

**MINUTES**  
**BERRYVILLE TOWN COUNCIL**  
**Berryville-Clarke County Government Center**  
**Regular Meeting**  
**June 9, 2020**  
**7:30 p.m.**

The COVID-19 pandemic emergency having prompted multiple changes to the customary meeting procedure, the Council conducted this meeting according to emergency procedures approved in the April meeting. No more than ten people, including Council members, staff, media, and the public, were allowed in the meeting area at any time. Two members of the Council participated by telephone, and the meeting was livestreamed on YouTube.

**Town Council:** Present--Patricia Dickinson, Mayor; Harry Lee Arnold, Jr., Recorder; Diane Harrison; Kara Rodriguez. Participating remotely—Donna Marie McDonald and Erecka Gibson.

**Staff:** Present--Keith Dalton, Town Manager; Greg Jacobs, Assistant Town Manager/Treasurer; Christy Dunkle, Assistant Town Manager/Planner; Paul Culp, Town Clerk; Dave Tyrell, Director of Public Utilities; Chief Neal White, Berryville Police Department

**Press:** Mickey Powell, *The Winchester Star*

**1. Call to Order**

Mayor Dickinson called the meeting to order at 7:30 p.m.

**2. Pledge of Allegiance**

**3. Approval of Agenda**

**Ms. Rodriguez moved to approve the agenda, seconded by Ms. Harrison. The motion passed by unanimous voice vote.**

**4. Presentations/Awards/Recognitions**

See item 12 under Personnel, Appointments, and Policy Committee

**5. Public Hearings**

No public hearing was scheduled.

## **6. Discussion of Public Hearing Items**

There being no public hearing, no discussion occurred.

## **7. Citizens' Forum**

Berryville resident Mary Ivey thanked the Council for taking the initial step toward resolving stormwater problems. She also described problems with the maintenance of Town Run and with culvert repair on Virginia Avenue.

## **8. Consent Agenda**

The consent agenda comprised the minutes of the May regular meeting of the Town Council, the Personnel Committee, and the Streets and Utilities Committee.

**Ms. Harrison moved to adopt the consent agenda as presented, seconded by Ms. Rodriguez.**

**Roll call vote as follows:**

**McDonald: Aye**

**Harrison: Aye**

**Gibson: Aye**

**Rodriguez: Aye**

**Arnold: Aye**

**Dickinson: Aye**

**The motion passed.**

## **9. Unfinished Business**

**Approval of Fiscal Year 2021 Budget and Appropriation of Funds.**

**Recorder Arnold moved that the Council of the Town of Berryville adopt the proposed Budget for Fiscal Year 2020-2021, an approved copy of which shall be incorporated into and become a part of the official minutes of this meeting, and further that all funds as set forth in the approved budget shall hereby be appropriated for fiscal year 2020-2021. Ms. Harrison seconded.**

**Roll call vote as follows:**

**McDonald: Aye**

**Harrison: Aye**

**Gibson: Aye**

**Rodriguez: Aye**

**Arnold: Aye**

**Dickinson: Aye**

The motion passed.

**Discussion: Southeast Collector Study**

Ms. Dunkle noted that the Town and the County had been collaborating for more than a year on obtaining a transportation study regarding a collector road. She directed Council's attention to her report in the agenda packet summarizing multiple scenarios developed by Town and County staff, and said the Council and Board of Supervisors would discuss the matter in their joint meeting on July 14.

Mr. Dalton said Council should determine how it wishes to proceed and discuss this with the Board of Supervisors. He suggested that a committee or subcommittee of the Berryville Area Development Authority be assigned a cost-benefit analysis to determine whether planning for expansion of the business park should continue. Ms. Dunkle said the new economic development director should be involved in discussions of zoning matters associated with the project.

**Discussion: Memorandum of Understanding Between the Town of Berryville and Clarke County Regarding Economic Development and Tourism**

Ms. Dunkle noted that Recorder Arnold and Ms. Rodriguez serve on the Town-County joint MOU committee, and directed Council's attention to her report stating that Council had identified \$17,500 in the FY2021 budget as a contribution to funding for the new economic development director position, with staff recommending an increase of \$1,000 for each of the two years following.

Ms. Rodriguez said the MOU committee's previous meeting had made clear the County's desire for a truly collaborative relationship between County and Town. She said the committee anticipated an additional two or three meetings in the current year and that she was comfortable with the suggested financial commitment.

Mr. Dalton noted that the MOU stipulates that he or his designee should serve on the committee, and that he preferred to designate Ms. Dunkle for that role.

**Ms. Rodriguez moved that the Council of the Town of Berryville approve the Memorandum of Understanding between the Town of Berryville and Clarke County regarding economic development and tourism as presented, identifying the Town's contributions of \$17,500 in FY 21, \$18,500 in FY 22, and \$19,500 in FY23, and authorize the mayor to execute the document.**

Mayor Dickinson said she was concerned about a three-year financial commitment because of uncertainty about the economic future. She warned of the possibility of an indefinite escalation with little return on the Town's investment.

Ms. Rodriguez, as chair of the Council's Community Development Committee, noted the role of the other committee members, Recorder Arnold and Ms. Harrison, in refining the MOU.

Recorder Arnold said the County had solicited the Town's input in its hiring of the previous economic development director and had expressed interest in continuing this pattern with the upcoming hire. He said it is important for the County to know the Town is committed to assisting with the new position over a prolonged period.

**Roll call vote as follows:**

**McDonald: Aye**

**Harrison: Aye**

**Gibson: Aye**

**Rodriguez: Aye**

**Arnold: Aye**

**Dickinson: Aye**

The motion passed.

**10. Council Member Reports**

**Ward 1**

Ms. McDonald said constituents had expressed concern about construction and lighting matters.

**Wards 2 and 3**

Members had nothing to report.

**Ward 4**

Ms. Rodriguez read the attached report.

**Recorder**

Recorder Arnold had nothing to report.

**Mayor**

Mayor Dickinson, this being the final meeting of the full Council during her term in office, said she was grateful for the privilege of being able to serve, and thanked the Council for its efforts. She noted that challenges and controversies had occurred, but said she hoped meaningful discussion and debate would continue. She cited Robert Regan Village, traffic-calming and pedestrian safety

measures, and stormwater and waste water measures as notable accomplishments during her tenure in office. She said fiscal processes had been improved and budgets tightened during her term.

## **12. Staff Reports**

### **Public Works**

Mr. Dalton said springtime paving has gone well in terms of both quality and quantity. He noted utility projects, including Josephine Street, Osborne Street, Rockcroft subdivision, and Bel Voi Drive, that will need attention before paving can occur in those areas. He thanked W-L Construction and Public Works staff for their efforts. He said Town staff members have also gone to extraordinary lengths in working with the Shenandoah Crossing developer to alleviate problems with noise and dust caused by blasting associated with construction.

### **Public Utilities**

Nothing was added to the customary written report.

### **Police**

Ms. Harrison asked Chief White about a recent increase in the number of incidents involving youth. Chief White said it was attributable to the time of year in combination with restlessness occasioned by confinement and lack of school attendance during the pandemic.

Mayor Dickinson referenced the recent George Floyd incident in Minneapolis and the resultant nationwide unrest and said the Council must ensure that the Town of Berryville participates in a larger commitment to police accountability at all levels of government. She said the relationship between the Police Department and the public in Berryville appears healthy to her but might not seem so to others, and said the Public Safety Committee must examine this relationship and be sure to prevent an incident.

### **Community Development**

Ms. Dunkle noted the upcoming public hearing related to the construction of an extension of McNeil Drive, and provided a brief update on construction in Robert Regan Village, the Shenandoah Crossing and Fellowship Square subdivisions, and Hermitage Phase V.

### **Administration and Finance**

Mr. Jacobs had nothing to add to his report.

## **Town Manager**

Mr. Dalton said the playground would reopen at some point on the following day, following mowing and the posting of temporary signs limiting occupancy during the phased post-pandemic reopening.

Mr. Dalton said staff and the contractor newly engaged by the Town for branding and marketing were working on the particulars of the contract and that he hoped work would proceed soon.

Mr. Dalton directed Council's attention to the portion of his report addressing the process for selecting a new recorder to replace Mr. Arnold upon his taking office as mayor on July 1. He said it was not clear whether the special election must occur in November or in May of next year, and said he and the Town attorney were seeking clarification on this from the general registrar and the circuit court.

Ms. Rodriguez asked whether the Town would advertise for an expression of interest and if so whether the matter would be addressed by the Personnel Committee before consideration by the full Council. Mr. Dalton said this would be up to the Council. He said committee involvement probably would not be helpful because of the limited time permitted to make the appointment, and recommended that Council discuss the matter in its July 6 work session.

Mr. Dalton said Council must decide whether to meet in August, noting that omission of the August meeting has been customary in the past and that opportunities for staff vacations had been severely curtailed thus far by pandemic restrictions.

Mr. Dalton directed Council's attention to the portion of his report dealing with the town manager review process. He asked that Council schedule two closed sessions for discussing goals and objectives for the town manager and communicating them to him.

Mr. Dalton then directed Council's attention to the suggested amendment to the FY2021 budget comprising one item related to police training and multiple items related to utilities. He noted that the dollar amounts in question were sufficiently large to require a public hearing. He and Ms. McDonald and Mr. Tyrell discussed the proposed finish water pump replacement.

Ms. Gibson asked that staff provide Council with an updated summary of all reserve balances after approval of the amendment. Mr. Dalton described a reorganization of reserves that he proposed to undertake, and said he could provide a report to Council by July 14.

There was a discussion of meeting dates and agenda items for those meetings. The Council decided to have the public hearing on the budget amendments at 3:00 p.m. on July 6, with a work session to follow.

Ms. Rodriguez and Mr. Dalton briefly discussed the Virginia Department of Elections Coronavirus Aid, Relief, and Economic Security (CARES) Act funding and federal stimulus funding. Mr. Dalton said the

Town's allocation would be through the County and that the Town had filed for its known expenses. He noted that staff would pursue any other initiatives of the Council.

### **13. Committee Updates**

#### **Budget and Finance**

Ms. Gibson recommended a meeting on July 28 at 9:00 a.m.

#### **Community Development**

Ms. Rodriguez said the committee would meet on June 22 at 2:00 p.m. to prepare for the start of branding work scheduled to begin in mid-July.

#### **Personnel**

Recorder Arnold said the committee had met in May and had discussed the reappointments of Sheryl Reid and Krish Mathur to the Planning Commission and of Robin McFillen to the Architectural Review Board, all of whom wish to be reappointed.

**Recorder Arnold moved that the Council of the Town of Berryville reappoint Sheryl Reid to the Berryville Planning Commission for a term beginning June 30, 2020 and ending June 30, 2024. Ms. Harrison seconded. The motion passed by unanimous voice vote.**

**Recorder Arnold moved that the Council of the Town of Berryville reappoint Krish Mathur to the Berryville Planning Commission for a term beginning June 30, 2020 and ending June 30, 2024. Ms. Rodriguez seconded. The motion passed by unanimous voice vote.**

**Recorder Arnold moved that the Council of the Town of Berryville reappoint Robin McFillen to the Berryville Architectural Review Board for a term beginning June 30, 2020 and ending June 30, 2024. Ms. Harrison seconded. The motion passed by unanimous voice vote.**

Recorder Arnold said Jim Barb had served on the ARB since its founding in 1991 and did not wish to be reappointed upon expiry of his term on June 30. He said the committee would address this vacancy in future meetings.

Recorder Arnold asked the clerk to read the attached resolution.

**Recorder Arnold moved that the Council of the Town of Berryville approve the attached resolution honoring Jim Barb's twenty-nine years of service on the Architectural Review Board. Ms. Rodriguez seconded. The motion passed by unanimous voice vote.**

## **Public Safety**

Ms. McDonald, Mr. Dalton, and Chief White were unable to arrive at a meeting date and time amenable to all, and they agreed to consider the matter outside the present meeting.

## **Streets and Utilities**

Ms. Harrison and the committee having oversight of the street light pilot program, Ms. Dunkle here directed Council's attention to the portion of her report dealing with modification of 20 street lights. Ms. Harrison asked whether the budget included funding for this. Mr. Dalton said it did not but that the project could be funded from the general fund contingency line item if Council wishes to proceed.

There was a discussion of cost and of how many lights to replace and which ones. Recorder Arnold said he preferred not to proceed until after the first of 2021.

There was a discussion of holiday decorations. Ms. Rodriguez suggested that the funds budgeted for holiday decorations could be used for the street light work.

There was further discussion of the particulars of street lights. Ms. Harrison said she preferred to delay further decisions until the July 6 work session.

## **14. Closed Session**

Mayor Dickinson invited a motion to enter closed session to discuss responses to the request for proposals for refuse and recycling curbside collection services.

**Recorder Arnold moved that the Council of the Town of Berryville enter a closed session in accordance with §2.2-3711-A-29 Code of Virginia, to discuss the responses to a request for proposals for curbside collection of refuse and recyclables. Ms. Rodriguez seconded.**

### **Roll call vote as follows:**

**McDonald: Aye**

**Harrison: Aye**

**Gibson: Aye**

**Rodriguez: Aye**

**Arnold: Aye**

**Dickinson: Aye**

The Council entered closed session at 9:08 p.m.

The Council reconvened in open session at 9:43 p.m.

Ms. Rodriguez moved that the Council of the Town of Berryville adopt the following resolution certifying it has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act:

#### Resolution

WHEREAS, Section 2.2-3712.D of the Code of Virginia requires a certification by this Council that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the Council hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Council.

Ms. Harrison seconded the motion.

Roll call vote as follows:

McDonald: Aye

Harrison: Aye

Gibson: Aye

Rodriguez: Aye

Arnold: Aye

Dickinson: Aye

The motion passed.

#### 14. Discussion

Mayor Dickinson ascertained that Council was ready to proceed with the matter discussed in closed session.

#### Requests for Proposals for Curbside Collection of Refuse and Recyclables

Ms. Rodriguez moved that the Council of the Town of Berryville authorize the Town Manager to negotiate a contract with the top-ranked firm that responded to the request for proposals for curbside collection of refuse and recyclables, and further moved that the Town Manager be authorized to execute any documents related to this matter. Recorder Arnold seconded.

Mayor Dickinson thanked staff for their performance in bringing the process to this point.

**Roll call vote as follows:**

**McDonald: Aye**

**Harrison: Aye**

**Gibson: Aye**

**Rodriguez: Aye**

**Arnold: Aye**

**Dickinson: Aye**

**The motion passed.**

## **15. Adjourn**

Mayor Dickinson invited a motion to adjourn.

**Ms. Harrison moved to adjourn, seconded by Ms. Rodriguez. The motion passed by consensus at 9:55 p.m.**

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Erecka L. Gibson, Recorder

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Paul Culp, Town Clerk

BERRYVILLE TOWN COUNCIL SIGN-UP SHEET

Citizens' Forum

June 9, 2020

Name: \_\_\_\_\_ Town of Berryville Resident? \_\_\_\_\_

Mary Wieg

Yes

No

Yes No

Yes No

Yes No

Yes No

Yes No

Yes No

Yes No

Yes No

Yes No

Yes No

Yes No

Yes No

Yes No

Yes No

Yes No

**FY 20-21 BUDGET REVENUES**

<u>Account Number</u>	<u>Account Description</u>	<u>4/10/2019 APPROVED 2019-2020</u>	<u>3/11/2020 DRAFT 2020-2021</u>
<b>GENERAL FUND</b>			
<b>FUND BALANCE</b>			
100-300000-0000	FUND BALANCE FORWARD	\$ 307,000.00	\$ 145,235.00
	<b>TOTAL FUND BALANCE</b>	\$ 307,000.00	\$ 145,235.00
<b>REVENUE FROM LOCAL SOURCES</b>			
100-3110101-0000	CURRENT REAL ESTATE TAXES	\$ 1,000,000.00	\$ 1,006,000.00
100-3110102-0000	DEL REAL ESTATE TAXES	\$ -	\$ 5,000.00
100-3110201-0000	UTILITY REAL ESTATE TAXES	\$ 10,650.00	\$ 11,200.00
100-3110301-0000	CURRENT PERS PROP TAXES	\$ 294,000.00	\$ 300,000.00
100-3110302-0000	DEL PERS PROP TAXES	\$ -	\$ 3,500.00
100-3110401-0000	MACHINERY & TOOLS	\$ 150,000.00	\$ 155,000.00
100-3110601-0000	TAX PENALTIES	\$ 6,000.00	\$ 6,000.00
100-3110602-0000	TAX INTEREST	\$ 2,000.00	\$ 2,000.00
	<b>TOTAL REV FROM LOCAL SOURCES</b>	\$ 1,462,650.00	\$ 1,488,700.00
<b>OTHER LOCAL TAXES</b>			
100-3120101-0000	LOCAL SALES TAX	\$ 200,000.00	\$ 208,000.00
100-3120201-0000	CONSUMER UTILITY TAX	\$ 95,000.00	\$ 85,000.00
100-3120300-0000	BUSINESS LICENSE	\$ 200,000.00	\$ 200,000.00
100-3120402-0000	REC FRANCHISE FEES	\$ 35,000.00	\$ 35,000.00
100-3120501-0000	AUTO LICENSE	\$ 90,000.00	\$ 90,000.00
100-3120601-0000	BANK FRANCHISE TAXES	\$ 135,000.00	\$ 140,000.00
100-3120801-0000	CIGARETTE TAX (10¢)	\$ 50,000.00	\$ 18,000.00
100-3121001-0000	LODGING TAX (2%)	\$ 10,000.00	\$ 10,000.00
100-3121101-0000	MEALS TAX (4%)	\$ 257,817.00	\$ 312,000.00
	<b>TOTAL OTHER LOCAL TAXES</b>	\$ 1,072,817.00	\$ 1,098,000.00
<b>PERMITS, FEES &amp; LICENSES</b>			
100-3130304-0000	LAND USE APPLICATION FEES	\$ 1,500.00	\$ 5,000.00
100-3130307-0000	ZONING & SUBDIVISION FEES	\$ 10,000.00	\$ 10,000.00
	<b>TOTAL PERMITS, FEES &amp; LICENSES</b>	\$ 11,500.00	\$ 15,000.00
<b>FINES &amp; FORFEITURES</b>			
100-3140101-0000	COURT FINES	\$ 40,000.00	\$ 25,000.00
100-3140102-0000	PARKING METER FINES	\$ 2,500.00	\$ 4,000.00
100-3140103-0000	ESUMMONS	\$ 2,000.00	\$ 1,500.00
	<b>TOTAL FINES &amp; FORFEITURES</b>	\$ 44,500.00	\$ 30,500.00
<b>REVENUE FROM MONEY OR PROP</b>			
100-3150101-0000	INTEREST ON DEPOSITS	\$ 50,000.00	\$ 100,000.00
100-3150201-0000	RENTAL OF PROPERTY	\$ 12,000.00	\$ 12,000.00
100-3150205-0000	WATER TANK SITE LEASE	\$ 76,500.00	\$ 82,000.00
100-3150206-0000	CHARGE CARD REBATE	\$ 11,000.00	\$ 14,000.00
	<b>TOTAL FROM MONEY OR PROP</b>	\$ 149,500.00	\$ 208,000.00

	<b>CHARGES FOR SERVICES</b>			
100-3160703-0000	PARKING METERS	\$	14,000.00	\$ 16,000.00
100-3161502-0000	SALE OF PUBLICATIONS	\$	-	\$ -
	<b>TOTAL CHARGES FOR SERVICES</b>	\$	14,000.00	\$ 16,000.00
	<b>MISCELLANEOUS REVENUES</b>			
100-3189905-0000	SALE OF SURPLUS	\$	5,000.00	\$ 18,000.00
	<b>TOTAL MISC REVENUES</b>	\$	5,000.00	\$ 18,000.00
	<b>RECOVERED COSTS</b>			
100-3190203-0000	REIMBURSABLE FEES	\$	-	\$ -
	<b>TOTAL RECOVERED COSTS</b>	\$	-	\$ -
	<b>TOTAL LOCAL REVENUES</b>	\$	3,066,967.00	\$ 3,019,435.00

	<b>REVENUE FROM THE COMMONWEALTH</b>			
	<b>NON-CATEGORICAL AID</b>			
100-3220107-0000	ROLLING STOCK TAX	\$	1,850.00	\$ 1,850.00
100-3220109-0000	PPTRA	\$	209,917.00	\$ 209,917.00
100-3220201-0000	COMMUNICATION TAX	\$	80,000.00	\$ 77,000.00
	<b>TOTAL NON-CATEGORICAL AID</b>	\$	291,767.00	\$ 288,767.00
	<b>CATEGORICAL AID</b>			
100-3220108-0000	599 LAW ENFORCEMENT GRANT	\$	79,265.00	\$ 82,350.00
100-3240103-0000	LE BLOCK GRANT	\$	5,000.00	\$ 1,000.00
100-3240201-0000	FIRE FUND PROGRAM	\$	14,500.00	\$ 15,250.00
100-3240300-0000	VDOT LANE MILE ALLOWANCE	\$	558,615.00	\$ 558,618.00
100-3240301-0000	VDOT ROAD MAINTENANCE	\$	10,000.00	\$ 5,000.00
100-3240302-0000	LITTER CONTROL GRANT	\$	2,500.00	\$ 2,000.00
100-3240311-0000	ST EMERGENCY R&R	\$	-	\$ -
100-3240312-0000	VA COMMISSION FOR THE ARTS	\$	-	\$ -
100-3240710-0000	DMV ANIMAL FRIENDLY PLATES	\$	30.00	\$ -
	<b>TOTAL CATEGORICAL AID</b>	\$	669,910.00	\$ 664,218.00
	<b>TOTAL FROM THE COMMONWEALTH</b>	\$	961,677.00	\$ 952,985.00

	<b>REVENUE FROM THE FEDERAL GOVERNMENT</b>			
	<b>CATEGORICAL AID</b>			
100-3340102-0000	FEDERAL FIRE FUND PROGRAM	\$	-	\$ -
100-3340311-0000	FEDERAL EMERGENCY R&R	\$	-	\$ -
	<b>TOTAL CATEGORICAL AID</b>	\$	-	\$ -

TOTAL FROM FEDERAL GOVERNMENT \$ - \$

REVENUE FROM OTHER SOURCES

NON-REVENUE RECEIPTS  
 100-3410201-0000 MISCELLANEOUS REVENUES \$ 1,000.00 \$ 1,000.00  
 TOTAL FROM OTHER SOURCES \$ 1,000.00 \$ 1,000.00

TOTAL FROM OTHER SOURCES \$ 1,000.00 \$ 1,000.00

TOTAL GENERAL FUND REVENUES \$ 4,029,644.00 \$ 3,973,420.00

WATER FUND

FUND BALANCE  
 501-3000000-0000 FUND BALANCE \$ 175,000.00 \$ -  
 TOTAL FUND BALANCE \$ 175,000.00 \$ -

REVENUE FROM MONEY OR PROP  
 501-3150102-0000 INTEREST ON INVESTMENTS \$ 20,000.00 \$ 30,000.00  
 TOTAL FROM USE OF MONEY OR PROP \$ 20,000.00 \$ 30,000.00

CHARGES FOR SERVICES  
 501-3160110-0000 TREATMENT FEES \$ 860,000.00 \$ 1,040,000.00  
 501-3160111-0000 DELINQUENT ACCT PENALTIES \$ 30,000.00 \$ 30,000.00  
 501-3160112-0000 SECURITY DEPOSITS \$ - \$ -  
 501-3160113-0000 AVAILABILITY CHARGES \$ 26,250.00 \$ 337,500.00  
 501-3160114-0000 CONNECTION CHARGES  
 501-3160115-0000 METER FEES \$ 1,625.00 \$ 8,125.00  
 TOTAL CHARGES FOR SERVICES \$ 917,875.00 \$ 1,415,625.00

TOTAL WATER FUND \$ 1,112,875.00 \$ 1,445,625.00

<b>SEWER FUND</b>			
	FUND BALANCE		
502-3000000-0000	FUND BALANCE	\$ -	\$ -
	<b>TOTAL FUND BALANCE</b>	\$ -	\$ -
	<b>REVENUE FROM MONEY OR PROP</b>		
502-3150101-0000	INTEREST INCOME	\$ 40,000.00	\$ 50,000.00
	<b>TOTAL REVENUE FROM MONEY OR PROP</b>	\$ 40,000.00	\$ 50,000.00
	<b>CHARGES FOR SERVICES</b>		
502-3160110-0000	TREATMENT FEES	\$ 1,680,750.00	\$ 1,800,000.00
502-3160112-0000	SECURITY DEPOSITS	\$ -	\$ -
502-3160113-0000	AVAILABILITY CHARGES	\$ 113,750.00	\$ 362,500.00
	<b>TOTAL CHARGES FOR SERVICES</b>	\$ 1,794,500.00	\$ 2,162,500.00
	<b>REVENUE FROM OTHER SOURCES</b>		
	<b>NON-REVENUE RECEIPTS</b>		
502-3410401-0000	VRA LOAN	\$ -	\$ -
502-3410402-0000	WQJF Grant	\$ -	\$ -
502-3410404-0000	NUTRIENT CREDIT REBATE	\$ -	\$ -
	<b>TOTAL NON-REVENUE RECEIPTS</b>	\$ -	\$ -
	<b>TOTAL FROM OTHER SOURCES</b>	\$ -	\$ -
	<b>TOTAL SEWER FUND</b>	\$ 1,834,500.00	\$ 2,212,500.00
	<b>TOTAL REVENUES ALL FUNDS</b>	\$ 6,977,019.00	\$ 7,631,545.00

<b>FY 20-21 BUDGET EXPENSES</b>			
Account Number	Account Description	APPROVED 2019-2020	3/11/2020 DRAFT REQUESTED 2020-2021
<b>GENERAL FUND</b>			
<b>TOWN COUNCIL</b>			
100-4011100-1111	EXPENSE COMPENSATION	\$ 18,900.00	\$ 18,900.00
100-4011100-2100	MATCHING FICA EXPENSE (7.65 %)	\$ 1,450.00	\$ 1,450.00
100-4011100-5540	TRAINING	\$ 4,000.00	\$ 4,000.00
100-4011100-5699	LOCAL CONTRIBUTIONS	\$ -	\$ -
100-4011100-5800	MISCELLANEOUS	\$ 1,000.00	\$ 5,000.00
100-4011100-5810	Dues	\$ 3,000.00	\$ 3,000.00
100-4011100-6017	TOWN CODE SUPPLEMENTS	\$ 5,000.00	\$ 2,000.00
100-4011100-6018	STATE CODE SUPPLEMENTS	\$ -	\$ -
	<b>TOTAL TOWN COUNCIL</b>	\$ 33,350.00	\$ 34,350.00

	<b>TOWN CLERK</b>			
100-4011200-1114	SALARIES/WAGES/TNCLK	\$	47,200.00	\$ 44,600.00
100-4011200-2100	MATCHING FICA EXPENSE (7.65 %)	\$	3,610.00	\$ 3,400.00
100-4011200-5510	MILEAGE	\$	500.00	\$ 250.00
100-4011200-5540	EDUCATION/TRAINING	\$	3,000.00	\$ 1,000.00
100-4011200-5810	DUES	\$	100.00	\$ 100.00
	<b>TOTAL TOWN CLERK</b>	\$	54,410.00	\$ 49,350.00
	<b>TOWN MANAGER</b>			
100-4012110-1112	COMPENSATION	\$	148,000.00	\$ 141,880.00
100-4012110-2100	MATCHING FICA EXPENSE (7.65 %)	\$	11,315.00	\$ 10,860.00
100-4012110-3399	BLIGHT ABATEMENT	\$	17,000.00	\$ 17,000.00
100-4012110-5230	TELECOMMUNICATIONS	\$	600.00	\$ 600.00
100-4012110-5510	MILEAGE	\$	150.00	\$ -
100-4012110-5540	TRAINING	\$	1,500.00	\$ -
100-4012110-5810	DUES	\$	350.00	\$ 500.00
	<b>TOTAL TOWN MANAGER</b>	\$	178,915.00	\$ 170,840.00
	<b>LEGAL SERVICES</b>			
100-4012210-3150	PROFESSIONAL SERVICES	\$	35,000.00	\$ 35,000.00
	<b>TOTAL LEGAL SERVICES</b>	\$	35,000.00	\$ 35,000.00
	<b>PERSONNEL</b>			
100-4012220-2100	SOCIAL SECURITY	\$	-	\$ -
100-4012220-2210	VRS	\$	126,000.00	\$ 147,950.00
100-4012220-2220	VMLIP - STD	\$	660.00	\$ 700.00
100-4012220-2230	VMLIP - LTD	\$	6,170.00	\$ 6,559.00
100-4012220-2250	Line of Duty Act	\$	6,800.00	\$ 8,500.00
100-4012220-2300	HEALTH INSURANCE	\$	211,230.00	\$ 216,400.00
100-4012220-2400	LIFE INSURANCE	\$	14,935.00	\$ 15,850.00
100-4012220-2600	UNEMPLOYMENT INSURANCE	\$	205.00	\$ 205.00
100-4012220-2700	WORKER'S COMPENSATION	\$	19,180.00	\$ 39,000.00
100-4012220-3110	RANDOM DRUG SCREENING	\$	750.00	\$ 750.00
	<b>TOTAL PERSONNEL</b>	\$	385,930.00	\$ 435,914.00
	<b>INDEPENDENT AUDITOR</b>			
100-4012240-3120	CONTRACTUAL SERVICES	\$	15,750.00	\$ 16,050.00
	<b>TOTAL INDEPENDENT AUDITOR</b>	\$	15,750.00	\$ 16,050.00

	<b>TOWN TREASURER</b>		
100-4012410-1113	COMPENSATION	\$ 132,000.00	\$ 93,000.00
100-4012410-2100	MATCHING FICA EXPENSE (7.65 %)	\$ 10,100.00	\$ 7,100.00
100-4012410-3130	PROFESSIONAL SER/TAX CONV	\$ 5,000.00	\$ 2,500.00
100-4012410-3150	PROFESSIONAL SER/VEC	\$ -	\$ -
100-4012410-5305	SURETY BONDS	\$ 415.00	\$ 500.00
100-4012410-5540	TRAINING	\$ 5,000.00	\$ 2,000.00
100-4012410-5810	DUES	\$ 300.00	\$ 1,000.00
100-4012410-6015	AUTO DECALS	\$ -	\$ -
100-4012410-6020	CIGARETTE TAX STAMPS	\$ 6,500.00	\$ -
	<b>TOTAL TOWN TREASURER</b>	\$ 159,315.00	\$ 106,100.00
	<b>FINANCE/ACCOUNTING</b>		
100-4012430-1113	COMPENSATION	\$ 123,000.00	\$ 132,200.00
100-4012430-2100	MATCHING FICA EXPENSE (7.65 %)	\$ 9,410.00	\$ 10,112.00
100-4012430-5540	TRAINING	\$ 3,500.00	\$ 3,400.00
	<b>TOTAL FINANCE/ACCOUNTING</b>	\$ 135,910.00	\$ 145,712.00
	<b>CENTRAL ADM/PURCHASING</b>		
100-4012530-3320	MAINTENANCE CONTRACTS	\$ 33,000.00	\$ 46,000.00
100-4012530-3400	WEBSITE RESERVE	\$ 1,000.00	\$ 1,000.00
100-4012530-3501	NEWSLETTER	\$ 1,000.00	\$ 1,000.00
100-4012530-3600	ADVERTISING	\$ 10,000.00	\$ 8,000.00
100-4012530-5210	POSTAGE	\$ 8,500.00	\$ 11,500.00
100-4012530-5230	TELECOMMUNICATIONS	\$ 1,350.00	\$ 2,000.00
100-4012530-5250	SOCIAL MEDIA ARCHIVING	\$ 2,700.00	\$ 2,700.00
100-4012530-5415	COPIER LEASE	\$ 3,330.00	\$ 4,500.00
100-4012530-5540	TRAINING	\$ 2,500.00	\$ 2,500.00
100-4012530-5699	CONTRIBUTION / CC SOCIAL MEDIA	\$ 7,500.00	\$ 5,000.00
100-4012530-5810	DUES	\$ 500.00	\$ 500.00
100-4012530-6001	OFFICE SUPPLIES	\$ 10,000.00	\$ 10,150.00
	<b>TOTAL CENTRAL ADM/PURCHASING</b>	\$ 81,380.00	\$ 94,850.00
	<b>RISK MANAGEMENT</b>		
100-4012550-5304	BLANKET EXCESS LIABILITY	\$ 9,200.00	\$ 16,000.00
100-4012550-5305	AUTOMOBILE INSURANCE	\$ 9,500.00	\$ 11,000.00
100-4012550-5308	SEMI-MULTI PERIL INS	\$ 31,350.00	\$ 27,700.00
100-4012550-5800	INSURANCE DEDUCTABLES	\$ -	\$ -
	<b>TOTAL RISK MANAGEMENT</b>	\$ 50,050.00	\$ 54,700.00
	<b>ENGINEERING SERVICES</b>		
100-4012600-3140	ENGINEERING SERVICES	\$ 5,000.00	\$ 5,000.00
	<b>TOTAL ENGINEERING SERVICES</b>	\$ 5,000.00	\$ 5,000.00

	ELECTIONS			
100-4013100-1125	ELECTION OFFICIALS	\$	1,000.00	\$ 2,500.00
100-4013100-6001	OFFICE SUPPLIES	\$	2,000.00	\$ 2,500.00
	<b>TOTAL ELECTIONS</b>	\$	<b>3,000.00</b>	\$ <b>5,000.00</b>
	<b>PUBLIC DEFENDER FEES</b>			
100-4021500-3150	PUBLIC DEFENDER FEES	\$	2,000.00	\$ 2,000.00
	<b>TOTAL PUBLIC DEFENDER FEES</b>	\$	<b>2,000.00</b>	\$ <b>2,000.00</b>
	<b>POLICE DEPARTMENT</b>			
100-4031100-1139	COMPENSATION	\$	517,000.00	\$ 597,510.00
100-4031100-2100	MATCHING FICA EXPENSE (7.65 %)	\$	40,000.00	\$ 45,710.00
100-4031100-3110	MEDICAL EXAMINATIONS	\$	500.00	\$ 500.00
100-4031100-3115	PRE EMPLOYMENT DRUG SCREEN	\$	500.00	\$ 500.00
100-4031100-3190	INTERPRETER	\$	400.00	\$ 400.00
100-4031100-3310	REPAIR & MAINTENANCE	\$	12,000.00	\$ 12,000.00
100-4031100-3320	MAINTENANCE CONTRACTS	\$	17,100.00	\$ 14,500.00
100-4031100-4082	WILDLIFE MANAGEMENT	\$	1,000.00	\$ 500.00
100-4031100-5210	POSTAGE	\$	250.00	\$ 500.00
100-4031100-5230	TELECOMMUNICATIONS	\$	4,625.00	\$ 4,600.00
100-4031100-5415	COPIER LEASE	\$	3,330.00	\$ 3,400.00
100-4031100-5540	TRAINING	\$	12,500.00	\$ 22,250.00
100-4031100-5545	OFFICE ACCREDIATION	\$	1,700.00	\$ 1,700.00
100-4031100-5810	DUES	\$	700.00	\$ 700.00
100-4031100-5815	COMMUNITY RELATIONS	\$	2,000.00	\$ 2,000.00
100-4031100-6001	OFFICE SUPPLIES	\$	2,350.00	\$ 1,600.00
100-4031100-6008	GASOLINE & OIL	\$	14,500.00	\$ 14,500.00
100-4031100-6010	POLICE SUPPLIES	\$	13,500.00	\$ 13,500.00
100-4031100-6011	UNIFORMS	\$	4,000.00	\$ 4,000.00
	<b>TOTAL POLICE DEPARTMENT</b>	\$	<b>647,955.00</b>	\$ <b>740,370.00</b>
	<b>TRAFFIC CONTROL</b>			
100-4031300-5699	COUNTY CONT/CROSSING GD	\$	2,500.00	\$ 2,500.00
	<b>TOTAL TRAFFIC CONTROL</b>	\$	<b>2,500.00</b>	\$ <b>2,500.00</b>
	<b>EMERGENCY SERVICES</b>			
100-4031400-5699	CONTRIBUTION/CC CENT ALRM	\$	5,000.00	\$ 5,000.00
	<b>TOTAL EMERGENCY SERVICES</b>	\$	<b>5,000.00</b>	\$ <b>5,000.00</b>
	<b>VOLUNTEER FIRE DEPARTMENT</b>			
100-4032200-5699	CONTRIBUTION/JHEVFD	\$	30,000.00	\$ 30,000.00
100-4032200-5707	FIRE FUND PROGRAM	\$	14,500.00	\$ 15,250.00
100-4032200-88411	CAPITAL PROJECT RESERVE	\$	10,000.00	\$ 10,000.00
	<b>TOTAL VOLUNTEER FIRE DEPT</b>	\$	<b>54,500.00</b>	\$ <b>55,250.00</b>

	<b>CORRECTION &amp; DETENTION</b>			
100-4039200-5550	CONFINEMENT OF PRISONERS	\$	250.00	\$ 250.00
	<b>TOTAL CORRECTION &amp; DETENTION</b>	\$	250.00	\$ 250.00
	<b>PUBLIC WORKS ADMINISTRATION</b>			
100-4041100-1140	COMPENSATION	\$	43,500.00	\$ 69,910.00
100-4041100-2100	MATCHING FICA EXPENSE (7.65 %)	\$	3,330.00	\$ 5,350.00
100-4041100-3110	MEDICAL EXAMS	\$	1,000.00	\$ 1,000.00
100-4041100-3310	VEHICLE REP & MAINTENANCE	\$	7,000.00	\$ 11,000.00
100-4041100-5120	FUEL OIL/HEAT	\$	1,500.00	\$ 1,500.00
100-4041100-5230	TELECOMMUNICATIONS	\$	5,000.00	\$ 5,000.00
100-4041100-5415	COPIER LEASE	\$	2,665.00	\$ 2,665.00
100-4041100-5540	TRAINING	\$	500.00	\$ 3,500.00
100-4041100-6001	OFFICE SUPPLIES	\$	500.00	\$ 500.00
	<b>TOTAL PUBLI WKS ADMINISTRATION</b>	\$	64,995.00	\$ 100,425.00
	<b>HWYS, STS BRIDGES &amp; SDWLKS</b>			
100-4041200-1183	COMPENSATION	\$	130,500.00	\$ 156,710.00
100-4041200-2100	MATCHING FICA EXPENSE (7.65 %)	\$	10,000.00	\$ 11,990.00
100-4041200-3310	EQUIPMENT MAINTENANCE	\$	12,000.00	\$ 12,000.00
100-4041200-3315	SIDEWALK MAINTENANCE	\$	15,000.00	\$ 15,000.00
100-4041200-3316	STREET SIGN MAINTENANCE	\$	700.00	\$ -
100-4041200-5425	NORFOLK/SOUTHERN R-O-W'S	\$	1,075.00	\$ 1,100.00
100-4041200-6007	MATERIALS & SUPPLIES	\$	4,000.00	\$ 4,000.00
100-4041200-6008	GASOLINE & OIL	\$	20,000.00	\$ 20,000.00
100-4041200-6011	UNIFORMS	\$	4,000.00	\$ 6,000.00
	<b>TOTAL HWYS, STS BRIDGES &amp; SWLKS</b>	\$	197,275.00	\$ 226,800.00
	<b>VDOT STREET MAINTENANCE</b>			
100-4041250-3300	VDOT STREET MAINTENANCE	\$	538,615.00	\$ 411,618.00
100-4041250-3310	EQUIPMENT MAINTENANCE (VDOT)	\$	10,000.00	\$ 10,000.00
100-4041250-8801	EQUIPMENT PURCHASE (VDOT)	\$	10,000.00	\$ 137,000.00
	<b>TOTAL VDOT STREET MAINTENANCE</b>	\$	558,615.00	\$ 558,618.00
	<b>STREET LIGHTS</b>			
100-4041320-5110	ELECTRICITY	\$	60,000.00	\$ 66,500.00
	<b>TOTAL STREET LIGHTS</b>	\$	60,000.00	\$ 66,500.00
	<b>SNOW REMOVAL</b>			
100-4041330-3220	CONTRACTUAL SERVICES	\$	16,000.00	\$ 16,000.00
100-4041330-6007	MATERIALS & SUPPLIES	\$	2,000.00	\$ 2,000.00
	<b>TOTAL SNOW REMOVAL</b>	\$	18,000.00	\$ 18,000.00
	<b>PARKING METERS &amp; LOTS</b>			
100-4041340-6007	MATERIALS & SUPPLIES	\$	1,500.00	\$ 1,500.00
	<b>TOTAL PARKING METERS &amp; LOTS</b>	\$	1,500.00	\$ 1,500.00

	<b>STREET &amp; ROAD CLEANING</b>			
100-4042200-6007	MATERIALS & SUPPLIES	\$	1,000.00	\$ 500.00
	<b>TOTAL STREET &amp; ROAD CLEANING</b>	\$	1,000.00	\$ 500.00
	<b>REFUSE COLLECTION</b>			
100-4042300-3220	CONTRACTUAL SERVICES	\$	194,000.00	\$ 203,000.00
100-4042300-6225	RECYCLING SERVICES	\$	65,000.00	\$ 75,000.00
	<b>TOTAL REFUSE COLLECTION</b>	\$	259,000.00	\$ 278,000.00
	<b>REFUSE DISPOSAL</b>			
100-4042400-3800	FCO LANDFILL CHARGES	\$	40,000.00	\$ 40,000.00
	<b>TOTAL REFUSE DISPOSAL</b>	\$	40,000.00	\$ 40,000.00
	<b>GENERAL PROPERTIES</b>			
100-4043200-3310	REPAIR & MAINTENANCE	\$	15,000.00	\$ 15,000.00
100-4043200-3325	HERMITAGE SWPOND MAINT	\$	4,100.00	\$ 4,100.00
100-4043200-6007	MATERIALS & SUPPLIES	\$	500.00	\$ 500.00
100-4043200-6017	HOLIDAY DECORATIONS	\$	500.00	\$ 500.00
	<b>TOTAL GENERAL PROPERTIES</b>	\$	20,100.00	\$ 20,100.00
	<b>BUILDING SERVICES</b>			
100-4064200-3150	PROFESSIONAL SERVICES	\$	2,451.00	\$ 2,500.00
100-4064200-3200	CONTRACTURAL SERVICES	\$	17,326.00	\$ 19,500.00
100-4064200-5110	ELECTRICITY	\$	18,892.00	\$ 19,800.00
100-4064200-5120	NATURAL GAS/HEAT	\$	2,550.00	\$ 3,200.00
100-4064200-5130	WATER/SEWER	\$	717.00	\$ 800.00
100-4064200-5230	TELECOMMUNICATIONS	\$	7,646.00	\$ 7,800.00
100-4064200-5304	LIABILITY INSURANCE	\$	2,011.00	\$ 2,500.00
100-4064200-7113	IN KIND COSTS	\$	12,864.00	\$ 13,000.00
100-4064200-7115	SHARED MAINTENANCE	\$	17,222.00	\$ 19,000.00
100-4064200-8411	CAPITAL ASSET RESERVES	\$	6,804.00	\$ 7,000.00
	<b>TOTAL BUILDING SERVICES</b>	\$	88,483.00	\$ 95,100.00
	<b>PARKS &amp; RECREATION</b>			
100-4071310-3160	CONTRACTURAL SER/IN BLUE	\$	1,000.00	\$ 1,000.00
100-4071310-5699	CONTRIBUTION/CCP&R	\$	-	\$ -
100-4071310-6017	HOLIDAY DECORATIONS	\$	1,500.00	\$ 1,500.00
100-4071310-6018	ROSE HILL PARK MAINTENANCE	\$	5,000.00	\$ 5,000.00
	<b>TOTAL PARKS &amp; RECREATION</b>	\$	7,500.00	\$ 7,500.00

	<b>PLANNING</b>			
100-4081100-1155	COMPENSATION	\$	82,500.00	\$ 93,270.00
100-4081100-2100	MATCHING FICA EXPENSE (7.65 %)	\$	6,310.00	\$ 7,135.00
100-4081100-3190	PROFESSIONAL SERVICES	\$	5,000.00	\$ 5,000.00
100-4081100-3195	PREPAID APPLICATION FEES	\$	-	\$ -
100-4081100-3500	PRINTING	\$	100.00	\$ 200.00
100-4081100-5510	MILEAGE	\$	500.00	\$ 100.00
100-4081100-5540	TRAINING	\$	500.00	\$ 500.00
100-4081100-5810	DUES	\$	500.00	\$ 500.00
100-4081100-6001	OFFICE EQUIPMENT	\$	100.00	\$ 100.00
100-4081100-6012	PUBLICATIONS	\$	-	\$ 100.00
	<b>TOTAL PLANNING</b>	\$	95,510.00	\$ 106,905.00
	<b>BOARD OF ZONING APPEALS</b>			
100-4081400-1110	EXPENSE COMPENSATION	\$	500.00	\$ 500.00
100-4081400-5540	TRAINING	\$	500.00	\$ 500.00
	<b>TOTAL BOARD OF ZONING APPEALS</b>	\$	1,000.00	\$ 1,000.00
	<b>ECONOMIC DEVELOPMENT</b>			
100-4081500-3400	WEB SITE REDESIGN	\$	-	\$ -
100-4081500-3450	SE COLLECTOR EVALUATION	\$	25,000.00	\$ -
100-4081500-3650	MARKETING & BRANDING	\$	15,000.00	\$ -
100-4081500-5693	ARTS FUNDING MATCH	\$	4,000.00	\$ 4,500.00
100-4081500-5694	ECODEV/CC ANNUAL CONTRIBUTION	\$	5,000.00	\$ -
100-4081500-5695	TOWN/COUNTY ECONOMIC DEV	\$	-	\$ 17,500.00
100-4081500-5696	ECONOMIC DEVELOPMENT RESERVE	\$	2,500.00	\$ -
100-4081500-5698	GRANT AND MATCHING FUNDS	\$	-	\$ -
100-4081500-5699	DBI/ECO DEV PROF SERVICES	\$	20,000.00	\$ 4,000.00
100-4081500-5700	ANNEXATION AREA PROF SERVICES	\$	-	\$ 25,000.00
	<b>TOTAL ECONOMIC DEVELOPMENT</b>	\$	71,500.00	\$ 51,000.00
	<b>PLANNING COMMISSION</b>			
100-4081600-1111	EXPENSE COMPENSATION	\$	5,000.00	\$ 5,000.00
100-4081600-5540	TRAINING	\$	1,000.00	\$ 1,000.00
100-4081600-5810	DUES	\$	250.00	\$ 250.00
	<b>TOTAL PLANNING COMMISSION</b>	\$	6,250.00	\$ 6,250.00
	<b>B'VILLE AREA DEV AUTHORITY</b>			
100-4081700-1111	EXPENSE COMPENSATION	\$	2,500.00	\$ 2,500.00
100-4081700-1111	MATCHING FICA EXPENSE (7.65 %)	\$	-	\$ -
100-4081700-5540	TRAINING	\$	250.00	\$ 250.00
100-4081700-5810	DUES	\$	125.00	\$ 125.00
	<b>TOTAL B'VILLE AREA DEV AUTHORITY</b>	\$	2,875.00	\$ 2,875.00

	<b>ARCHITECTURAL REVIEW BOARD</b>			
100-4081800-5540	TRAINING	\$	500.00	\$ 500.00
	<b>TOTAL ARCHITECTURAL REVIEW BD</b>	\$	500.00	\$ 500.00
	<b>TREE BOARD</b>			
100-4081900-5800	MISCELLANEOUS	\$	150.00	\$ 500.00
	<b>TOTAL TREE BOARD</b>	\$	150.00	\$ 500.00
	<b>CAPITAL OUTLAY</b>			
100-4094200-8207	SOFTWARE UPGRADES	\$	-	\$ -
100-4094200-8225	COMPUTER REPLACEMENT	\$	7,500.00	\$ 7,500.00
100-4094200-8230	REPAIRS TO 23 E MAIN-LS RESERVE	\$	73,265.00	\$ 44,235.00
100-4094200-8231	PATROL VEHICLE	\$	52,600.00	\$ 52,600.00
100-4094200-8338	ONE TON DUMP	\$	-	\$ -
100-4094200-8340	MOWER	\$	12,500.00	\$ -
100-4094200-8411	CAPITAL RESERVE	\$	-	\$ -
100-4094200-8603	PD SERVER REPLACEMENT RESERVE	\$	-	\$ 6,000.00
100-4094200-8702	WAYFINDING SIGNS RESERVE	\$	5,000.00	\$ 5,000.00
100-4094200-8803	PUBLIC WORKS IMPROVEMENTS	\$	-	\$ -
100-4094200-8910	PD BODY CAMERA REPLACEMENTS	\$	-	\$ -
100-4094200-8911	VIRGINIA AVENUE PER	\$	10,000.00	\$ 55,000.00
100-4094200-8912	POLICE MDT REPLACEMENT	\$	-	\$ -
100-4094200-8913	POLICE AV EQUIPMENT	\$	-	\$ -
100-4094200-8914	RIXEY MOOR PLAYGROUND IMP	\$	60,000.00	\$ -
100-4094200-8915	HOGAN'S ALLEY IMPROVE RESERVE	\$	3,000.00	\$ 1,000.00
100-4094200-8919	STORM WATER MITIGATION	\$	-	\$ -
100-4094200-8950	FOUR WHEELER	\$	12,500.00	\$ -
100-4094200-8951	PD RADIO REPLACEMENT RESERVE	\$	20,000.00	\$ 20,000.00
100-4094200-8955	TOWN RUN PER	\$	42,000.00	\$ -
100-4094200-8956	ASHBY/ARCHER PER	\$	15,000.00	\$ -
100-4094200-8958	ENDERS PROFFER RESERVES	\$	150,000.00	\$ -
100-4094200-8959	HOLIDAY DECORATION REPLACEMENT	\$	-	\$ 10,000.00
	<b>TOTAL CAPITAL OUTLAY</b>	\$	463,365.00	\$ 201,335.00
	<b>CONTINGENCY</b>			
100-4094300-5800	CONTINGENCY (3.00%)	\$	100,335.00	\$ 110,300.00
	<b>TOTAL CONTINGENCY</b>	\$	100,335.00	\$ 110,300.00
	<b>DEBT SERVICE</b>			
100-4095000-9110	RDA PRINCIPAL	\$	39,152.00	\$ 40,988.00
100-4095000-9120	RDA INTEREST	\$	82,324.00	\$ 80,488.00
100-4095000-9130	RDA DEBT SER RESERVE	\$	-	\$ -
	<b>TOTAL DEBT SERVICE</b>	\$	121,476.00	\$ 121,476.00

TOTAL GENERAL FUND OPERATIONAL	\$	3,344,468.00	\$	3,540,309.00
TOTAL GENERAL FUND CONTINGENCY	\$	100,335.00	\$	110,300.00
TOTAL GENERAL FUND CAP OUTLAY	\$	463,365.00	\$	201,335.00
TOTAL GENERAL FUND DEBT SERVICE	\$	121,476.00	\$	121,476.00

<b>TOTAL GENERAL FUND EXPENSES</b>	<b>\$</b>	<b>4,029,644.00</b>	<b>\$</b>	<b>3,973,420.00</b>
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**WATER FUND**

**PERSONNEL**

501-4012220-1140	COMPENSATION	\$	49,100.00	\$	39,300.00
501-4012220-2100	MATCHING FICA EXPENSE (7.65 %)	\$	3,755.00	\$	3,010.00
501-4012220-2210	VRS	\$	27,150.00	\$	32,810.00
501-4012220-2220	VMLIP - STD	\$	145.00	\$	154.00
501-4012220-2230	VMLIP - LTD	\$	1,330.00	\$	1,415.00
501-4012220-2300	HEALTH INSURANCE	\$	45,505.00	\$	47,910.00
501-4012220-2400	LIFE INSURANCE	\$	3,220.00	\$	3,510.00
501-4012220-2600	UNEMPLOYMENT INSURANCE	\$	45.00	\$	46.00
501-4012220-2700	WORKER'S COMPENSATION	\$	4,850.00	\$	8,500.00
501-4012220-3170	MISS UTILITY	\$	2,000.00	\$	1,500.00
501-4012220-3320	HANDHELD MAINT	\$	2,310.00	\$	4,500.00
501-4012220-5210	POSTAGE	\$	2,750.00	\$	4,400.00
501-4012220-5540	TRAINING	\$	2,500.00	\$	2,500.00
501-4012220-6001	OFFICE SUPPLIES	\$	1,500.00	\$	500.00
	<b>TOTAL PERSONNEL</b>	<b>\$</b>	<b>146,160.00</b>	<b>\$</b>	<b>150,055.00</b>

	<b>TREATMENT</b>		
501-4012222-1147	COMPENSATION	\$ 116,800.00	\$ 147,000.00
501-4012222-2100	MATCHING FICA EXPENSE (7.65 %)	\$ 9,000.00	\$ 11,240.00
501-4012222-2830	CERTIFICATION FEES	\$ 500.00	\$ 900.00
501-4012222-2840	STATE CONNECTION FEES	\$ 5,200.00	\$ 5,400.00
501-4012222-2850	LAB TESTING	\$ 8,500.00	\$ 8,500.00
501-4012222-3110	MEDICAL EXAMS	\$ 200.00	\$ 200.00
501-4012222-3145	PROFESSIONAL SERVICES	\$ 15,000.00	\$ 15,000.00
501-4012222-3146	UTILITY RATE STUDY	\$ -	\$ -
501-4012222-3210	SLUDGE REMOVAL	\$ 20,000.00	\$ 30,000.00
501-4012222-3220	CLEAN RIVER INTAKE	\$ 2,000.00	\$ 2,000.00
501-4012222-3310	REPAIR & MAINTENANCE	\$ 56,000.00	\$ 60,000.00
501-4012222-3510	CONSUMER CONFIDENCE RPT	\$ 500.00	\$ 500.00
501-4012222-5110	ELECTRICITY	\$ 60,000.00	\$ 61,500.00
501-4012222-5120	PROPANE HEAT WTP	\$ 3,500.00	\$ 3,500.00
501-4012222-5230	TELECOMMUNICATIONS	\$ 2,750.00	\$ 3,800.00
501-4012222-5415	COPIER LEASE	\$ 670.00	\$ 670.00
501-4012222-5540	TRAINING	\$ 2,500.00	\$ 2,500.00
501-4012222-5690	DISCHARGE PERMIT RENEWAL	\$ 650.00	\$ 650.00
501-4012222-5810	DUES	\$ 1,100.00	\$ 1,100.00
501-4012222-6001	OFFICE SUPPLIES	\$ 1,000.00	\$ 1,000.00
501-4012222-6004	LAB SUPPLIES	\$ 4,500.00	\$ 4,500.00
501-4012222-6005	JANITORIAL SUPPLIES	\$ 1,000.00	\$ 1,000.00
501-4012222-6008	GASOLINE & OIL	\$ 6,200.00	\$ 6,200.00
501-4012222-6011	UNIFORMS	\$ 1,300.00	\$ 1,000.00
501-4012222-6014	TOOLS	\$ 500.00	\$ 500.00
501-4012222-6019	SAFETY EQUIPMENT	\$ 2,000.00	\$ 2,000.00
501-4012222-6020	PERSONAL EQUIPMENT	\$ 600.00	\$ 600.00
501-4012222-6025	CHEMICALS	\$ 48,000.00	\$ 40,000.00
	<b>TOTAL TREATMENT</b>	\$ 369,970.00	\$ 411,260.00
	<b>DISTRIBUTION &amp; MAINTENANCE</b>		
501-4012224-1183	COMPENSATION	\$ 97,600.00	\$ 139,250.00
501-4012224-2100	MATCHING FICA EXPENSE (7.65 %)	\$ 7,500.00	\$ 10,650.00
501-4012224-3330	LINE REPAIR & MAINTENANCE	\$ 50,000.00	\$ 50,000.00
501-4012224-6007	MATERIALS & SUPPLIES	\$ 30,000.00	\$ 30,000.00
501-4012224-6019	SAFETY EQUIPMENT	\$ 700.00	\$ 700.00
501-4012224-6030	NEW SERVICE SUPPLIES	\$ 9,000.00	\$ 9,000.00
	<b>TOTAL DISTRIBUTION &amp; MAINT</b>	\$ 194,800.00	\$ 239,600.00

	CAPITAL OUTLAY			
501-4094200-8102	TANK REPAIR & MAINT	\$	85,000.00	\$ 85,000.00
501-4094200-8105	PICKUP (1/2)			\$ 15,000.00
501-4094200-8167	SCADA			
501-4094200-8211	CAPITAL RESERVES	\$	1,115.00	\$ 207,975.00
501-4094200-8340	MOWER (1/2)			
501-4094200-8345	PW ONE TON DUMP TRUCK			
501-4094200-8360	HANDHELD METER READER	\$	-	\$ 7,000.00
501-4094200-8361	WATER DIST SYSTEM UPGRADES	\$	90,000.00	\$ 115,000.00
501-4094200-8550	EQUIPMENT REPAIR RESERVE	\$	25,000.00	\$ 25,000.00
501-4094200-8605	WTP BUILDING MAINTENANCE			
501-4094200-8704	WATER FINISH PUMP REPLACEMENT			
501-4094200-8953	UTILITY PLANT GATES			
501-4094200-8954	STORAGE BUILDING	\$	4,500.00	\$ -
501-4094200-8957	WTP EVALUATION & REPAIRS	\$	175,000.00	\$ -
501-4094200-8958	WATER METER REPLACEMENT	\$	-	\$ 165,000.00
	TOTAL CAPITAL OUTLAY	\$	380,615.00	\$ 619,975.00
	CONTINGENCY			
501-4094300-5800	CONTINGENCY (3.00%)	\$	21,330.00	\$ 24,735.00
	TOTAL CONTINGENCY	\$	21,330.00	\$ 24,735.00
	TOTAL WATER FUND OPERATIONAL	\$	710,930.00	\$ 800,915.00
	TOTAL WATER FUND CONTINGENCY	\$	21,330.00	\$ 24,735.00
	TOTAL WATER FUND CAP OUTLAY	\$	380,615.00	\$ 619,975.00
	<b>TOTAL WATER FUND EXPENSES</b>	\$	<b>1,112,875.00</b>	\$ <b>1,445,625.00</b>

**SEWER FUND**

<b>PERSONNEL</b>			
502-4012220-1114	COMPENSATION	\$ 49,100.00	\$ 39,300.00
502-4012220-2100	MATCHING FICA EXPENSE (7.65 %)	\$ 3,755.00	\$ 3,010.00
502-4012220-2210	VRS	\$ 42,835.00	\$ 51,785.00
502-4012220-2220	VMLIP - STD	\$ 225.00	\$ 243.00
502-4012220-2230	VMLIP - LTD	\$ 2,100.00	\$ 2,236.00
502-4012220-2300	HEALTH INSURANCE	\$ 71,850.00	\$ 75,608.00
502-4012220-2400	LIFE INSURANCE	\$ 5,080.00	\$ 5,545.00
502-4012220-2600	UNEMPLOYMENT INSURANCE	\$ 70.00	\$ 71.00
502-4012220-2700	WORKER'S COMPENSATION	\$ 6,400.00	\$ 13,500.00
502-4012220-3320	HANDHELD MAINT	\$ 2,310.00	\$ 2,800.00
502-4012220-5210	POSTAGE	\$ 7,500.00	\$ 7,500.00
502-4012220-6001	OFFICE SUPPLIES	\$ 1,000.00	\$ 1,000.00
	<b>TOTAL PERSONNEL</b>	\$ 192,225.00	\$ 202,598.00
<b>TREATMENT</b>			
502-4012222-1147	COMPENSATION	\$ 267,140.00	\$ 323,200.00
502-4012222-2100	MATCHING FICA EXPENSE (7.65 %)	\$ 20,600.00	\$ 24,725.00
502-4012222-2830	CERTIFICATION FEES	\$ 900.00	\$ 500.00
502-4012222-2850	LAB TESTING	\$ 25,000.00	\$ 36,000.00
502-4012222-3145	PROFESSIONAL SERVICES	\$ 15,000.00	\$ 18,000.00
502-4012222-3146	UTILITY RATE STUDY	\$ -	\$ -
502-4012222-3210	LANDFILL-SOLIDS DISPOSAL	\$ 47,000.00	\$ 48,000.00
502-4012222-3310	REPAIR & MAINTENANCE	\$ 105,000.00	\$ 110,000.00
502-4012222-5110	ELECTRICITY	\$ 167,000.00	\$ 135,000.00
502-4012222-5230	TELECOMMUNICATIONS	\$ 5,300.00	\$ 6,000.00
502-4012222-5415	COPIER LEASE	\$ 3,330.00	\$ 3,900.00
502-4012222-5540	TRAINING	\$ 3,000.00	\$ 3,000.00
502-4012222-5690	Discharge Permit Renewal	\$ 3,000.00	\$ 3,000.00
502-4012222-5810	DUES	\$ 500.00	\$ 500.00
502-4012222-6001	OFFICE SUPPLIES	\$ 1,000.00	\$ 1,000.00
502-4012222-6004	LAB SUPPLIES	\$ 5,200.00	\$ 5,400.00
502-4012222-6005	JANITORIAL SUPPLIES	\$ 1,000.00	\$ 1,200.00
502-4012222-6008	GASOLINE & DIESEL FUEL	\$ 8,000.00	\$ 9,000.00
502-4012222-6011	UNIFORMS	\$ 1,300.00	\$ 1,000.00
502-4012222-6014	TOOLS	\$ 1,500.00	\$ 1,500.00
502-4012222-6019	SAFETY EQUIPMENT	\$ 2,000.00	\$ 2,000.00
502-4012222-6020	PERSONAL EQUIPMENT	\$ 800.00	\$ 800.00
502-4012222-6025	CHEMICALS	\$ 90,000.00	\$ 90,000.00
	<b>TOTAL TREATMENT</b>	\$ 773,570.00	\$ 823,725.00

	<b>DISTRIBUTION &amp; MAINTENANCE</b>			
502-4012224-1183	COMPENSATION	\$	98,000.00	\$ 139,250.00
502-4012224-2100	MATCHING FICA EXPENSE (7.65%)	\$	7,475.00	\$ 10,650.00
502-4012224-3310	EQUIPMENT MAINTENANCE	\$	5,000.00	\$ 5,000.00
502-4012224-3330	REPAIR & MAINTENANCE	\$	10,000.00	\$ 10,000.00
502-4012224-6007	MATERIALS & SUPPLIES	\$	2,500.00	\$ 2,500.00
502-4012224-6019	SAFETY EQUIPMENT	\$	500.00	\$ -
502-4012224-6030	NEW SERVICE SUPPLIES	\$	-	\$ -
	<b>TOTAL DISTRIBUTION &amp; MAINT</b>	\$	123,475.00	\$ 167,400.00
	<b>CAPITAL PROJECTS</b>			
	<b>TOTAL CAPITAL PROJECTS</b>	\$	-	\$ -
	<b>CAPITAL OUTLAY</b>			
502-4094200-8105	PICKUP (1/2)			\$ 15,000.00
502-4094200-8110	WWTP UPGRADES			
502-4094200-8123	SCADA			
502-4094200-8134	Sewer Collection Sys Rehab	\$	115,000.00	\$ 115,000.00
502-4094200-8340	MOWER (1/2)			
502-4094200-8345	PW ONE TON DUMP TRUCK			
502-4094200-8360	HANDHELD METER READER	\$	-	\$ 7,000.00
502-4094200-8411	CAPITAL RESERVES	\$	-	\$ 243,197.00
502-4094200-8540	MEMBRANE REPLACEMENT RESERVE	\$	10,000.00	\$ 10,000.00
502-4094200-8545	MEMBRANE PRE-PURCHASE	\$	90,000.00	\$ 90,000.00
502-4094200-8550	EQUIPMENT REPAIR RESERVE	\$	25,000.00	\$ 25,000.00
502-4094200-8602	3/4 TON PICKUP (1/2 VDOT)			
502-4094200-8604	STORM SEWER CAMERA (1/2 VDOT)			
502-4094200-8908	WWTP COMPUTER UPGRADES			
502-4094200-8952	COMMUNICATION NET FOR UTILITIES			
502-4094200-8953	UTILITY PLANT GATES			
502-4094200-8954	INVENTORY LOCKUP FENCING	\$	3,000.00	\$ -
502-4094200-8955	WWTP BUILDING REPAIR/JOINT RESERVE	\$	-	\$ 7,000.00
	<b>TOTAL CAPITAL OUTLAY</b>	\$	243,000.00	\$ 512,197.00
	<b>CONTINGENCY</b>			
502-4094300-5800	CONTINGENCY (3.00%)	\$	32,230.00	\$ 36,580.00
	<b>TOTAL CONTINGENCY</b>	\$	32,230.00	\$ 36,580.00
	<b>DEBT SERVICE</b>			
502-4095000-9118	VRA PRINCIPAL	\$	470,000.00	\$ 470,000.00
	<b>TOTAL DEBT SERVICE</b>	\$	470,000.00	\$ 470,000.00

TOTAL SEWER FUND OPERATIONAL	\$	1,089,270.00	\$	1,193,723.00
TOTAL SEWER FUND CONTINGENCY	\$	32,230.00	\$	36,580.00
TOTAL SEWER FUND CAP OUTLAY	\$	243,000.00	\$	512,197.00
TOTAL SEWER FUND DEBT SERVICE	\$	470,000.00	\$	470,000.00

<b>TOTAL SEWER FUND EXPENSES</b>	<b>\$</b>	<b>1,834,500.00</b>	<b>\$</b>	<b>2,212,500.00</b>
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<b>TOTAL EXPENSES ALL FUNDS</b>	<b>\$</b>	<b>6,977,019.00</b>	<b>\$</b>	<b>7,631,545.00</b>
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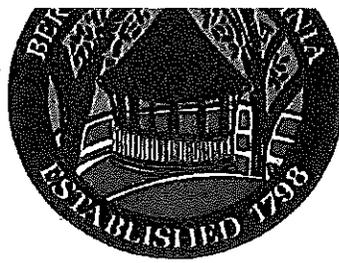
## Ward 4 Report by Kara Rodriguez

On behalf of the residents of Ward 4, I wanted to congratulate Recorder Arnold on his election to town mayor, and to Erecka Gibson and Donna McDonald for their re-election victories. I look forward to continuing to work with all of you. I also want to commend the election staff and volunteers for preparing and running the polls in the midst of some very unique and challenging circumstances.

I would like to thank Mayor Dickinson for her four years of service to the town as mayor. It is not easy to be the mayor of a small town and I appreciate the time and effort you put into the job.

Finally, I wanted to congratulate Matt Bass on his appointment to Berryville District supervisor, and wish the best to our former supervisor and now judge Mary Daniel.

57A



**A RESOLUTION OF THE COUNCIL OF THE TOWN OF BERRYVILLE, VIRGINIA  
HONORING JAMES E. BARB**

**WHEREAS, Mr. Barb was an original member of the Berryville Architectural Review Board (ARB); and**

**WHEREAS, Mr. Barb was first appointed to the ARB in 1991; and**

**WHEREAS, Mr. Barb was elected chairman of the Architectural Review Board in 2000 and has acted in that role since that time; and**

**WHEREAS, Mr. Barb has shown unwavering support for historic preservation efforts of the Town of Berryville for nearly 30 years; and**

**WHEREAS, Mr. Barb has offered invaluable advice and information as a volunteer on the Architectural Review Board; and**

**WHEREAS, Mr. Barb has promoted the community through his business, Jim Barb Realty, and his volunteer work in the community, including the Clarke County Economic Development Advisory Committee, Clarke County Lions Club, and Clarke County School Board;**

**NOW, THEREFORE, BE IT RESOLVED, that the Council of the Town of Berryville honors the important role that Jim Barb has played in the community through his dedicated service on the Berryville Architectural Review Board.**

**By order of the Town Council this ninth day of June, 2020.**

**Patricia Dickinson, Mayor**

**Harry Lee Arnold, Jr., Recorder**



**BERRYVILLE TOWN COUNCIL COMMUNITY DEVELOPMENT COMMITTEE**  
**Berryville-Clarke County Government Center**  
**MINUTES**  
**June 22, 2020**

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A meeting of the Berryville Town Council Community Development Committee was held on Monday, June 22, 2020 at 2:00 p.m. in the Berryville-Clarke County Government Center, located at 101 Chalmers Court in Berryville, Virginia.

**Attendance:**

Members of the committee present: Chair Kara Rodriguez, Diane Harrison

Member of the committee absent: Donna McDonald

Staff participating: Christy Dunkle, Community Development Director; Paul Culp, Town Clerk

**1. Call to Order**

Chair Rodriguez called the meeting to order at 2:03 p.m.

**2. Approval of Agenda**

Ms. Harrison moved for approval of the agenda as submitted. The motion passed by consensus.

**3. New Business**

Ms. Dunkle said she had been in contact with Arnett Muldrow, the firm with which the Town had recently contracted for branding services. She said she and Arnett Muldrow had discussed logistics for a three-day visit that would entail discussions between the firm and a steering committee from the Town, and themed roundtable discussions involving representatives of tourism-related entities, economic development partners, event organizers, historical/cultural/artistic interests, youth, and possibly agriculture. Ms. Dunkle and the committee agreed that the public would be able to participate fully via an online survey provided by Arnett Muldrow as a component of its services.

The committee determined that the workshop would occur during the week of July 20, 2020.

There was a discussion of how to achieve public awareness of the effort, including use of the Town website and email list, and media involvement.

There was a discussion of the makeup of the steering committee, Arnett Muldrow having recommended a maximum of five members. The committee agreed that Ms. Harrison should serve and that the County should have one representative.

There was a discussion of what categories of themed meetings to have and of whether some of those suggested by Arnett Muldrow might be consolidated.

The committee agreed to give further consideration to how best to involve youth.

There was a discussion of particular individuals to consider inviting to participate in roundtable discussions and of which organizations should be represented.

There was a discussion of meeting times and locations.

There was a discussion of whether to depend on virtual or in-person meetings, with the consensus being that the Town's capabilities in the arena of virtual meetings are limited.

#### **4. Other**

No other business came before the committee.

#### **5. Closed Session**

None.

#### **6. Adjourn**

Chair Rodriguez invited a motion to adjourn. Ms. Harrison so moved, with the meeting adjourning by consensus at 2:50 p.m.