

TOWN OF BERRYVILLE
Addendum 3 for RFP #2020-02
Proposal Clarifications

Modifications:

Page 2 of 3 of the RFP; Review and Award; Paragraph 2;

Please submit responses electronically via email to financeclerk@berryvilleva.gov, no later than 5:00 p.m. (EST) on Wednesday, April 8, 2020.

Page 3 of 3 of the RFP;

Previous requirement of physical receipt of proposal has been removed.

Comments:

This addendum, Addendum 3, will be the final modification of RFP #2020-02. Therefore, any further questions or comments will not be acknowledged. Please review the original Request for Proposal and all addenda (3) for clarification.

Questions:

Do you anticipate extending the bid due date?

The Town of Berryville has not and does not anticipate any changes to the "Timeline and Submissions" schedule.

Was this bid posted to the nationwide free bid notification website at www.mygovwatch.com?

No.

Other than your own website, where was this bid posted?

Virginia State Procurement website, eva.virginia.gov.

Is there an incumbent? If so, who is the incumbent?

No.

Approximately how many hours a month do you anticipate the use of vendor graphic design services?

Determined by the consultant.

Please confirm if all work may be performed at contractor facility in Northern Virginia?

No geographic stipulations.

What is the anticipated start date for graphic design services?

Early fall 2020.

Will vendor receive payments on a Net 30, after receipt of an approved invoice?

Will determine with selected consultant.

Can vendors email RFQ responses or must responses be hand delivered by a courier service?

Please submit responses electronically via email to financeclerk@berryvilleva.gov.

If responses can be emailed to Ms. Heather DeHaven, can we email to her financeclerk@berryvilleva.gov, address listed on the Town of Berryville Staff Directory/Administration website?

Yes.