

Town of Berryville
Berryville-Clarke County
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**BERRYVILLE TREE BOARD
ORGANIZATIONAL MEETING**
Wednesday, January 8, 2020 - 7:30 p.m.
Berryville-Clarke County Government Center
101 Chalmers Court – **AB Meeting Room** – Second Floor
Berryville, Virginia

AGENDA

1. **Call to Order** – Christy Dunkle, Planner
2. **Election of Officers** – Chair, Vice Chair
3. **Approval of Minutes** – September 4, 2019
4. **Discussion** – Tree City USA status
5. **Discussion of other projects**
6. **Other**
7. **Adjourn**

Patricia Dickinson
Mayor

Harry Lee Arnold, Jr.
Recorder

Council Members

Donna Marie McDonald
Ward 1

Diane Harrison
Ward 2

Erecka L. Gibson
Ward 3

Kara C. Rodriguez
Ward 4

Keith R. Dalton
Town Manager

BERRYVILLE TREE BOARD
Berryville-Clarke County Government Center
MEETING MINUTES
September 4, 2019

The called meeting of the Berryville Tree Board was held on Wednesday, September 4, 2019 at 7:30 p.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

Attendance: Members present: Sharon Strickland, Chair; William Bigelow, Vice Chair; Lillian Ledford; Howard Morrison

Members absent: None

Staff present: Christy Dunkle, Assistant Town Manager/Planner

Chair Strickland called the meeting to order at 7:30pm.

Approval of Minutes

Vice Chair Bigelow made the motion, seconded by Ms. Ledford, to approve the minutes of the July 10, 2019 meeting as presented. The motion passed by voice vote.

Discussion – Year in Review and Looking Ahead

Chair Strickland said it had been a productive year for the Board. Ms. Ledford said there is one more farmers’ market that the Tree Board will participate in on October 12. She said they will likely have more redbud trees to give away. All members indicated they would be available to participate at the booth. There was a consensus that the Tree Board should continue to participate in public events.

Ms. Dunkle said she will submit the Tree City USA application when she is able stating that the web site will not be available for submission until the end of September. She said she had received all of the data for in-kind hours from Board members and collected other data from Town staff.

There was a discussion about streamlining the Forestry Plan and the Hogan’s Alley project. Concerning the farmers’ market participation, Ms. Ledford suggested creating a more cohesive brand and message. There was a discussion about announcements in the Winchester Star prior to each market and the type of handouts that should be considered. Chair Strickland suggested that each Board member request a professional attend one market to discuss tree-related items with the public.

Other

There was a discussion about meeting dates and it was determined that the next Tree Board meeting would be held on Wednesday, November 6, 2019. Ms. Ledford suggested making the November

meeting a brainstorming session for the coming year. Mr. Morrison stated that it was important to build volunteer capacity within the Town.

Ms. Dunkle reminded members of the Casey Tree Farm tour scheduled for Monday, September 9 at 3:30pm.

Adjourn

There being no further business, Chair Strickland adjourned the meeting to the Casey Tree Farm on Monday, September 9 at 3:30pm at 8:03pm.

Sharon Strickland, Chair

Christy Dunkle, Recording Secretary