

Berryville-Clarke County
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BERRYVILLE
EST. 1798 *Genuine* VIRGINIA

AGENDA
Town of Berryville
ARCHITECTURAL REVIEW BOARD
Regular Meeting
Wednesday, December 2, 2020 - 12:30 p.m.

Modern Mercantile – 23 East Main Street – Berryville VA 22611

AGENDA

1. Call to Order – Susan Godfrey, Chair
2. Approval of Agenda
3. Approval of Minutes – November 4, 2020
4. Discussion – Parking Meter Contest judging
5. Other
6. Adjourn

Harry Lee Arnold, Jr.
Mayor

Erecka L. Gibson
Recorder

Council Members

Donna Marie McDonald
Ward 1

Diane Harrison
Ward 2

Grant Mazzarino
Ward 3

Kara C. Rodriguez
Ward 4

Keith R. Dalton
Town Manager

BERRYVILLE ARCHITECTURAL REVIEW BOARD
Berryville-Clarke County Government Center
MINUTES OF ORGANIZATIONAL MEETING
Wednesday, November 4, 2020

The organizational meeting of the Berryville Architectural Review Board was held on Wednesday, November 4, 2020 at 12:30 p.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

Attendance

The following members of the Board were present: Jon Burge, Susan Godfrey, Satkuna Mathur, Robin McFillen, Mary Serock

Press present: None

The following staff member was present: Christy Dunkle, Community Development Director

Call to Order

Ms. Dunkle called the meeting to order at 12:34 pm.

Election of Officers

Ms. Dunkle asked for nominations for chair. Ms. McFillen made the motion, seconded by Ms. Mathur, to elect Susan Godfrey chair. The motion passed unanimously by voice vote. Ms. Mathur made the motion to elect Robin McFillen vice chair, seconded by Ms. Godfrey, the motion passed unanimously by voice vote.

Approval of Agenda

Ms. Mathur made the motion to approve the agenda, seconded by Chair Godfrey, the motion passed by voice vote.

Approval of Minutes

Ms. Mathur made the motion to approve the minutes of the November 6, 2019 meeting as presented, seconded by Ms. McFillen, the motion passed by voice vote.

Sign Review

Sam Breeden, Owner, is requesting a Certificate of Appropriateness for wall and freestanding signage located at 23 North Buckmarsh Street, identified as Tax Map Parcel number 14A1-((A))-55, zoned C General Commercial.

Ms. Dunkle described the request. She said Sam Breeden is moving his business to the former Kenny's Trikes Shop on North Buckmarsh Street. She said he will be installing three signs, one wall sign and two on the existing freestanding sign. There was a discussion about the colors being easy to see.

There being no further discussion, Ms. Serock made the motion to approve the request as presented, seconded by Ms. McFillen, the motion passed by voice vote.

Discussion - Parking Meter Contest Judging

Ms. Dunkle said there are approximately 30 applications thus far, with a deadline of November 18. There was a discussion about the judging process. Vice Chair McFillen said she discussed the categories this year with Berryville Main Street representatives. Chair Godfrey said the online voting for people's choice was a good idea. It was determined that the ARB would meet at Modern Mercantile at 12:30 p.m. on Wednesday, December 2, 2020 to begin the judging.

Other

Ms. Dunkle said she was contacted by the County Building Official prior to the meeting about a request for the demolition of the house located at 328 North Buckmarsh Street in Berryville. She said a previous request to demolish the structure was made in 2002, adding that the ARB held a public hearing on the matter and denied the request. She said she would keep Board members updated on any further action.

Vice Chair McFillen referenced the disrepair on the Thomas Plumbing building on West Main Street. There was a discussion about blight abatement and Mr. Longerbeam's property located on Academy Street. Ms. Dunkle said the ARB would be part of the blight abatement process should this move onto a formal complaint.

Chair Godfrey asked about several businesses including the Battletown Inn and Uncle Pig on First Street. Ms. Dunkle said she was not aware of activity or plans for opening businesses on either site.

Adjourn

There being no further discussion, Vice Chair McFillen made the motion to adjourn the meeting to Modern Mercantile, 23 East Main Street, at 12:30 on December 2, 2020, seconded Mr. Burge, the motion was approved by voice vote at 1:18 p.m.

Susan Godfrey, Chair

Christy Dunkle, Recording Secretary