	$0.00
501-4012220-5210 POSTAGE	$1,167.68	$2,299.88	$2,750.00	$2,500.00	$2,500.00	$2,750.00	$0.00	$0.00
501-4012220-5540 TRAINING	$0.00	$0.00	$2,500.00	$1,000.00	$2,500.00	$2,500.00	$0.00	$0.00
501-4012220-6001 OFFICE SUPPLIES	$0.00	$650.79	$1,500.00	$1,200.00	$1,500.00	$1,500.00	$0.00	$0.00
4012220 PERSONNEL	$68,519.34	$110,242.50	$141,095.00	$126,300.00	$133,519.56	$136,130.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
4012222 TREATMENT								
501-4012222-1147 COMPENSATION	$57,827.82	$94,193.51	$112,125.00	$139,250.00	$112,125.00	$116,800.00	$0.00	$0.00
501-4012222-2100 MATCHING FICA EXPEN	$4,446.40	$7,112.07	$8,600.00	$10,650.00	$8,600.00	$9,000.00	$0.00	$0.00
501-4012222-2830 CERTIFICATION FEES	$0.00	$594.00	$900.00	$500.00	$0.00	$500.00	$0.00	$0.00
501-4012222-2840 STATE CONNECTION FE	$4,985.50	$4,867.50	$5,300.00	$5,200.00	$0.00	$5,200.00	$0.00	$0.00
501-4012222-2850 LAB TESTING	$1,884.92	$3,510.53	$8,500.00	$22,000.00	$0.00	$8,500.00	$0.00	$0.00
501-4012222-3110 MEDICAL EXAMS	$40.00	$65.00	$200.00	$200.00	$0.00	$200.00	$0.00	$0.00
501-4012222-3145 PROFESSIONAL SERVICE	$4,587.00	$7,965.05	$15,000.00	$10,000.00	$0.00	$15,000.00	$0.00	$0.00
501-4012222-3146 UTILITY RATE STUDY	$3,251.00	$0.00	$10,000.00	$10,000.00	$10,000.00	$0.00	$0.00	$0.00
501-4012222-3210 SLUDGE REMOVAL	$16,150.00	$17,560.00	$20,000.00	$20,000.00	$16,150.00	$20,000.00	$0.00	$0.00
501-4012222-3220 CLEAN RIVER INTAKE	$1,158.57	$813.13	$2,000.00	$1,500.00	$1,158.57	$2,000.00	$0.00	$0.00
501-4012222-3310 REPAIR & MAINTENANC	$56,346.83	$54,901.95	$50,000.00	$46,000.00	$0.00	$56,000.00	$0.00	$0.00
501-4012222-3510 CONSUMER CONFIDENC	$0.00	$0.00	$500.00	$500.00	$0.00	$500.00	$0.00	$0.00
501-4012222-5110 ELECTRICITY	$18,894.60	$55,952.35	$59,000.00	$59,000.00	$59,000.00	$60,000.00	$0.00	$0.00
501-4012222-5120 FUEL/OIL HEAT	$393.15	$3,961.44	$2,800.00	$2,700.00	$0.00	$3,500.00	$0.00	$0.00
501-4012222-5230 TELECOMMUNICATIONS	$1,467.01	$2,343.09	$2,500.00	$2,500.00	$2,500.00	$2,750.00	$0.00	$0.00
501-4012222-5415 COPIER LEASE	$311.40	$648.56	$750.00	$750.00	$650.00	$670.00	$0.00	$0.00
501-4012222-5540 TRAINING	$533.90	$1,203.69	$2,500.00	$2,500.00	$0.00	$2,500.00	$0.00	$0.00
501-4012222-5690 DISCHARGE PERMIT RE	$0.00	$600.00	$0.00	$2,700.00	$0.00	$650.00	$0.00	$0.00
501-4012222-5810 DUES	$730.00	$779.00	$1,100.00	$1,000.00	$0.00	$1,100.00	$0.00	$0.00
501-4012222-6001 OFFICE SUPPLIES	$451.55	$997.44	$1,000.00	$500.00	$0.00	$1,000.00	$0.00	$0.00
501-4012222-6004 LAB SUPPLIES	$3,624.50	$3,579.71	$4,000.00	$3,800.00	$0.00	$4,500.00	$0.00	$0.00
501-4012222-6005 JANITORIAL SUPPLIES	$333.39	$925.73	$800.00	$800.00	$0.00	$1,000.00	$0.00	$0.00
501-4012222-6008 GASOLINE & OIL	$2,662.74	$1,786.20	$6,200.00	$6,200.00	$6,000.00	$6,200.00	$0.00	$0.00
501-4012222-6011 UNIFORMS	$297.40	$86.34	$1,300.00	$500.00	$0.00	$1,300.00	$0.00	$0.00
501-4012222-6014 TOOLS	$0.00	$1,621.40	$500.00	$250.00	$0.00	$500.00	$0.00	$0.00
501-4012222-6019 SAFETY EQUIPMENT	$481.97	$951.00	$2,000.00	$2,000.00	$0.00	$2,000.00	$0.00	$0.00
501-4012222-6020 PERSONAL EQUIPMENT	$0.00	$0.00	$600.00	$600.00	$0.00	$600.00	$0.00	$0.00

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501-4012222-6025 CHEMICALS	$15,437.97	$31,605.80	$48,000.00	$42,000.00	$0.00	$48,000.00	$0.00	$0.00
4012222 TREATMENT	$196,297.62	$298,624.49	$366,175.00	$393,600.00	$216,183.57	$369,970.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
			4012224 DISTRIBUTION & MAINTENANCE					
501-4012224-1183 COMPENSATION	$48,836.97	$94,836.63	$96,000.00	$94,250.00	$96,000.00	$97,600.00	$0.00	$0.00
501-4012224-2100 MATCHING FICA EXPEN	$3,725.35	$7,125.98	$7,345.00	$7,185.00	$7,345.00	$7,500.00	$0.00	$0.00
501-4012224-3330 LINE REPAIR & MAINTE	$12,857.57	$21,477.06	$50,000.00	$50,000.00	$50,000.00	$50,000.00	$0.00	$0.00
501-4012224-6007 MATERIALS & SUPPLIES	$12,514.20	$16,623.50	$30,000.00	$30,000.00	$30,000.00	$30,000.00	$0.00	$0.00
501-4012224-6019 SAFETY EQUIPMENT	$0.00	$710.00	$700.00	$710.00	$700.00	$700.00	$0.00	$0.00
501-4012224-6030 NEW SERVICE SUPPLIES	$2,355.00	$8,170.00	$9,000.00	$4,000.00	$9,000.00	$9,000.00	$0.00	$0.00
4012224 DISTRIBUTION & MAINTENANCE	$80,289.09	$148,943.17	$193,045.00	$186,145.00	$193,045.00	$194,800.00	$0.00	$0.00

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4094200 CAPITAL OUTLAY

GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
501-4094200-8101 EMERGENCY POWER CO	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8102 TANK INSP & MAINT	$21,638.25	$96,419.89	$85,000.00	$450,000.00	$85,000.00	$85,000.00	$0.00	$0.00
501-4094200-8103 BACK WASH LAGOON U	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8104 SCADA	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8105 PICK UP	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8106 SERVICE TRUCK CHASIS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8107 AIR COMPRESSOR	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8108 WATER LINE MAINTENA	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8114 COMPUTER UPGRADE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8115 STORAGE TANK REPAIR	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8116 TURBIDITY METER	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8117 BACKWASH CONTROL R	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8118 BACKWASH LAGOON UP	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8119 CLEAR WELL EXPANSIO	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8120 GENERATOR	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8122 VALVE REPLAVEMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8144 WATER DIST SYSTEM UP	$0.00	$0.00	$85,000.00	$0.00	$85,000.00	$90,000.00	$0.00	$0.00
501-4094200-8145 WTP SECURITY	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8147 W LINE REP/ RICE ST	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8167 SCADA	$0.00	$0.00	$15,000.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8200 PW SITE EXPANSION RES	$0.00	$25,000.00	$0.00	$25,000.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8210 DEPRECIATION EXPENS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8211 CAPITAL RESERVES	$0.00	$0.00	$77,095.00	$85,795.00	$77,095.00	$7,448.00	$0.00	$0.00
501-4094200-8340 MOWER	$0.00	$0.00	$0.00	$0.00	$0.00	$4,000.00	$0.00	$0.00
501-4094200-8345 PW ONE TON DUMP	$0.00	$0.00	$13,750.00	$0.00	$13,750.00	$0.00	$0.00	$0.00
501-4094200-8354 PICKUP	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8355 WATER VALVE INSERTI	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
501-4094200-8360 Handheld Meter Reader	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8361 WATER LINE UPGRADES	$1,240.92	$34,022.90	$0.00	$85,000.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8365 Water Booster Upgrade	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8368 LEAK DETECTOR	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8550 EQUIPMENT REPAIR RES	$0.00	$0.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$0.00	$0.00
501-4094200-8605 WTP BUILDING MAINTE	$0.00	$0.00	$0.00	$10,000.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8703 PICKUP TRUCK	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8704 FINISH PUMP REPLACEM	$7,218.23	$0.00	$200,000.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8904 JD BACKHOE (25%)	$0.00	$26,520.00	$0.00	$27,250.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8905 INFLATABLE TRENCHBO	$0.00	$3,672.67	$0.00	$4,000.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8906 WTP DISINFECTION UPG	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8952 COMMUNICATION NET F	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8953 UTILITY PLANT GATES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4094200-8954 STORAGE BUILDING	$0.00	$0.00	$0.00	$0.00	$0.00	$4,500.00	$0.00	$0.00
4094200 CAPITAL OUTLAY	$30,097.40	$185,635.46	$500,845.00	$712,045.00	$285,845.00	$215,948.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
4094300 CONTINGENCY								
501-4094300-5800 CONTINGENCY	$0.00	$0.00	$21,000.00	$34,725.00	$0.00	$21,027.00	$0.00	$0.00
4094300 CONTINGENCY	$0.00	$0.00	$21,000.00	$34,725.00	$0.00	$21,027.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
4095000 DEBT SERVICE								
501-4095000-9114 WACHOVIA/TAXABLE/P	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4095000-9116 CIP PRINCIPAL	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4095000-9124 WACHOVIA/TAXABLE/IN	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4095000-9126 WACHOVIA/NONTAX/IN	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4095000-9130 ADMINISTRATION	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
501-4095000-9140 LOSS ON BOND INVEST	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
4095000 DEBT SERVICE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

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GL Account/Description		Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
Expenses		($375,203.45)	($743,445.62)	($1,222,160.00)	($1,452,815.00)	($828,593.13)	($937,875.00)	$0.00	$0.00
Revenues Over/Under Expenses	501	$78,171.09	$228,106.87	$0.00	$0.00	$395,221.87	$0.00	$0.00	

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
502-3000000-0000 FUND BALANCE FORWA	$0.00	$0.00	$82,445.00	$35,000.00	$82,445.00	$0.00	$0.00	$0.00
502-3150101-0000 Interest Income	$20,718.80	$28,885.34	$15,000.00	$8,000.00	$40,000.00	$40,000.00	$0.00	$0.00
502-3160110-0000 TREATMENT FEES	$826,232.60	$1,632,443.32	$1,660,000.00	$1,690,000.00	$1,660,000.00	$1,680,750.00	$0.00	$0.00
502-3160112-0000 SECURITY DEPOSITS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-3160113-0000 AVAILABILITY CHARGE	$0.00	$372,535.00	$145,035.00	$312,820.00	$99,535.00	$113,750.00	$0.00	$0.00
502-3410401-0000 VRA LOAN	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-3410402-0000 WQIF Grant	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-3410404-0000 NUTRIENT CREDIT REBA	$0.00	$1,897.52	$1,500.00	$3,000.00	$0.00	$0.00	$0.00	$0.00
Revenues	$846,951.40	$2,035,761.18	$1,903,980.00	$2,048,820.00	$1,881,980.00	$1,834,500.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
4012220 PERSONNEL								
502-4012220-1114 COMPENSATION	$25,629.04	$41,870.49	$48,100.00	$39,500.00	$48,100.00	$35,370.00	$0.00	$0.00
502-4012220-2100 SOCIAL SECURITY	$1,840.82	$2,810.51	$3,680.00	$3,025.00	$3,680.00	$2,705.00	$0.00	$0.00
502-4012220-2210 RETIREMENT	$19,415.51	$37,101.82	$43,250.00	$34,000.00	$36,000.00	$41,370.00	$0.00	$0.00
502-4012220-2220 VMLIP - STD	$111.70	$226.12	$215.00	$185.00	$225.00	$215.00	$0.00	$0.00
502-4012220-2230 VMLIP - LTD	$790.74	$1,662.96	$1,935.00	$1,660.00	$1,600.00	$2,030.00	$0.00	$0.00
502-4012220-2300 HEALTH INSURANCE	$33,773.15	$62,889.50	$62,700.00	$50,710.00	$62,700.00	$70,000.00	$0.00	$0.00
502-4012220-2400 LIFE INSURANCE	$2,154.43	$4,447.12	$4,665.00	$4,030.00	$4,300.00	$4,750.00	$0.00	$0.00
502-4012220-2600 UNEMPLOYMENT INSUR	$3.07	$71.88	$60.00	$70.00	$60.00	$70.00	$0.00	$0.00
502-4012220-2700 WORKER'S COMPENSATI	$5,811.31	$5,568.00	$6,125.00	$5,300.00	$5,811.31	$6,400.00	$0.00	$0.00
502-4012220-3320 HANDHELD MAINT	$2,537.50	$2,537.50	$3,000.00	$2,500.00	$2,537.50	$3,000.00	$0.00	$0.00
502-4012220-5210 POSTAGE	$3,649.93	$6,845.74	$7,150.00	$7,000.00	$7,150.00	$7,500.00	$0.00	$0.00
502-4012220-6001 OFFICE SUPPLIES	$254.50	$1,076.63	$2,000.00	$1,500.00	$1,000.00	$1,000.00	$0.00	$0.00
4012220 PERSONNEL	$95,971.70	$167,108.27	$182,880.00	$149,480.00	$173,163.81	$174,410.00	$0.00	$0.00

BUDGET WORKSHEET

Town of Berryville
02/25/2019 02:51 PM

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4012222 TREATMENT

GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
502-4012222-1147 COMPENSATION	$116,551.10	$224,260.41	$252,900.00	$217,200.00	$240,000.00	$270,000.00	$0.00	$0.00
502-4012222-2100 MATCHING FICA EXPEN	$9,039.56	$17,155.07	$19,350.00	$16,620.00	$18,360.00	$20,600.00	$0.00	$0.00
502-4012222-2830 CERTIFICATION FEES	$0.00	$450.00	$500.00	$900.00	$0.00	$900.00	$0.00	$0.00
502-4012222-2850 LAB TESTING	$9,930.00	$24,810.00	$25,000.00	$25,000.00	$0.00	$25,000.00	$0.00	$0.00
502-4012222-2851 EFFLUENT MONITORING	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4012222-3145 PROFESSIONAL SERVICE	$284.00	$15,783.00	$15,000.00	$15,000.00	$0.00	$15,000.00	$0.00	$0.00
502-4012222-3146 UTILITY RATE STUDY	$3,251.01	$0.00	$10,000.00	$10,000.00	$10,000.00	$0.00	$0.00	$0.00
502-4012222-3210 LANDFILL-SOLIDS DISPO	$25,130.82	$44,410.78	$47,000.00	$43,000.00	$0.00	$47,000.00	$0.00	$0.00
502-4012222-3310 REPAIR & MAINTENANC	$44,530.85	$92,913.70	$105,000.00	$90,000.00	$0.00	$105,000.00	$0.00	$0.00
502-4012222-5110 ELECTRICITY	$50,242.90	$140,999.28	$130,000.00	$130,000.00	$167,000.00	$167,000.00	$0.00	$0.00
502-4012222-5230 TELECOMMUNICATIONS	$2,860.17	$4,995.85	$5,200.00	$5,200.00	$0.00	$5,300.00	$0.00	$0.00
502-4012222-5415 COPIER LEASE	$1,556.90	$3,242.89	$3,000.00	$3,000.00	$3,000.00	$3,330.00	$0.00	$0.00
502-4012222-5540 TRAINING	$1,256.80	$317.47	$4,000.00	$4,000.00	$0.00	$3,000.00	$0.00	$0.00
502-4012222-5685 NUTRIENT FUND CREDIT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4012222-5690 Discharge Permit Renewal	$2,768.00	$2,721.00	$3,000.00	$3,100.00	$0.00	$3,000.00	$0.00	$0.00
502-4012222-5810 DUES	$165.00	$0.00	$500.00	$500.00	$0.00	$500.00	$0.00	$0.00
502-4012222-6001 OFFICE SUPPLIES	$64.08	$633.90	$1,000.00	$2,500.00	$0.00	$1,000.00	$0.00	$0.00
502-4012222-6004 LAB SUPPLIES	$2,110.04	$2,284.51	$5,200.00	$5,200.00	$0.00	$5,200.00	$0.00	$0.00
502-4012222-6005 JANITORIAL SUPPLIES	$269.56	$1,093.87	$1,000.00	$1,000.00	$0.00	$1,000.00	$0.00	$0.00
502-4012222-6008 DIESEL FUEL	$3,776.33	$2,451.36	$8,000.00	$8,000.00	$0.00	$8,000.00	$0.00	$0.00
502-4012222-6011 UNIFORMS	$118.92	$0.00	$1,300.00	$800.00	$0.00	$1,300.00	$0.00	$0.00
502-4012222-6014 TOOLS	$132.74	$426.92	$1,500.00	$500.00	$0.00	$1,500.00	$0.00	$0.00
502-4012222-6019 SAFETY EQUIPMENT	$737.55	$1,308.48	$2,000.00	$2,000.00	$0.00	$2,000.00	$0.00	$0.00
502-4012222-6020 PERSONAL EQUIPMENT	$0.00	$0.00	$800.00	$0.00	$0.00	$800.00	$0.00	$0.00
502-4012222-6025 CHEMICALS	$38,198.21	$54,045.32	$90,000.00	$90,000.00	$0.00	$90,000.00	$0.00	$0.00
4012222 TREATMENT	$312,974.54	$634,303.81	$731,250.00	$673,520.00	$438,360.00	$776,430.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
			4012224 DISTRIBUTION & MAINTENANCE					
502-4012224-1183 COMPENSATION	$44,667.20	$85,253.30	$96,000.00	$94,250.00	$90,000.00	$98,000.00	$0.00	$0.00
502-4012224-2100 MATCHING FICA EXPEN	$3,406.42	$6,392.75	$7,345.00	$7,185.00	$6,885.00	$7,475.00	$0.00	$0.00
502-4012224-3310 EQUIPMENT MAINTENA	$0.00	$4,146.98	$5,000.00	$5,800.00	$5,000.00	$5,000.00	$0.00	$0.00
502-4012224-3330 REPAIR & MAINTENANC	$3,595.56	$12,187.69	$10,000.00	$8,000.00	$10,000.00	$10,000.00	$0.00	$0.00
502-4012224-6007 MATERIALS & SUPPLIES	$29.96	$0.00	$2,500.00	$2,500.00	$2,500.00	$2,500.00	$0.00	$0.00
502-4012224-6019 SAFETY EQUIPMENT	$0.00	$524.00	$285.00	$285.00	$500.00	$500.00	$0.00	$0.00
502-4012224-6030 NEW SERVICE SUPPLIES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
4012224 DISTRIBUTION & MAINTENANCE	$51,699.14	$108,504.72	$121,130.00	$118,020.00	$114,885.00	$123,475.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
4094100 CAPITAL PROJECTS								
502-4094100-8001 OUTFALL LINE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4094100-8003 NEW WWTP	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
4094100 CAPITAL PROJECTS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

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4094200 CAPITAL OUTLAY

GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
502-4094200-8101 SEWER CHEWER REHAB	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8105 PICK UP	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8109 SEWER LATERAL CAME	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8110 WWTP UPGRADES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8111 SEWER MAIN REHAB	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8112 RAW SEW RECIR CONT S	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8113 UV EXPANSION	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8123 SCADA	$0.00	$0.00	$15,000.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8124 PUMP STATION UPGRAD	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8134 SEWER SYSTEM UPGRA	$48,610.94	$0.00	$177,445.00	$110,000.00	$177,445.00	$115,000.00	$0.00	$0.00
502-4094200-8146 WWTP LAB DRYERS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8200 PW SITE EXPANSION RES	$0.00	$25,000.00	$0.00	$25,000.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8201 AERATION EQUIPMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8209 Amortization Expense	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8210 DEPRECIATION	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8211 CAPITAL RESERVES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8340 MOWER	$0.00	$0.00	$0.00	$0.00	$0.00	$4,000.00	$0.00	$0.00
502-4094200-8345 PW ONE TON DUMP	$0.00	$0.00	$13,750.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8354 PICKUP	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8356 SEWER CHEWER REHAB	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8360 Handheld Meter Reader	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8367 SEWER JET RODDER	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8411 CAPITAL RESRVE	$0.00	$0.00	$24,475.00	$239,000.00	$24,475.00	$10,955.00	$0.00	$0.00
502-4094200-8423 PICK-UP	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8540 MEMBRANE REPLACEM	$0.00	$0.00	$10,000.00	$10,000.00	$10,000.00	$100,000.00	$0.00	$0.00
502-4094200-8545 MEMBRANE PRE-PURCH	$0.00	$90,000.00	$90,000.00	$90,000.00	$90,000.00	$0.00	$0.00	$0.00
502-4094200-8550 EQUIPMENT REPAIR RES	$0.00	$0.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
502-4094200-8602 3/4 T P-UP (1/2 VDOT)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8604 SS CMERA (1/2 VDOT)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8703 PICKUP TRUCK	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8904 JD BACKHOE (25%)	$0.00	$26,520.00	$0.00	$27,250.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8905 INFLATABLE TRENCHBO	$0.00	$3,672.68	$0.00	$4,000.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8907 TRACTOR (50%)	$0.00	$27,721.96	$0.00	$30,000.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8908 WWTP COMPUTER UPGR	$0.00	$0.00	$0.00	$25,000.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8909 WWTP AIR MONITORS	$0.00	$5,920.59	$0.00	$6,000.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8917 HYPOCHLORITE PUMP R	$0.00	$0.00	$12,000.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8952 COMMUNICATION NET F	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8953 UTILITY PLANT GATES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4094200-8954 INVENTORY LOCKUP FE	$0.00	$0.00	$0.00	$0.00	$0.00	$3,000.00	$0.00	$0.00
4094200 CAPITAL OUTLAY	$48,610.94	$178,835.23	$367,670.00	$591,250.00	$326,920.00	$257,955.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
4094300 CONTINGENCY								
502-4094300-5800 CONTINGENCY	$0.00	$0.00	$31,050.00	$46,550.00	$0.00	$32,230.00	$0.00	$0.00
4094300 CONTINGENCY	$0.00	$0.00	$31,050.00	$46,550.00	$0.00	$32,230.00	$0.00	$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
4095000 DEBT SERVICE								
502-4095000-8001 OUTFALL LINE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4095000-8002 WWTP UPGRADES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4095000-8003 NEW WWTP	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4095000-9112 CIP PRINCIPAL	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4095000-9114 WACHOVIA/TAXABLE/P	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4095000-9118 VRA PRINCIPAL	$235,000.00	$470,000.00	$470,000.00	$470,000.00	$470,000.00	$470,000.00	$0.00	$0.00
502-4095000-9122 CIP INTEREST	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
502-4095000-9124 WACHOVIA/TAXABLE/IN	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
4095000 DEBT SERVICE	$235,000.00	$470,000.00	$470,000.00	$470,000.00	$470,000.00	$470,000.00	$0.00	$0.00

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GL Account/Description		Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
Expenses		($744,256.32)	($1,558,752.03)	($1,903,980.00)	($2,048,820.00)	($1,523,328.81)	($1,834,500.00)	$0.00	$0.00
Revenues Over/Under Expenses	502	$102,695.08	$477,009.15	$0.00	$0.00	$358,651.19	$0.00	$0.00	