

BERRYVILLE ARCHITECTURAL REVIEW BOARD
Berryville-Clarke County Government Center
MINUTES OF CALLED MEETING
Thursday, September 20, 2018

A called meeting of the Berryville Architectural Review Board was held on Thursday, September 20, 2018 at 12:30 p.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

ATTENDANCE

The following members of the Board were present: Jim Barb, Chair; Robin McFillen; Satkuna Mathur

Member absent: Susan Godfrey; Gene Williamson

Press present: None

Others present: Teri Catlett

The following staff member was present: Christy Dunkle, Town Planner

Chair Barb called the meeting to order at 12:30pm.

APPROVAL OF AGENDA

Chair Barb asked for a motion to approve the agenda. Ms. Mathur made the motion to approve the agenda, seconded by Ms. McFillen, the motion passed by voice vote.

Discussion – Benches at the Courthouse

The County of Clarke requests that the Architectural Review Board review and provide comment on benches that are proposed in front of the courthouse located at 104 North Church Street, identified as Tax Map Parcel number 14A2-((A))-66, zoned C General Commercial.

Chair Barb recognized Board of Supervisors member Teri Catlett. Ms. Catlett said County Social Services staff are concerned about those waiting for juvenile court at the old courthouse with no seating available. She said the installation of benches was discussed and they would like to install two six foot long black powder coated metal benches on either side of the sidewalk leading to the courthouse. She said the County would like to permanently affix the benches along the sidewalk. There was a discussion about placing the benches on an extension of the concrete and that using hardscape would be important for settling, accessibility, maintenance of the grass, and securing the benches. There was a discussion about maintenance of the benches. Ms. Catlett said they have offers from people who would like to donate the benches and would like to add plaques in their honor.

There being no further discussion, Ms. McFillen made the motion to approve the request, with the recommendation that the two benches be installed in concrete or other hardscape material; that sufficient access is maintained on the existing sidewalk; and that the benches are maintained in the future. She added that she recommended the placement be at the direction of the Board of Supervisors and County staff. The motion was seconded by Ms. Mathur, the motion passed by voice vote.

Architectural Review

William Murry is requesting a Certificate of Appropriateness for a 24'x24' garage located at 200 East Main Street, identified as Tax Map Parcel number 14A2-((A))-133, zoned R-2 Residential.

Staff and members discussed the request. Chair Barb asked about details for the garage and confirmation that the siding was authentic board and batten and not T-111 siding. He added that the pitch of the roof presented made the building look more like an industrial or commercial building and recommended at least a 5/12 pitch. Board members agreed with this assessment. There being no further discussion, Ms. Mathur made the motion to have staff request that Mr. Murry modify the pitch of the roof to no less than a 5/12 pitch; to confirm the wooden board and batten material and standing seam metal roof material; and obtain details on the windows and garage doors. She added that her motion include staff approval. The motion was seconded by Ms. McFillen, the motion passed by voice vote.

Sign Review

Darren Ridgeway, Owner, Ridgeway's Autobody, requests a Certificate of Appropriateness for a two-sided freestanding internally lit sign, a wall sign, and a window sign at 15 and 19 North Buckmarsh Street, identified as Tax Map Parcel numbers 14A1-((A))-53 and 14A1-((A))-54, zoned C General Commercial.

Ms. Dunkle said that Mr. Ridgeway is requesting approval of several signs for his business on North Buckmarsh Street. She said the freestanding sign would use an existing frame in which he would like to install an internally lit panel. She said the window signage is not usually approved by the ARB but said it appears to fit within the 25% maximum required by the Zoning Ordinance. She said the proposed wall sign is significantly larger than the ordinance allows and that she has discussed the matter with the applicant. There was a discussion about placement of a smaller wall sign on the center of the façade of 15 North Buckmarsh. There being no further discussion, Ms. McFillen made the motion to approve the freestanding sign and window sign as submitted and requested that staff work with Mr. Ridgeway and administratively approve the request should he wish to move forward with a conforming size for the wall sign, seconded by Ms. Mathur. The motion was approved by voice vote.

Other

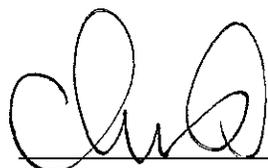
There was a discussion about correspondence that was sent to Mr. Dunning concerning the installation of windows at Mr. Dunning's building on North Church Street. Ms. Dunkle said Chair Barb's letter requested that he attend the October 3 meeting adding that she had not received any submission for review.

Adjourn

There being no further discussion, Ms. Mathur made the motion to adjourn the meeting, seconded by Ms. McFillen, the meeting adjourned 1:02 pm.



Jim Barb, Chairman



Christy Dunkle, Recording Secretary