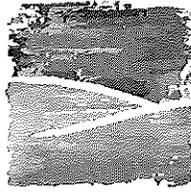


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**B E R R Y V I L L E**  
EST. 1798 *Genuine* VIRGINIA

**AGENDA**  
**Town of Berryville**  
**ARCHITECTURAL REVIEW BOARD**  
**Regular Meeting**  
Wednesday, November 4, 2020 - 12:30 p.m.  
101 Chalmers Court - Meeting Room AB – Second Floor

**AGENDA**

1. **Call to Order** – Christy Dunkle, Planner
2. **Election of Officers** – Chairman, Vice Chairman
3. **Approval of Agenda**
4. **Approval of Minutes** – November 6, 2019
5. **Architectural Review**  
Sam Breeden, Owner, is requesting a Certificate of Appropriateness for wall and freestanding signage located at 23 North Buckmarsh Street, identified as Tax Map Parcel number 14A1-((A))-55, zoned C General Commercial.
6. **Discussion** – Parking Meter Contest judging
7. **Other**
8. **Adjourn**

Harry Lee Arnold, Jr.  
*Mayor*

Erecka L. Gibson  
*Recorder*

*Council Members*

Donna Marie McDonald  
*Ward 1*

Diane Harrison  
*Ward 2*

Grant Mazzarino  
*Ward 3*

Kara C. Rodriguez  
*Ward 4*

Keith R. Dalton  
*Town Manager*

**BERRYVILLE ARCHITECTURAL REVIEW BOARD**  
**Berryville-Clarke County Government Center**  
**MINUTES OF REGULAR MEETING**  
**Wednesday, November 6, 2019**

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A meeting of the Berryville Architectural Review Board was held on Wednesday October 2, 2019 at 12:30 p.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

**ATTENDANCE**

The following members of the Board were present: Jim Barb, Chair; Susan Godfrey, Vice Chair; Satkuna Mathur; Robin McFillen

Press present: None

Others present: Kurt VanNostrand

The following staff member was present: Christy Dunkle, Town Planner

**APPROVAL OF AGENDA**

Ms. McFillen made the motion to approve the agenda, seconded by Vice Chair Godfrey, the motion passed by voice vote.

**APPROVAL OF MINUTES**

Vice Chair Godfrey made the motion to approve the minutes of the October 2, 2019 meeting, seconded by Ms. Mathur, the motion passed by voice vote.

**Architectural Review**

**Kurt VanNostrand, Applicant (Valley Ventures I, LLC, Owner), is requesting a Certificate of Appropriateness in order to modify doors on the existing building located at 606 East Main Street, identified as Tax Map Parcel number 14A3-((A))-28, zoned C-1 Commercial.**

Ms. Dunkle described the request. She said Mr. VanNostrand is requesting approval to modify the doors on the east elevation of the building located at 606 East Main Street. Ms. McFillen asked what color they would be and he said they will be black with clear glass. Mr. VanNostrand described the improvements and said that natural light would be helpful in the building.

Ms. Dunkle said that the use of the building is currently storage and that no Certificate of Occupancy on this portion of the structure would allow more intensive uses. She asked the applicant to describe the uses they wish to have in the future. Mr. VanNostrand said they would like to use the building as an artisan market or farmers' market someday.

Ms. McFillen asked about the storage configuration. Mr. VanNostrand said there are currently five storage units and that he would be creating five additional units for a total of 10. Ms. McFillen asked about ingress and there was a discussion about the layout of the building. Ms. Mathur asked if there were any historic district concerns and Ms. Dunkle responded that there were not.

There being no further discussion, Ms. McFillen made the motion to approve the request as presented, seconded by Vice Chair Godfrey, the motion passed by voice vote.

**Other**

There was a discussion about the Berryville Main Street Parking Meter Contest. The Board agreed that there was a good choice of categories this year as previously recommended by the ARB. Ms. Dunkle said there will likely be a new member at the December meeting as the Personnel Committee have interviewed and are recommending her for appointment.

**Adjourn**

There being no further discussion, Vice Chair Godfrey made the motion to adjourn the meeting, seconded Ms. Mathur, the motion was approved by voice vote at 12:48pm.

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Jim Barb, Chairman

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Christy Dunkle, Recording Secretary

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**Sam Breeden, Owner, is requesting a Certificate of Appropriateness for wall and freestanding signage located at 23 North Buckmarsh Street, identified as Tax Map Parcel number 14A1-((A))-55, zoned C General Commercial.**

Mr. Breeden has opened a business at 23 North Buckmarsh. The previous business was Kenny's Auto and Trike Shop. He will be installing new plywood signage in the same location as the previous signage. This would include one wall sign and two panels on the freestanding sign.

**Recommendation**

Approve as presented.



**Clarke County**  
**AUTOMOTIVE**

**540-277-2566**