

**BERRYVILLE TOWN COUNCIL**  
**Tuesday, October 5, 2010**  
**Berryville-Clarke County Government Center**  
**Regular Meeting**  
**7:30pm**

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**Roll:**

**Town Council:**

Present: Wilson Kirby, Mayor; Harry Lee Arnold, Jr., Recorder; Mary Daniel; David Tollett

Absent: Allen Kitselman, Lawrence Russell, III.

**Staff:**

Keith Dalton, Town Manager; Christy Dunkle Town Planner/Assistant Town Manager; Neal White, Chief of Police

**Press:**

Becky Lane, Winchester Star; Mike Dowling, ClarkeDailyNews.com

- 1. Call to Order** – Wilson Kirby, Mayor  
Mayor Kirby called the meeting to order at 7:37pm.
  
- 2. Approval of Minutes**  
September 14, 2010  
Upon motion by Council member Tollett, seconded by Council member Daniel, the minutes of the September 14, 2010 meeting were unanimously approved.
  
- 3. Citizen's Forum**  
Stan Kerns, 6 Battletown Drive, representing The Barns of Rose Hill. Mr. Kerns said that since the early 1960's there has been an effort to get the barns renovated. He said that six years ago, the effort received a push and raised \$1.5 million for construction. He indicated that now the footprint of the final project is visible. He said that the footers, steel and slabs are in place and the catwalk is expected to be installed next week. He said the Barns board was excited with this progress and that they were happy with the general contractor's efforts. Mr. Kerns told Council that if anyone would like a tour of the project, he would be happy to accommodate them.  
  
Mayor Kirby indicated that he was excited to watch the progress from the Government Center.
  
- 4. Report of the Mayor**  
Mayor Kirby said that he and town staff shared the morning after the September meeting with students from Berryville Primary School. He said that he and town staff held two sessions with 45 to 50 students per session. He said that he enjoyed meeting with the students and that they were very quiet and well behaved. He said he explained the role of mayor and Town Council, Mr. Dalton shared his role as Town Manager and the kids went outside to talk with Chief White, who showed the kids a police vehicle, and Brian Link who showed the

kids equipment from the Department of Public Works. The Mayor said he would encourage teachers to make this an annual event.

## **5. Planning and Zoning Matters**

Christy Dunkle requested that Town Council set public hearings concerning assisted living facilities and temporary family health care structures for their November 9, 2010 meeting. She indicated that the Planning Commission had held a public hearing on these matters last month and recommended adoption in order to comply with Virginia Code modifications. The public hearings were set for the November meeting.

Ms. Dunkle said that Jay Hillerson has applied for a text amendment to the C-1 Zoning District in order to permit commercial indoor recreation by special permit and that the Planning Commission had agreed to sponsor the request. She said that the Planning Commission set a public hearing on the matter for their October 26, 2010 meeting and that comments and recommendations would be forwarded in the November Council agenda packet. Mayor Kirby and Council agreed to set the public hearing for the November meeting.

Ms. Dunkle said that Mr. Echols is requesting bond release on five sections in Battlefield Estates. She said that Chester Engineers identified several issues on sections 6D (Edgar Court and a portion of Mosby) and 3A (Hancock Court). She said that she discussed these items with Mr. Echols and he indicated that he was fine with releasing the others while he addresses the issues identified by Chester. Ms. Dunkle said that there are two motions included behind her staff report.

Upon motion by Council member Daniel, seconded by Council member Tollett, the Council of the Town of Berryville released the remaining bond proceeds as follows:

- Section 3B (Fremont Court) release of \$36,817.10;
- Section 4A (Custer Court) release of \$62,700.00; and
- Section 7A (Early Drive and Pender Court) release of \$95,952.00.

### VOTE:

Recorded Vote:

Ayes:	Wilson Kirby, Mayor Harry Lee Arnold, Jr. Recorder Mary Daniel David Tollett
Nays:	None
Abstain:	None
Absent during vote:	Allen Kitselman Lawrence Russell

Ms. Dunkle gave updates on the Clarke County High School and Barns of Rose Hill projects.

## **6. Report of Town Manager**

Mr. Dalton had nothing to report.

**7. Standing Committee Reports**

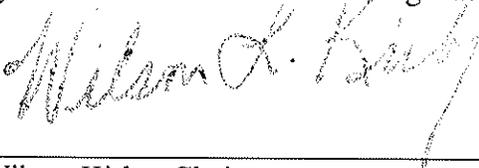
- a) BADA Liaison – Allen Kitselman  
Mr. Kitselman was not in attendance.
- b) Budget Finance/ CIP – Jay Arnold  
Nothing to add to report.
- c) Community Improvements – Allen Kitselman  
Mr. Kitselman was not in attendance. Ms. Dunkle said that Mr. Kitselman set a Community Improvements meeting for Tuesday, October 26 at 5:00pm.
- d) Planning Commission – Lawrence Russell  
Mr. Russell was not in attendance.
- e) Police and Security – Mary Daniel  
Ms. Daniel said that a Police and Security meeting has been scheduled for Wednesday, October 27 at 2:00pm. She also said that trick-or-treating will take place on Saturday, October 30. Mr. Dalton indicated that this date was advertised in the Winchester Star, the newsletter and the web site.
- f) Streets and Utilities – Wilson Kirby  
Mayor Kirby had nothing to add.
- g) Personnel / Appointments – Wilson Kirby  
Mayor Kirby had nothing to add.

**8. Other**

There was no other business.

**ADJOURN**

There being no further business Council member Daniel moved to adjourn the meeting, seconded by Recorder Arnold. The meeting was adjourned at 7:53 p.m.



Wilson Kirby, Chairman



Harry Lee Arnold, Jr., Recorder

**BERRYVILLE TOWN COUNCIL  
POLICE AND SECURITY COMMITTEE  
Wednesday, October 27, 2010  
Berryville-Clarke County Government Center  
Town Council Conference Room  
Called Meeting  
2:00 p.m.**

**MINUTES**

**Roll:**

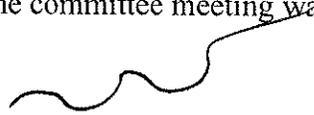
**Town Council:**

Present: Mary Daniel (Chairman); David Tollett

**Staff:** Keith Dalton, Town Manager; Neal White, Chief of Police

**Press:** Lauren McKay, TV3 Winchester

1. **Call to Order** – Mary Daniel, Chairman  
Chairman Daniel called the meeting to order at 2:07 p.m.
  
2. **Update on Department Status** – Chief White gave an overview of the Department. (attached)
  
3. **Update Reserve Program Status** – Council member Tollett and Chief White gave an update on this program.
  
3. **Adjourn**  
The committee meeting was adjourned at 2:55 P.M.



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Keith Dalton, Town Manager