

Town of Berryville  
Berryville-Clarke County  
Government Center  
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**BERRYVILLE TREE BOARD  
REGULAR MEETING**

Wednesday, September 4, 2019 - 7:30 p.m.  
Berryville-Clarke County Government Center  
101 Chalmers Court – **AB Meeting Room** – Second Floor  
Berryville, Virginia

**AGENDA**

1. **Call to Order** – Sharon Strickland, Chair
2. **Approval of Minutes** – July 10, 2019
3. **Discussion** – Year in Review and Looking Ahead
4. **Other**
5. **Adjourn to meeting at Casey Tree Farm on Monday, September 9, 2019 at 3:30pm**

Patricia Dickinson  
*Mayor*

Harry Lee Arnold, Jr.  
*Recorder*

*Council Members*

Donna Marie McDonald  
*Ward 1*

Diane Harrison  
*Ward 2*

Erecka L. Gibson  
*Ward 3*

Kara C. Rodriguez  
*Ward 4*

Keith R. Dalton  
*Town Manager*

**BERRYVILLE TREE BOARD**  
**Berryville-Clarke County Government Center**  
**MEETING MINUTES**  
**July 10, 2019**

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The called meeting of the Berryville Tree Board was held on Wednesday, July 10, 2019 at 7:30 p.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

**Attendance:** Members present: William Bigelow, Vice Chair; Lillian Ledford; Howard Morrison

Member absent: Sharon Strickland

Staff present: Christy Dunkle, Assistant Town Manager/Planner

Vice Chair Bigelow called the meeting to order at 7:30pm.

**Approval of Minutes**

Mr. Morrison made the motion, seconded by Ms. Ledford, to approve the minutes of the April 3, 2019 meeting as presented. The motion passed by voice vote.

**Discussion – Clarke County Farmers’ Market**

Mr. Morrison said there were approximately 40 people who engaged with Tree Board members at the July 6 market. Ms. Ledford said that offering free plants, such as the milkweed at this Market and red buds at a previous market, attracts people to the booth. Vice Chair Bigelow said that the event is good exposure for the Tree Board. Ms. Dunkle said the banner looked great.

It was determined that the next Farmers’ Market that the Tree Board will attend is on October 12. Ms. Ledford said she has been using items from her workplace for the Board’s booth and would like members to look for another source. There was a discussion about purchasing a pop-up tent with the remainder of the budget.

Ms. Dunkle said she will collect remaining items for the Tree City USA application and submit it by the deadline in September.

**Discussion – Additional Activities/Updates**

There was a discussion about other activities that the Tree Board should be involved with. It was determined that the next Tree Board meeting will be held on Wednesday, September 4 at 7:30pm. There was a discussion about participating in National Night Out in August. Ms. Ledford said she is available to participate.

There was a discussion about additional information to be distributed at the next Market and other events including FAQ's in order to answer visitors' questions.

**Other**

Ms. Dunkle said she would like to schedule a farm tour at Casey Trees in September. Two dates were discussed, September 9 and 16, and she said she would contact the farm to discuss with the manager.

Board members suggested revisiting the Hogan's Alley project next year.

**Adjourn**

There being no further business, Vice Chair Bigelow adjourned the meeting, at 8:00pm.

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William Bigelow, Vice Chair

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Christy Dunkle, Recording Secretary